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Contract

## **ID 5189476 DfE - Tourism NI - Event Management Support Service**

Tourism Northern Ireland

F03: Contract award notice

Notice identifier: 2024/S 000-023262

Procurement identifier (OCID): ocids-h6vhtk-0459e3

Published 25 July 2024, 3:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tourism Northern Ireland

Linum Chambers, Bedford Square, Bedford Street

BELFAST

BT2 7ES

#### **Email**

[strategicDelivery.CPD@finance-ni.gov.uk](mailto:strategicDelivery.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 5189476 DfE - Tourism NI - Event Management Support Service

Reference number

5189476

#### **II.1.2) Main CPV code**

- 79951000 - Seminar organisation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tourism NI has a requirement to appoint Suppliers for three Lots to help deliver/manage events to help it achieve their key objectives: • Lot 1: Tourism Enterprise Development

(TED) Programme • Lot 2: Business Solutions Events • Lot 3: Ad Hoc Corporate Events  
The contract will run for a period of three years with the option to extend for a further period of up to and including 24 months.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £659,200

### **II.2) Description**

#### **II.2.1) Title**

Lot 1: Tourism Enterprise Development TED Programme

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79950000 - Exhibition, fair and congress organisation services
- 79952000 - Event services
- 79956000 - Fair and exhibition organisation services

#### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

#### **II.2.4) Description of the procurement**

Tourism NI has a requirement to appoint Suppliers for three Lots to help deliver/manage events to help it achieve their key objectives: • Lot 1: Tourism Enterprise Development (TED) Programme • Lot 2: Business Solutions Events • Lot 3: Ad Hoc Corporate Events  
The contract will run for a period of three years with the option to extend for a further period of up to and including 24 months.

#### **II.2.5) Award criteria**

Quality criterion - Name: AC1 Proposed Methodology / Weighting: 24.5

Quality criterion - Name: AC2 Event Director and Event Manager Experience / Weighting: 10.5

Quality criterion - Name: AC3 Capacity and Contingency Arrangements / Weighting: 10.5

Quality criterion - Name: AC4 Social Value / Weighting: 10.5

Quality criterion - Name: AC5 Event Delivery Team Experience / Weighting: 7

Quality criterion - Name: AC6 Contract Management and Monitoring Arrangements / Weighting: 7

Cost criterion - Name: AC7 Total Contract Price / Weighting: 30

#### **II.2.11) Information about options**

Options: Yes

Description of options

There is one option to extend for a further period of up to and including 24 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Tourism NI has appointed the successful Suppliers ranked 1 and 2 in respect of each Lot. The highest ranked supplier is the Most Economically Advantageous Tender MEAT and has been awarded the contract. The Supplier ranked 2 is required for capacity and contingency reasons, as mentioned within the Specification, with no guarantee of work.

### **II.2) Description**

#### **II.2.1) Title**

Lot 2: Business Solutions Events

Lot No

2

**II.2.2) Additional CPV code(s)**

- 79950000 - Exhibition, fair and congress organisation services
- 79952000 - Event services
- 79956000 - Fair and exhibition organisation services

**II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

**II.2.4) Description of the procurement**

Tourism NI has a requirement to appoint Suppliers for three Lots to help deliver/manage events to help it achieve their key objectives: • Lot 1: Tourism Enterprise Development (TED) Programme • Lot 2: Business Solutions Events • Lot 3: Ad Hoc Corporate Events  
The contract will run for a period of three years with the option to extend for a further period of up to and including 24 months.

**II.2.5) Award criteria**

Quality criterion - Name: AC1 Proposed Methodology / Weighting: 24.5

Quality criterion - Name: AC2 Event Director and Event Manager Experience / Weighting: 10.5

Quality criterion - Name: AC3 Capacity and Contingency Arrangements / Weighting: 10.5

Quality criterion - Name: AC4 Social Value / Weighting: 10.5

Quality criterion - Name: AC5 Event Delivery Team Experience / Weighting: 7

Quality criterion - Name: AC6 Contract Management and Monitoring Arrangements / Weighting: 7

Cost criterion - Name: AC7 Total Contract Price / Weighting: 30

**II.2.11) Information about options**

Options: Yes

Description of options

There is one option to extend for a further period of up to and including 24 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Tourism NI has appointed the successful Suppliers ranked 1 and 2 in respect of each Lot. The highest ranked supplier is the Most Economically Advantageous Tender MEAT and has been awarded the contract. The Supplier ranked 2 is required for capacity and contingency reasons, as mentioned within the Specification, with no guarantee of work.

