This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/023252-2023">https://www.find-tender.service.gov.uk/Notice/023252-2023</a>

Contract

# **CO0346 Employee Assistance Programme**

**Essex County Council** 

F03: Contract award notice

Notice identifier: 2023/S 000-023252

Procurement identifier (OCID): ocds-h6vhtk-03d4ac

Published 9 August 2023, 2:28pm

# **Section I: Contracting authority**

# I.1) Name and addresses

**Essex County Council** 

County Hall, Market Road

Chelmsford

CM1 1QH

#### Contact

Ms Sophie Jarrett

#### **Email**

sophie.jarrett@essex.gov.uk

# **Telephone**

+44 333

# Country

**United Kingdom** 

Region code

UKH3 - Essex

Internet address(es)

Main address

https://www.essex.gov.uk/

Buyer's address

https://www.essex.gov.uk/

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

II.1.1) Title

CO0346 Employee Assistance Programme

Reference number

DN669025

# II.1.2) Main CPV code

• 85147000 - Company health services

# II.1.3) Type of contract

Services

### II.1.4) Short description

At Essex County Council (ECC) we are committed to supporting the wellbeing of our people. We strive to enable the right environment, conditions, and behaviours so individual and organisational wellbeing is embedded in everything we do.

The purpose of our Employee Assistance Programme (EAP) provision is to provide confidential and professional support to employees who may be experiencing personal or work-related issues. This will be offering counselling, guidance, and resources for a range of challenges such as stress, anxiety, depression, substance abuse, financial or legal issues, and more.

We are seeking a Provider to deliver an EAP service within ECC as a crucial aspect of our broader wellbeing offer, to ensure that our employees have access to timely and effective support to help them cope with personal and work-related challenges, and ultimately, maintain a healthy and productive workforce.

### II.1.6) Information about lots

This contract is divided into lots: No

## II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £79,875.88

# II.2) Description

## II.2.3) Place of performance

**NUTS** codes

UKH3 - Essex

#### II.2.4) Description of the procurement

At Essex County Council (ECC) we are committed to supporting the wellbeing of our people. We strive to enable the right environment, conditions, and behaviours so individual and organisational wellbeing is embedded in everything we do.

The purpose of our Employee Assistance Programme (EAP) provision is to provide confidential and professional support to employees who may be experiencing personal or work-related issues. This will be offering counselling, guidance, and resources for a range of challenges such as stress, anxiety, depression, substance abuse, financial or legal issues, and more.

We are seeking a Provider to deliver an EAP service within ECC as a crucial aspect of our broader wellbeing offer, to ensure that our employees have access to timely and effective support to help them cope with personal and work-related challenges, and ultimately, maintain a healthy and productive workforce.

ECC's EAP is currently delivered by an external Provider, the contract of which is due to expire on 31st August 2023.

Services provided include, but are not limited to:

- ? advice and support
- ? counselling services
- ? management support services
- ? trauma and critical incident support
- ? promotion of the Employee Assistance Programme
- ? therapeutic interventions
- ? bullying and harassment support
- ? interactive health content via a web platform and mobile application

The annual utilisation rate with our current provider in 2022 (April – September) was 4.17%.

The organisation focused service will provide:

- ? An assessment of organisational need and the design of tailored EAP services
- ? Clear communication of the EAP defining the purpose, objectives, and parameters of the service
- ? Clear communication so that the EAP is used to maximum advantage for both employees and ECC
- ? Comprehensive procedures outlining how the EAP will operate and be monitored and evaluated
- ? An effective implementation and on-going promotion plan to reach all those eligible to use the service

- ? Feedback to ECC on themes and trends which would benefit from action by the authority
- ? Arrangements for audit, evaluation, and service developments

Occupational Health Services, general medical treatment, tax advice, legal advice aside from signposting in the context of welfare counselling and relevant consultation and advice relating to leisure or recreation are outside the scope of this procurement.

For a full description, please refer to the specification provided within the tender.

## II.2.5) Award criteria

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 40

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section IV. Procedure

# **IV.1) Description**

## IV.1.1) Type of procedure

Open procedure

# IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

## IV.2.1) Previous publication concerning this procedure

Notice number: <u>2023/S 000-016256</u>

# Section V. Award of contract

# **Contract No**

CO0338

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

1 August 2023

## V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

## V.2.3) Name and address of the contractor

Vita Health Wellness Ltd 14 Woodhall Street Bury St. Edmunds **IP33 1LA** Country **United Kingdom NUTS** code • UKH3 - Essex The contractor is an SME No V.2.4) Information on value of contract/lot (excluding VAT) Total value of the contract/lot: £79,875.88 **Section VI. Complementary information** VI.4) Procedures for review VI.4.1) Review body High Court, Royal Courts of Justice London WC2A 2LL

Country

**United Kingdom**