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Contract

## **Executive Search and Resourcing Services**

Nottingham Trent University (NTU)

F03: Contract award notice

Notice identifier: 2023/S 000-023185

Procurement identifier (OCID): ocds-h6vhtk-037d04

Published 9 August 2023, 10:06am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottingham Trent University (NTU)

50 Shakespeare Street

Nottingham

NG1 4FQ

#### **Contact**

Dean Scaife

#### **Email**

[dean.scaife@ntu.ac.uk](mailto:dean.scaife@ntu.ac.uk)

#### **Telephone**

+44 1158482921

**Country**

United Kingdom

**Region code**

UKF14 - Nottingham

**National registration number**

GB 277 951625

**Internet address(es)**

Main address

<https://www.ntu.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/128806>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Executive Search and Resourcing Services

Reference number

NTU/22/2202/DS

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University has a commitment to protect its staff and property. Emphasis is therefore placed on the character and background of individuals. The Supplier shall ensure candidates are fully screened before their details are provided to the University as potential candidates to ensure no conflicts of interests and/or disqualifications, where relevant.

The Supplier shall confirm in writing that all necessary pre-employment checks have been made prior to placement. For example, and not limited to eligibility to work in the UK, disclosure of criminal convictions, professional registration where this is an essential requirement of the job role.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,000,000

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham

### **II.2.4) Description of the procurement**

The University has a commitment to protect its staff and property. Emphasis is therefore placed on the character and background of individuals. The Supplier shall ensure candidates are fully screened before their details are provided to the University as potential candidates to ensure no conflicts of interests and/or disqualifications, where relevant.

The Supplier shall confirm in writing that all necessary pre-employment checks have been made prior to placement. For example, and not limited to eligibility to work in the UK, disclosure of criminal convictions, professional registration where this is an essential requirement of the job role.

### **II.2.5) Award criteria**

Quality criterion - Name: Background Screening / Weighting: 5%

Quality criterion - Name: Candidate Search and Generation / Weighting: 25%

Quality criterion - Name: Advertising / Weighting: 5%

Quality criterion - Name: Response Handling / Weighting: 5%

Quality criterion - Name: Competency Sifting / Preliminary Interview / Weighting: 10%

Quality criterion - Name: Pre-Appointment / Weighting: 5%

Quality criterion - Name: Post Appointment / Weighting: 5%

Quality criterion - Name: Off Payroll (IR35) Regulations / Weighting: 5%

Quality criterion - Name: Contract Management / Weighting: 5%

Quality criterion - Name: Management Reporting / Weighting: 5%

Quality criterion - Name: Sustainability / Weighting: 5%

Quality criterion - Name: Added Value / Weighting: 5%

Price - Weighting: 15%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Expression of Interest Deadline: 28th November 2022

Clarification Deadline: 28th November 2022

Tender Return Deadline: 2nd December 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-030436](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Executive Search and Resourcing Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 18

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 18

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Anderson Quigley

Tintagel House, 92 Albert Embankment

London

SE1 7TY

Email

[nicki@andersonquigley.com](mailto:nicki@andersonquigley.com)

Country

United Kingdom

NUTS code

- UKI45 - Lambeth

National registration number

265126118

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £833,333.33



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## **Section V. Award of contract**

### **Contract No**

2

### **Title**

Executive Search and Resourcing Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 18

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 18

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

GatenbySanderson Ltd

14 King Street

Leeds

LS1 2HL

Email

[tenders@gatenbysanderson.com](mailto:tenders@gatenbysanderson.com)

Telephone

+44 1132056071

Country

United Kingdom

NUTS code

- UKE42 - Leeds

National registration number

4451141

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £833,333.33

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## **Section V. Award of contract**

### **Contract No**

3

### **Title**

Executive Search and Resourcing Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 18

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 18

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

IRG Advisors (trading as Odgers Berndtson)

20 Cannon Street

London

EC4M 6XD

Email

[bid.management@odgersberndtson.com](mailto:bid.management@odgersberndtson.com)

Telephone

+44 2075291107

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

National registration number

OC354226

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £833,333.33

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## **Section V. Award of contract**

### **Contract No**

4

### **Title**

Executive Search and Resourcing Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 18

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 18

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Peridot Partners

The Stanley Building, 7 Pancras Square

London

N1C 4AG

Email

[liz@peridotpartners.co.uk](mailto:liz@peridotpartners.co.uk)

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

National registration number

973439387

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £833,333.33

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## **Section V. Award of contract**

### **Contract No**

5

### **Title**

Executive Search and Resourcing Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 18

Number of tenders received from SMEs: 15

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 18

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Sellick Partnership Limited

Queens Court, 24 Queen Street

Manchester

M2 5HX

Email

[tenders@sellickpartnership.co.uk](mailto:tenders@sellickpartnership.co.uk)

Country

United Kingdom

NUTS code

- UKD33 - Manchester

National registration number

04156002

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £833,333.33

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom



#### **VI.4.2) Body responsible for mediation procedures**

The Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom