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Tender

585 - Facilitators and Mentors

Aston University

F02: Contract notice

Notice identifier: 2021/S 000-023246

Procurement identifier (OCID): ocds-h6vhtk-02e241

Published 17 September 2021, 8:21pm

Section I: Contracting authority

I.1) Name and addresses

Aston University

Aston Triangle

Birmingham

B4 7ET

Contact

Miss Joanne Cook

Email

j.cook3@aston.ac.uk

Telephone

+44 1212043000

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

<http://www.aston.ac.uk>

Buyer's address

<http://www.aston.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=9ba8ae9e-e117-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=9ba8ae9e-e117-ec11-810e-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

585 - Facilitators and Mentors

Reference number

DN538668

II.1.2) Main CPV code

- 80522000 - Training seminars

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this procurement process is to appoint Suppliers that will support leaders of small and medium sized businesses to boost their business performance, resilience and long term growth.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Facilitators

Lot No

1

II.2.2) Additional CPV code(s)

- 79632000 - Personnel-training services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

The role of the 'Programme Facilitator' will be to assist and support all SME participants and speakers through the learning and teaching of the programme. Facilitators will be required to work with each cohort for approximately 25 days,

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2021

End date

31 March 2022

This contract is subject to renewal

Yes

Description of renewals

Extension option for a period of 2 x 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic

catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Mentors

Lot No

2

II.2.2) Additional CPV code(s)

- 79998000 - Coaching services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

We are seeking a pool of at least 10-12 experienced business mentors to be key members of the delivery team. The role of the 'Mentor' is to support participants to successfully implement learning from the programme into their business immediately (support with building resilience and immediate challenges) and to support them to create and begin to implement a growth action plan for their business (support with planning for long term sustainability). A mentor if assigned to a cohort, will work one-to-one with one or more participants.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

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End date

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This contract is subject to renewal

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Variants will be accepted: No

II.2.11) Information about options

Options: No

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Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 October 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

18 October 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Aston University

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