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Contract

CO0346 Employee Assistance Programme

Essex County Council

F03: Contract award notice

Notice identifier: 2023/S 000-023252

Procurement identifier (OCID): ocds-h6vhtk-03d4ac

Published 9 August 2023, 2:28pm

Section I: Contracting authority

I.1) Name and addresses

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

Contact

Ms Sophie Jarrett

Email

sophie.jarrett@essex.gov.uk

Telephone

+44 333

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.essex.gov.uk/>

Buyer's address

<https://www.essex.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CO0346 Employee Assistance Programme

Reference number

DN669025

II.1.2) Main CPV code

- 85147000 - Company health services

II.1.3) Type of contract

Services

II.1.4) Short description

At Essex County Council (ECC) we are committed to supporting the wellbeing of our people. We strive to enable the right environment, conditions, and behaviours so individual and organisational wellbeing is embedded in everything we do.

The purpose of our Employee Assistance Programme (EAP) provision is to provide confidential and professional support to employees who may be experiencing personal or work-related issues. This will be offering counselling, guidance, and resources for a range of challenges such as stress, anxiety, depression, substance abuse, financial or legal issues, and more.

We are seeking a Provider to deliver an EAP service within ECC as a crucial aspect of our broader wellbeing offer, to ensure that our employees have access to timely and effective support to help them cope with personal and work-related challenges, and ultimately, maintain a healthy and productive workforce.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £79,875.88

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

II.2.4) Description of the procurement

At Essex County Council (ECC) we are committed to supporting the wellbeing of our people. We strive to enable the right environment, conditions, and behaviours so individual and organisational wellbeing is embedded in everything we do.

The purpose of our Employee Assistance Programme (EAP) provision is to provide confidential and professional support to employees who may be experiencing personal or work-related issues. This will be offering counselling, guidance, and resources for a range of challenges such as stress, anxiety, depression, substance abuse, financial or legal issues, and more.

We are seeking a Provider to deliver an EAP service within ECC as a crucial aspect of our broader wellbeing offer, to ensure that our employees have access to timely and effective support to help them cope with personal and work-related challenges, and ultimately, maintain a healthy and productive workforce.

ECC's EAP is currently delivered by an external Provider, the contract of which is due to expire on 31st August 2023.

Services provided include, but are not limited to:

- ? advice and support
- ? counselling services
- ? management support services
- ? trauma and critical incident support
- ? promotion of the Employee Assistance Programme
- ? therapeutic interventions
- ? bullying and harassment support
- ? interactive health content via a web platform and mobile application

The annual utilisation rate with our current provider in 2022 (April – September) was 4.17%.

The organisation focused service will provide:

- ? An assessment of organisational need and the design of tailored EAP services
- ? Clear communication of the EAP defining the purpose, objectives, and parameters of the service
- ? Clear communication so that the EAP is used to maximum advantage for both employees and ECC
- ? Comprehensive procedures outlining how the EAP will operate and be monitored and evaluated
- ? An effective implementation and on-going promotion plan to reach all those eligible to use the service

? Feedback to ECC on themes and trends which would benefit from action by the authority

? Arrangements for audit, evaluation, and service developments

Occupational Health Services, general medical treatment, tax advice, legal advice aside from signposting in the context of welfare counselling and relevant consultation and advice relating to leisure or recreation are outside the scope of this procurement.

For a full description, please refer to the specification provided within the tender.

II.2.5) Award criteria

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Quality / Weighting: 55

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-016256](#)

Section V. Award of contract

Contract No

CO0338

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2023

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Vita Health Wellness Ltd

14 Woodhall Street

Bury St. Edmunds

IP33 1LA

Country

United Kingdom

NUTS code

- UKH3 - Essex

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £79,875.88

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court , Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom