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Tender

Major Ceremonial State Event Accreditation Portal

Department for Culture, Media and Sport

F02: Contract notice

Notice identifier: 2024/S 000-023207

Procurement identifier (OCID): ocds-h6vhtk-04848d

Published 25 July 2024, 12:30pm

Section I: Contracting authority

I.1) Name and addresses

Department for Culture, Media and Sport

100 Parliament Street

London

SW1A 2BQ

Contact

Alex Carvlin

Email

commercial@dcms.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.dcms.gov.uk

Buyer's address

www.dcms.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://dcms.my.site.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://dcms.my.site.com/>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Major Ceremonial State Event Accreditation Portal

Reference number

104086

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Department for Culture, Media and Sport seeks to procure the services of a specialist events Supplier who is capable of delivering an online accreditation portal to manage people and vehicles for a Major Ceremonial State Event.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

London

II.2.4) Description of the procurement

The procurement shall be undertaken following an Open Procedure process as outlined in the procurement documentation associated with this procurement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Draft Contract contains the option to extend the proposed Contract by an additional twelve (12) months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Draft Contract contains the option to extend the proposed Contract by an additional twelve (12) months.

The Contract also contains the option to activate the Scope of Work delivery element as described in the associated procurement documentation.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Contract is for 104086 - Ceremonials Accreditation

To obtain further information, including all documentation, please follow these steps:

1. Log in to the supplier portal at <http://dcms.my.site.com/>
2. Locate the opportunity using 'My Proposals and Quotes'
3. Download the ITT and draft Order Form for review
4. Click 'Accept' if you wish to respond

If you cannot see the opportunity after following the above, please contact support@atamis.co.uk who are able to assist with any project access issues or any log-in/registration issues.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in the procurement documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed in the procurement documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 August 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 90 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

26 August 2024

Local time

10:00am

Place

London

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

7 Rolls Building, Fetter Lane, London EC4A 1NL

London

EC4A1NL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>

VI.4.2) Body responsible for mediation procedures

High Court of England and Wales

7 Rolls Building, Fetter Lane, London EC4A 1NL

London

EC4A1NL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>

