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Tender

## **S4S ~ Cluster 8 ~ Catering Tender**

Services for Schools Ltd (S4S)  
Bantock Primary School  
Lanesfield Primary School  
Merridale Primary School  
Oak Meadow Primary School  
Uplands Junior School  
St Martin's Multi Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-023053

Procurement identifier (OCID): ocids-h6vhtk-02e180

Published 16 September 2021, 2:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Services for Schools Ltd (S4S)

Waterloo House, 4 Waterloo Road

Wolverhampton

WV1 4BL

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

**Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://www.services4schools.org.uk/>

**I.1) Name and addresses**

Bantock Primary School

Aston Street

Wolverhampton

WV3 0HY

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://www.bantockprimaryschool.co.uk/>

### **I.1) Name and addresses**

Lanesfield Primary School

Newman Avenue

Wolverhampton

WV4 6BZ

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKG39 - Wolverhampton

#### **Internet address(es)**

Main address

<https://www.lanesfieldprimary.co.uk/>

### **I.1) Name and addresses**

Merridale Primary School

Aspen Way

Wolverhampton

WV3 0UP

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://www.merridaleprimary.co.uk/>

**I.1) Name and addresses**

Oak Meadow Primary School

Ryan Avenue

Wolverhampton

WV11 2QQ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://www.oakmeadowsschool.uk/>

**I.1) Name and addresses**

Uplands Junior School

Finchfield Road East

Wolverhampton

WV3 8BA

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://www.uplandsjuniorschool.org.uk/>

**I.1) Name and addresses**

St Martin's Multi Academy Trust

Wallace Road, Bradley

Wolverhampton

WV14 8BS

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Telephone**

+44 1276673880

**Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://smartmat.org.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Wolverhampton:-School-catering-services./85YRQ7VX62>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

S4S ~ Cluster 8 ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This tender process is a collaborative project, undertaken by The Litmus Partnership Ltd on behalf of Services4Schools (S4S). S4S are conducting a Lotted tender process for eight Schools, known as Cluster 8.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,614,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

To respond to these opportunities please click here:

Lot 1 ~ <https://litmustms.co.uk/respond/85YRQ7VX62>

Lot 2 ~ <https://litmustms.co.uk/respond/8S8BN2Y56Y>

## **II.2) Description**

### **II.2.1) Title**

S4S ~ Cluster 8 ~ Lot 1

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

Main site or place of performance

Wolverhampton

### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for the Schools within S4S Cluster 8. This is a Lotted tender project for the following Schools and Trust in Wolverhampton:

Lot 1

Bantock Primary School, Aston Street, Wolverhampton, WV3 0HY

Lanesfield Primary School, Newman Avenue, Wolverhampton, WV4 6BZ

Merridale Primary School, Aspen Way, Wolverhampton WV3 0UP

Oak Meadow Primary School, Ryan Avenue, Wolverhampton, WV11 2QQ

Uplands Junior School, Finchfield Road East, Wolverhampton, WV3 8BA



It is expected that any bidding contractor will submit for all eight Schools as one contract, however, the Trust reserve the right to award their contract separately from the other five Schools, if necessary.

The contract covers the scope for the provision of all catering services within the schools, which is inclusive of all hospitality and free issue requirements.

The duration of the contract being offered is for an initial three-year period commencing on 1 September 2022 and concluding on 31 August 2025, with the potential to then extend for a further period of two years. This extension will be granted by mutual consent and on the same terms and conditions as the original contract without the right to further extend beyond the full five years.

The contract being offered within this tender will be on a guaranteed performance basis.

The Cluster is seeking a suitably experienced contractor who is able to evidence working with multiple Schools with varying requirements. The successful contractor will already have, or need to develop, a strong operational base within the West Midlands, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed moving forwards into this contract term.

TUPE is expected to apply. It is possible that a number of employees are members of the Local Government Pension Scheme (LGPS) and therefore the successful contractor will be expected to gain Admitted Body Status (ABS) in order to continue contributing to the scheme.

Within all schools, the Cluster wishes to offer good wholesome healthy eating options within the menus which should be based on the use of fresh ingredients and bakery products sourced through a local supply chain.

The Cluster also wishes to achieve as a result of this tender process;

- 1.Experienced and insightful contract management to promote good levels of communication and engagement with each School and Trusts.
- 2.Well-trained catering teams at each school, with a focus by the successful contractor on both craft training and customer service.
- 3.The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by all students.
- 4.An effective marketing campaign that is suitable and appropriate for each school that should be promoted effectively to both pupils and parents alike.

5.Total transparency with accounts that are clear and easy to understand.

To achieve overall value for money is an objective of this tender – however please note that the Cluster is not obliged to accept the lowest price and the contract award will be in line with the marking matrix published with the tender specification.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,834,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2022

End date

31 August 2027

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the

highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/85YRQ7VX62>

### **II.2) Description**

#### **II.2.1) Title**

S4S ~ Cluster 8 ~ Lot 2

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

Main site or place of performance

Wolverhampton

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for the Schools within S4S Cluster 8. This is a Lotted tender project for the following Schools and Trust in Wolverhampton:

Lot 2

St Martin's Multi Academy Trust, comprising:

St Martin's CE Primary Academy, Wallace Road, Wolverhampton, WV14 8BS

Field View Primary Academy, Lonsdale Road, Wolverhampton, WV14 7AE

Grove Primary Academy, Caledonia Road, Wolverhampton, WV2 1JA

It is expected that any bidding contractor will submit for all eight Schools as one contract, however, the Trust reserve the right to award their contract separately from the other five Schools, if necessary.

The contract covers the scope for the provision of all catering services within the schools, which is inclusive of all hospitality and free issue requirements.

The duration of the contract being offered is for an initial three-year period commencing on 1 September 2022 and concluding on 31 August 2025, with the potential to then extend for a further period of two years. This extension will be granted by mutual consent and on the same terms and conditions as the original contract without the right to further extend beyond the full five years.

The contract being offered within this tender will be on a guaranteed performance basis.

The Cluster is seeking a suitably experienced contractor who is able to evidence working with multiple Schools with varying requirements. The successful contractor will already have, or need to develop, a strong operational base within the West Midlands, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed moving forwards into this contract term.

TUPE is expected to apply. It is possible that a number of employees are members of the Local Government Pension Scheme (LGPS) and therefore the successful contractor will be expected to gain Admitted Body Status (ABS) in order to continue contributing to the scheme.

Within all schools, the Cluster wishes to offer good wholesome healthy eating options within the menus which should be based on the use of fresh ingredients and bakery

products sourced through a local supply chain.

The Cluster also wishes to achieve as a result of this tender process;

- 1.Experienced and insightful contract management to promote good levels of communication and engagement with each School and Trusts.
- 2.Well-trained catering teams at each school, with a focus by the successful contractor on both craft training and customer service.
- 3.The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by all students.
- 4.An effective marketing campaign that is suitable and appropriate for each school that should be promoted effectively to both pupils and parents alike.
- 5.Total transparency with accounts that are clear and easy to understand.

To achieve overall value for money is an objective of this tender – however please note that the Cluster is not obliged to accept the lowest price and the contract award will be in line with the marking matrix published with the tender specification.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,780,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2022

End date

31 August 2027

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/8S8BN2Y56Y>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 October 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

6 December 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Wolverhampton:-School-catering-services./85YRQ7VX62>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/85YRQ7VX62>

GO Reference: GO-2021916-PRO-18916959

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**



Services for Schools Ltd (S4S)

Waterloo House, 4 Waterloo Road

Wolverhampton

WV1 4BL

Country

United Kingdom