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Tender

## **TENDER FOR THE REPLACEMENT OF 19 PAY AND DISPLAY MACHINES FOR LONG AND SHORT STAY CAR PARKS**

Welland Procurement

F02: Contract notice

Notice identifier: 2024/S 000-023141

Procurement identifier (OCID): ocds-h6vhtk-048467

Published 25 July 2024, 9:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welland Procurement

Melton Borough Council, Parkside, Station Approach, Burton Street

Melton Mowbray

LE13 1GH

#### **Contact**

Mr Tom Paling

#### **Email**

[tpaling@melton.gov.uk](mailto:tpaling@melton.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKF22 - Leicestershire CC and Rutland

**Internet address(es)**

Main address

[http://www.melton.gov.uk/council\\_and\\_democracy/selling\\_to\\_the\\_council.aspx](http://www.melton.gov.uk/council_and_democracy/selling_to_the_council.aspx)

Buyer's address

[http://www.melton.gov.uk/council\\_and\\_democracy/selling\\_to\\_the\\_council.aspx](http://www.melton.gov.uk/council_and_democracy/selling_to_the_council.aspx)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TENDER FOR THE REPLACEMENT OF 19 PAY AND DISPLAY MACHINES FOR LONG AND SHORT STAY CAR PARKS

Reference number

DN734671

#### **II.1.2) Main CPV code**

- 51214000 - Installation services of parking meter equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Melton Borough Council (MBC) has a requirement to replace all 19 of the existing pay and display car parking machines currently located within the Councils off street public car parks.

In addition to the replacement of the machines the Council is also looking for a supplier who will provide a full and complete package in respect of car parking pay and display machines to include;

- full back-office analytics support;
- the supply of all car parking tickets (installation will be completed by Melton Borough Councils own Civil Enforcement Officers);
- full servicing and maintenance of the machines as required;
- the facility to accept, manage and process on line payments on behalf of the council either via on line payments or contactless card payments;
- cash collection and processing

#### **II.1.5) Estimated total value**

Value excluding VAT: £270,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF22 - Leicestershire CC and Rutland

### **II.2.4) Description of the procurement**

Melton Borough Council (MBC) has a requirement to replace all 19 of the existing pay and display car parking machines currently located within the Councils off street public car parks.

In addition to the replacement of the machines the Council is also looking for a supplier who will provide a full and complete package in respect of car parking pay and display machines to include;

- full back-office analytics support;
- the supply of all car parking tickets (installation will be completed by Melton Borough Councils own Civil Enforcement Officers);
- full servicing and maintenance of the machines as required;
- the facility to accept, manage and process on line payments on behalf of the council either via on line payments or contactless card payments;
- cash collection and processing

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

180

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 August 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Welland Procurement

Melton Borough Council, Parkside, Burton Street

Melton Mowbray

LE13 1GH

Email

[wellandprocurement@melton.gov.uk](mailto:wellandprocurement@melton.gov.uk)

Country

United Kingdom