## **II.2) Description**

### **II.2.1) Title**

Lot 3: Ad Hoc Corporate Events

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79950000 - Exhibition, fair and congress organisation services
- 79952000 - Event services
- 79956000 - Fair and exhibition organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

Tourism NI has a requirement to appoint Suppliers for three Lots to help deliver/manage events to help it achieve their key objectives: • Lot 1: Tourism Enterprise Development (TED) Programme • Lot 2: Business Solutions Events • Lot 3: Ad Hoc Corporate Events The contract will run for a period of three years with the option to extend for a further

period of up to and including 24 months.

#### **II.2.5) Award criteria**

Quality criterion - Name: AC1 Proposed Methodology / Weighting: 24.5

Quality criterion - Name: AC2 Event Director and Event Manager Experience / Weighting: 10.5

Quality criterion - Name: AC3 Capacity and Contingency Arrangements / Weighting: 10.5

Quality criterion - Name: AC4 Social Value / Weighting: 10.5

Quality criterion - Name: AC5 Event Delivery Team Experience / Weighting: 7

Quality criterion - Name: AC6 Contract Management and Monitoring Arrangements / Weighting: 7

Cost criterion - Name: AC7 Total Contract Price / Weighting: 30

#### **II.2.11) Information about options**

Options: Yes

Description of options

There is one option to extend for a further period of up to and including 24 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Tourism NI has appointed the successful Suppliers ranked 1 and 2 in respect of each Lot. The highest ranked supplier is the Most Economically Advantageous Tender MEAT and has been awarded the contract. The Supplier ranked 2 is required for capacity and contingency reasons, as mentioned within the Specification, with no guarantee of work.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-015484](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Lot No**

1

### **Title**

Lot 1: Tourism Enterprise Development (TED) Programme

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 July 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 8



Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

EVENT-FUL CONSULTANCY LTD

2 Lower Crescent

BELFAST

BT7 1NR

Email

[corinne@event-ful.co.uk](mailto:corinne@event-ful.co.uk)

Telephone

+44 2890434320

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

plannd

River House, 48-60 High Street

Belfast

BT1 2BE

Email

[neil@plannd.co.uk](mailto:neil@plannd.co.uk)

Telephone

+44 2892444880

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £280,000

Total value of the contract/lot: £280,000

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## **Section V. Award of contract**

### **Contract No**

2

### **Lot No**

2

### **Title**

Lot 2: Business Solutions Events

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 July 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

EVENT-FUL CONSULTANCY LTD

2 Lower Crescent

BELFAST

BT7 1NR

Email

[corinne@event-ful.co.uk](mailto:corinne@event-ful.co.uk)

Telephone

+44 2890434320

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

plannd

River House, 48-60 High Street

Belfast

BT1 2BE

Email

[neil@plannd.co.uk](mailto:neil@plannd.co.uk)

Telephone

+44 2892444880

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £134,800

Total value of the contract/lot: £134,800

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## **Section V. Award of contract**

### **Contract No**

3

### **Lot No**

3

### **Title**

Lot 3: Ad Hoc Corporate Events

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

25 July 2024

##### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

EVENT-FUL CONSULTANCY LTD

2 Lower Crescent

BELFAST

BT7 1NR

Email

[corinne@event-ful.co.uk](mailto:corinne@event-ful.co.uk)

Telephone

+44 2890434320

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

plannd

River House, 48-60 High Street

Belfast

BT1 2BE

Email

[neil@plannd.co.uk](mailto:neil@plannd.co.uk)

Telephone

+44 2892444880

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £244,400

Total value of the contract/lot: £244,400

## **Section VI. Complementary information**

### **VI.3) Additional information**

Tourism NI has appointed the successful Suppliers ranked 1 and 2 in respect of each Lot. The highest ranked supplier is the Most Economically Advantageous Tender (MEAT) and will be awarded the contract. The Supplier, ranked 2 is required for capacity and contingency reasons, as mentioned within the Specification, with no guarantee of work. . . The successful contractor's performance on the contract will be regularly monitored in line with the tender documentation. Contractors, not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action.. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Unsatisfactory Performance and the contract may be terminated.. The issue of a Notice of Unsatisfactory Performance can result in the Contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of three years from the date of issue. The Authority expressly reserves the rights; not to award any contract as a result of the procurement process commenced by publication of this notice; to make whatever changes it may see fit to the content and structure of the tendering Competition; to award (a) contract(s) in respect of any part(s) of the services covered by this notice; and to award contract(s) in stages and in no circumstances will the Authority be liable for any costs incurred by candidates...

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**



Precise information on deadline(s) for review procedures

CPD complied with the Public Contracts Regulations 2015 and incorporated a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract was.. communicated to tenderers. That notification provided full information on the award decision. This provided time for the unsuccessful.. tenderers to challenge the award decision before the contract was entered into.