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Tender

Tender for the provisioning of a Business Innovation Centre Operator

Southend-on-sea Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-023079

Procurement identifier (OCID): ocds-h6vhtk-02e19a

Published 16 September 2021, 3:56pm

Section I: Contracting authority

I.1) Name and addresses

Southend-on-sea Borough Council

Civic Centre

SOUTHEND-ON-SEA

SS26ER

Contact

procurementadvisors@southend.gov.uk

Email

procurementadvisors@southend.gov.uk

Telephone

+44 1702215000

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

Buyer's address

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the provisioning of a Business Innovation Centre Operator

Reference number

DN568951

II.1.2) Main CPV code

- 75000000 - Administration, defence and social security services

II.1.3) Type of contract

Services

II.1.4) Short description

Southend-on-Sea Borough Council (the Council) invites suitably qualified and experienced organisations to tender for the opportunity to become the Operator of The Launchpad, which will be located at Southend Airport Business Park. The Council's ambition for the Launchpad is that it becomes, a flagship centre for business innovation, entrepreneurship, networking and business growth. The Operator through its day to day running of the Launchpad will be responsible for managing and growing the operational, economic and reputational success of the centre.

The Operator must aspire to equip and enable Launchpad Customers to grow in terms of their size, their reputation and their economic standing. The Operator must support the Launchpad Customers to become permanent, productive and prosperous members of the Airport Business Park community and the wider business community as a whole.

The Tender Documents for this opportunity can be accessed via:

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

The deadline for receipt of clarification requests relating to the Tender Documents is: 25th October 2021

The deadline for submission of completed Tender Responses is: 10th November 2021.

The Minimum Level Requirements are covered in detail in the Documents provided. This

includes, but is not limited to, detail on Ability, Financial Standing, and Insurance. The elements which are either "scored" or "pass / fail" are fully explained within the documentation provided as part of the procurement.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 38000000 - Laboratory, optical and precision equipments (excl. glasses)
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 55900000 - Retail trade services
- 73000000 - Research and development services and related consultancy services
- 75100000 - Administration services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 80000000 - Education and training services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

This is confirmed in detail as part of the Tender Documentation.

II.2.4) Description of the procurement

Southend-on-Sea Borough Council (the Council) invites suitably qualified and experienced organisations to tender for the opportunity to become the Operator of The Launchpad, which will be located at Southend Airport Business Park. The Council's ambition for the Launchpad is that it becomes, a flagship centre for business innovation, entrepreneurship, networking and business growth. The Operator through its day to day running of the Launchpad will be responsible for managing and growing the operational, economic and reputational success of the centre.

The Operator must aspire to equip and enable Launchpad Customers to grow in terms of their size, their reputation and their economic standing. The Operator must support the Launchpad Customers to become permanent, productive and prosperous members of the Airport Business Park community and the wider business community as a whole.

The requirements of the prospective contract are covered in detail within the Tender Documents.

The Tender Documents for this opportunity can be accessed via:

<https://procurement.southend.gov.uk/southend/portal.nsf/index.htm>

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2022

End date

31 December 2031

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 5 years or any part there of. This is further detailed as part of the Tender Documentation.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This is confirmed in detail as part of the Tender Documentation.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 November 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 November 2021

Local time

2:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Courts of Justice, The Strand,

London, WC2A 2LL,

WC2A 2LL

Country

United Kingdom