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Tender

Library of Patient Information Documents and Consent Training Package for Clinicians

NHS Wales Shared Services Partnership

F02: Contract notice

Notice identifier: 2021/S 000-023027

Procurement identifier (OCID): ocds-h6vhtk-02b70e

Published 16 September 2021, 11:14am

Section I: Contracting authority

I.1) Name and addresses

NHS Wales Shared Services Partnership

4-5 Charnwood Court,, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

Contact

Gareth Rees

Email

gareth.rees9@wales.nhs.uk

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Library of Patient Information Documents and Consent Training Package for Clinicians

Reference number

AW073

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Welsh Risk Pool is looking to procure a library of patient information documents and a consent training package for clinicians.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Library of patient information documents

Lot No

1

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

The Welsh Risk Pool is looking to procure a library of patient information documents which are regularly updated and detail the current procedures or treatments available within Wales. The following summarises the main elements of the requirement-

A web based, cloud storage, hosted Software as a Service (SaaS) solution that is accessible 24 hours per day 365 days per year by simultaneous users through the provision of an online portal accessible by various devices.

The library of patient information documents must be provided in a bilingual format (English/Welsh) and the supplier should be able to translate documentation into other languages as required.

The supplier must be able to provide legal indemnity when providing patient information documents and maintain version control and access to legacy documentation that has been superseded.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 February 2022

End date

31 January 2024

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 2 years and a further 1 year period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Consent training package for clinicians

Lot No

2

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

The Welsh Risk Pool is also looking to procure a consent training package for clinicians comprising of a programme of awareness, learning and development, including an e-learning package, to support NHS Wales staff who are required to obtain informed consent as part of their role. It is intended this will be hosted through the NHS Electronic Service Record (ESR).

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 February 2022

End date

31 January 2024

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 2 years and a further 1 year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-012188](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 October 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 October 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

(WA Ref:114049)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

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Country

United Kingdom