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Tender

LUV01088 The provision of marquee hire (temporary demountable structures)

University of Leicester

F02: Contract notice

Notice identifier: 2022/S 000-023041

Procurement identifier (OCID): ocds-h6vhtk-036020

Published 18 August 2022, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

University of Leicester

University Road

Leicester

LE1 7RH

Email

acm26@le.ac.uk

Telephone

+44 1162522058

Country

United Kingdom

Region code

UKF22 - Leicestershire CC and Rutland

Internet address(es)

Main address

<https://universityofleicester.delta-esourcing.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Leicester:-Event-services./852D79A48Y>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/852D79A48Y>

Tenders or requests to participate must be submitted to the following address:

University of Leicester

University Road

Leicester

LE1 7RH

Email

acm26@le.ac.uk

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+44 1162522058

Country

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Internet address(es)

Main address

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I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

LUV01088 The provision of marquee hire (temporary demountable structures)

Reference number

LUV01088

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

The University's Estates and Digital Services Department will manage a new framework agreement to facilitate the provision of hired marquees for different events primarily on Centenary Square (Main Campus), and potentially others at City and Oadby locations and potentially also at DeMontfort Hall, Leicester.

II.1.5) Estimated total value

Value excluding VAT: £800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 44212320 - Miscellaneous structures

II.2.3) Place of performance

NUTS codes

- UKF22 - Leicestershire CC and Rutland

Main site or place of performance

Leicestershire CC and Rutland

II.2.4) Description of the procurement

Marquees and other temporary demountable structures (TDS) have been used for a variety of functions by our students, staff, catering staff and visitors over the last few years. Activities have ranged from hosting dinner parties of up to 300 people, Fresher's Fairs, Open Days events, Graduation receptions and as student common room space. We also use them as additional space for registration or exhibition space.

The University wishes to appoint up to three suppliers to a framework agreement for a period of three years with the option to extend the agreement for a further 12 months. Marquees and other TDS may be required at any time throughout the year. Tenderers should be able to provide a fully managed service.

Tenderers will be expected to have the ability to adapt/modify requirements based on

weather conditions, scale of event, guest profile etc, and to offer designs which reflect the University's aspirations and offer good value for money.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £800,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

21 September 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://universityofleicester.delta-esourcing.com/tenders/UK-UK-Leicester:-Event-services./852D79A48Y>

To respond to this opportunity, please click here:

<https://universityofleicester.delta-esourcing.com/respond/852D79A48Y>

GO Reference: GO-2022818-PRO-20812301

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

University of Leicester

University Road

Leicester

LE17RH

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

See VI..4.3 below

University Road

Leicester

LE17RH

Country

United Kingdom