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Tender

## **Provision of Tenant Contents Insurance**

The Wheatley Housing Group Limited

F02: Contract notice

Notice identifier: 2023/S 000-023163

Procurement identifier (OCID): ocds-h6vhtk-03ee21

Published 9 August 2023, 8:43am

The closing date and time has been changed to:

**28 September 2023, 5:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

The Wheatley Housing Group Limited

25 Cochrane Street

Glasgow

G1 1HL

#### **Email**

[uk.gallagherhousing.tenders@ajg.com](mailto:uk.gallagherhousing.tenders@ajg.com)

#### **Telephone**

+44 7801966989

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.wheatley-group.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30353](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30353)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Tenant Contents Insurance

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Wheatley Solutions Ltd (WSL) wishes to place a programme of insurance in relation to Tenants Contents insurance to provide low cost and readily available home contents insurance to all tenants and homeowners. The service provider will be required to offer both standard cover and accidental damage cover to tenants and homeowners. Full details are included within the tender documentation.

Wheatley Solutions Limited is the entity that is authorised to conduct insurance intermediary services therefore they are the contracting authority for this purpose.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 66515000 - Damage or loss insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Wheatley Solutions Ltd (WSL) wishes to place a programme of insurance in relation to Tenants Contents Insurance. Arthur J. Gallagher Insurance Brokers Ltd is managing this procurement in accordance with the Public Contracts Scotland Regulations 2015 ("the regulations")

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35%

Cost criterion - Name: Cost / Weighting: 65%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

24 month extension - It is WHG's intention to enter into an agreement with a provider for a minimum of three years with the option to extend for two years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers must confirm if they hold the particular authorisation or memberships:

Financial Conduct Authority (FCA)

It is a mandatory requirement for Tenderers to hold the above membership.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Tenderers who cannot meet the required level of turnover will be excluded from this tender.

Tenderers are expected to be Standard & Poor's (or equivalent agency A M Best or Moodys) rated A- or better. If the information provided or the clarifications are not satisfactory, the tenderer will be excluded from the tender process.

Should the Tenderer not have the specified insurances at the time of tendering then, the Tenderer must certify in their response that the specified insurance will be obtained.

Minimum level(s) of standards possibly required

Tenderers are required to have a minimum yearly "specific" turnover of 8000000 GBP for the last 2 years in the business area covered by the contract.

Tenderers are expected to be Standard & Poor's (or equivalent agency A M Best or Moodys) rated A- or better.

Tenderers must have the following insurances in place

Employer's (Compulsory) Liability Insurance = 5million GBP in respect of any one event

Public Liability Insurance 5million GBP in respect of any one event

Professional Indemnity Insurance 5million GBP in the aggregate

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Tenderers are required to provide 2 examples of services carried out in the past 3 years that demonstrates they have the relevant experience to deliver the services described in the Contract Notice. The services must be of a similar value, size and scope.

Minimum level(s) of standards possibly required

Unsatisfactory experience will result in exclusion from the tender process.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

To allow sufficient time to notify affected customers

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

19 September 2023

Local time

5:00pm

Changed to:

Date

28 September 2023

Local time

5:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

20 September 2023

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated timing for further notices to be published:

2025 if option to extend is not utilised

### **VI.3) Additional information**

Quality Management Procedures

The Tenderer must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with BS EN

ISO 9001 (or equivalent) or a documented policy regarding quality management.

Health and Safety Procedures

The Tenderer must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with ISO 45001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum or the bidder must have a regularly reviewed and documented policy for Health and Safety management.

The Tenderer must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with BS EN ISO 14001 (or equivalent) or a documented policy regarding environmental management.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=740112](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=740112).

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the

Procurement Reform (Scotland) Act 2014) in this contract for the following reason:



dont envisage being a requirement

The Contracting Authority does not intend to include any community benefit requirements in this contract for the following reason:

To ensure premiums secured are competitive

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=729945](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=729945).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:729945)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

11 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom

Internet address

<https://www.ajg.com/uk/>