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Tender

Database and Associated Online Communications Tool

University of Ulster

F02: Contract notice

Notice identifier: 2022/S 000-023090

Procurement identifier (OCID): ocds-h6vhtk-036043

Published 19 August 2022, 11:11am

The closing date and time has been changed to:

21 September 2022, 3:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

University of Ulster

Block X Room X031, Cromore Road

Coleraine

BT52 1SA

Email

m.clark@ulster.ac.uk

Telephone

+44 2870124227

Country

United Kingdom

NUTS code

UKN - Northern Ireland

National registration number

NIC100166

Internet address(es)

Main address

www.ulster.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Database and Associated Online Communications Tool

Reference number

project_27018, itt_36583

II.1.2) Main CPV code

- 72322000 - Data management services

II.1.3) Type of contract

Services

II.1.4) Short description

Database and Associated Online Communications Tool For DARO

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

DARO wishes to purchase a fully PCI compliant cloud-based database and an associated online communication tool that meet its key requirements. In order to meet these requirements, the database must be simple to view and update (including via the web), accessible on mobile devices, straightforward to query and report on, and capable of capturing the whole range of DARO's activities, including interactions, information regarding

current and potential donors, volunteer management, and event management including invitations issued/attendance. We require unlimited user licences in order to roll out the database and communications tool to designated colleagues across the University.

The database must be extremely easy to understand in the way in which information is displayed. Users – including those colleagues out with the department who have access – should be able to see at a glance all interactions with a constituent, their contact details, communications preferences, education details, employment details, giving (donation) history, potential donor information, which events they have attended, and which communications they have responded to etc.. No specialist knowledge should be required for users to be able to understand all of these aspects of the relationship with the constituent.

Querying and reporting on the data held in the database must be intuitive and tailorable, with dashboards and a range of visualisations available. Querying and reporting must be relatively straightforward and the outputs simple to understand, including for users who have no specialist knowledge.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £230,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

It is anticipated the contract will be for 3 years initially, with an option to extend for any periods up to and including 24 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated total value stated above in Section II.2.6 includes the initial 3 year contract period and the option to extend the contract for any periods up to and including 24 months.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

19 September 2022

Local time

3:00pm

Changed to:

Date

21 September 2022

Local time

3:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the

tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 September 2022

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice in Northern Ireland

Royal Courts of Justice, Chichester Street

Belfast

BT1 3JY

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The University will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (Northern Ireland).