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Tender

# **External Enforcement Agents**

Newcastle City Council

F02: Contract notice

Notice identifier: 2024/S 000-023239

Procurement identifier (OCID): ocds-h6vhtk-0484a3

Published 25 July 2024, 2:15pm

## **Section I: Contracting authority**

## I.1) Name and addresses

Newcastle City Council

Civic Centre

**NEWCASTLE-UPON-TYNE** 

NE18QH

#### Contact

**Andrew Richardson** 

#### **Email**

corporate.procurement.team@newcastle.gov.uk

#### **Telephone**

+44 1912116936-26936

#### Country

**United Kingdom** 

#### Region code

UKC22 - Tyneside

#### Justification for not providing organisation identifier

Not on any register

#### Internet address(es)

Main address

http://www.newcastle.gov.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

#### www.nepo.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

#### www.nepo.org

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

#### www.nepo.org

## I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

**External Enforcement Agents** 

Reference number

P-008701 / C-013057

#### II.1.2) Main CPV code

75242110 - Bailiff services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Council has a requirement for an Enforcement Agent and Debt Collection Service to Recover Council Tax, National Non- Domestic Rates, Business Improvement District Levy, Commercial Rent, Parking Enforcement and recovery of Housing Benefit Overpayment and Sundry Debt.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

• 98351110 - Parking enforcement services

#### II.2.3) Place of performance

**NUTS** codes

• UKC22 - Tyneside

#### II.2.4) Description of the procurement

The Council has a requirement for an Enforcement Agent and Debt Collection Service to

Recover Council Tax, National Non- Domestic Rates, Business Improvement District Levy, Commercial Rent, Parking Enforcement and recovery of Housing Benefit Overpayment and Sundry Debt.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

48

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

#### II.2.14) Additional information

The initial duration is 36 Months commencing 1st November 2024 with an option to extend for 1 x 12 Months Period.

Please go to our web site located at <a href="https://www.nepo.org">www.nepo.org</a> to register and download the documents.

## Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

## IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

#### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 August 2024

Local time

10:00am

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

28 August 2024

Local time

11:00am

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.4) Procedures for review

#### VI.4.1) Review body

High Court of Justice

Technology and Construction Court, 7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Country

**United Kingdom** 

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 provide aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).