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Tender

## **585 - Facilitators and Mentors**

Aston University

F02: Contract notice

Notice identifier: 2021/S 000-023246

Procurement identifier (OCID): ocds-h6vhtk-02e241

Published 17 September 2021, 8:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aston University

Aston Triangle

Birmingham

B4 7ET

#### **Contact**

Miss Joanne Cook

#### **Email**

[j.cook3@aston.ac.uk](mailto:j.cook3@aston.ac.uk)

#### **Telephone**

+44 1212043000

#### **Country**

United Kingdom

**NUTS code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<http://www.aston.ac.uk>

Buyer's address

<http://www.aston.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=9ba8ae9e-e117-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=9ba8ae9e-e117-ec11-810e-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

585 - Facilitators and Mentors

Reference number

DN538668

#### **II.1.2) Main CPV code**

- 80522000 - Training seminars

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this procurement process is to appoint Suppliers that will support leaders of small and medium sized businesses to boost their business performance, resilience and long term growth.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Facilitators

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79632000 - Personnel-training services

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

The role of the 'Programme Facilitator' will be to assist and support all SME participants and speakers through the learning and teaching of the programme. Facilitators will be required to work with each cohort for approximately 25 days,

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

31 March 2022

This contract is subject to renewal

Yes

Description of renewals

Extension option for a period of 2 x 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic

catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Mentors

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79998000 - Coaching services

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

We are seeking a pool of at least 10-12 experienced business mentors to be key members of the delivery team. The role of the 'Mentor' is to support participants to successfully implement learning from the programme into their business immediately (support with building resilience and immediate challenges) and to support them to create and begin to implement a growth action plan for their business (support with planning for long term sustainability). A mentor if assigned to a cohort, will work one-to-one with one or more participants.

### **II.2.5) Award criteria**

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Start date

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#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

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#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 October 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 October 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Aston University

Aston Triangle

Birmingham

B4 7ET

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