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Contract

Council Tax Debt Recovery Support Service

City of Bradford Metropolitan District Council

F03: Contract award notice

Notice identifier: 2022/S 000-023108

Procurement identifier (OCID): ocids-h6vhtk-032dcc

Published 19 August 2022, 11:57am

Section I: Contracting authority

I.1) Name and addresses

City of Bradford Metropolitan District Council

Britannia House, Hall Ings

Bradford

BD1 1HX

Contact

Richard Ulliyott

Email

richard.ullyott@bradford.gov.uk

Telephone

+44 07870851562

Country

United Kingdom

NUTS code

UKE41 - Bradford

National registration number

180808262

Internet address(es)

Main address

<https://www.bradford.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103277>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Council Tax Debt Recovery Support Service

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is for the provision of council tax debt recovery advisory support. The documentation provides our requirements for the Council Tax Debt Recovery Support Service. Business rates support may also be necessary from time to time. Cases will typically be sent in bundles of 1 -3 or more at a time and the Supplier is asked to comment on the prospect of success, the best way forward and likely costs associated with the various individual cases. The proposed contract will be for 3 years with the option to extend for a further two 12 month periods at the discretion of the Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,000,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKE41 - Bradford

II.2.4) Description of the procurement

This contract is for the provision of council tax debt recovery advisory support. The documentation provides our requirements for the Council Tax Debt Recovery Support Service. Business rates support may also be necessary from time to time. Cases will typically be sent in bundles of 1 -3 or more at a time and the Supplier is asked to comment on the prospect of success, the best way forward and likely costs associated with the various individual cases. The proposed contract will be for 3 years with the option to extend for a further two 12 month periods at the discretion of the Council.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 10

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure
IV.1) Description**IV.1.1) Type of procedure**

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information**IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-010032](#)

Section V. Award of contract

Contract No

1

Title

Council Tax Debt Recovery Support Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 June 2022

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Wilkin Chapman LLP

PO Box 16, Town Hall Square

Grimsby

DN31 1HE

Email

cgrocock@wilkinchapman.co.uk

Telephone

+44 1472262626

Fax

+44 1472240098

Country

United Kingdom

NUTS code

- UKE41 - Bradford

National registration number

OC343261

Internet address

<http://www.wilkinchapman.co.uk>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,000,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

City of Bradford Metropolitan District Council

1st Floor, Britannia House, Hall Ings

Bradford

BD1 1HX

Country

United Kingdom

Internet address

<https://www.bradford.gov.uk/>

VI.4.2) Body responsible for mediation procedures

CBMDC

1st Floor Britannia House, Hall Ings

Bradford

BD1 1HX

Email

Richard.Ullyott@bradford.gov.uk

Telephone

+44 7870851562

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

CBMDC

1st Floor Britannia House, Hall Ings

Bradford

BD1 1HX

Email

Richard.Ullyott@bradford.gov.uk

Telephone

+44 7870851562

Country

United Kingdom