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Planning

HR Service Solution, Payroll Management and Finance & Accounting

HealthTrust Europe LLP (HTE) acting on behalf of

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-023011

Procurement identifier (OCID): ocds-h6vhtk-04841a

Published 24 July 2024, 12:21pm

Section I: Contracting authority

I.1) Name and addresses

HealthTrust Europe LLP (HTE) acting on behalf of

19 George Road

Edgbaston, Birmingham

B15 1NU

Contact

Joseph Okhihan

Email

joseph.okhihan@htepg.com

Telephone

+44 08458875000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://healthtrusteurope.bravosolution.co.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR Service Solution, Payroll Management and Finance & Accounting

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

This Prior Information Notice (PIN) is to advise, and engage, the market of a forthcoming opportunity from HealthTrust Europe for the provision of a Framework Agreement for HR Service Solutions, Payroll Management and Finance & Accounting; with the desired outcome of addressing productivity and efficiency challenges within the public sector.

This PIN is not a call for competition but a notice to inform the market of the intent to procure and invite interested suppliers to partake in pre-market engagement.

The pre-market engagement will cover the full range of back-office services for the public sector. We are seeking suppliers who can provide services that enhances the efficiency, covering but not limited to, a single service or range of back-office services. We are currently intending to divide into several specialisms including but not limited to: payroll management services, human resources management, finance & accounting, procurement services and procure-to-pay (P2P). Suppliers are able to provide one or multiple specialisms under the agreement.

Interested Suppliers MUST express their interest in attending the event by emailing (joseph.okhihan@htepg.com) by 5th August 2024, with the event to take place on Wednesday 7th August 2024 via Microsoft Teams, where further details of the opportunity will be provided.

Suppliers can submit questions no later than the 5th August, with the aim of HTE responding within the event.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

HR Service Solution

Lot No

1

II.2.2) Additional CPV code(s)

- 75100000 - Administration services
- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This Lot provides a wide scope of options ranging from HR Service Solution designed for managing organisations work structure & positions, activities, joiners, movers, leavers, people strategy & planning, building the workforce intelligence solutions, Analysis & reporting solutions, advisory services by HR professionals, HR Administration, Employee information services, Recruitment & Resourcing, ESR Self-Service Implementation & Support (ESR training, ESR configuration, implementation of manager & employee self-service), Exit Interviews, Health, Wellbeing & Reward / Benefits Services.

II.2) Description

II.2.1) Title

Payroll Management

Lot No

2

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This Lot provides a wide scope of options legally compliant to cover the full range of Payroll opportunities available on the market for the public sector for ESR users and any other versions that uses implemented systems during the national and international level encompassing fully Managed, Blended and Bureau Payroll Services.

II.2) Description

II.2.1) Title

Finance & Accounting and Procure to Pay

Lot No

3

II.2.2) Additional CPV code(s)

- 48444000 - Accounting system
- 72212450 - Time accounting or human resources software development services
- 79211000 - Accounting services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This Lot provides a wide scope of options legally compliant to cover the full range of Finance & Accounting Managed Services (generation & dispatch of PO, VAT compliance, electronic workflow processes for invoice, Accounting to Reporting - General Ledger, Payments Management, E-Procurement / Purchasing), Order to Cash (Accounts Receivable, Debt Collection, Cash Management) and Optional Services such as Planning, Budgeting & Forecasting, Fixed Assets and Lease Accountancy, and VAT Advisory Services, and an Optional core sub service requirement for Procure To Pay.

II.3) Estimated date of publication of contract notice

19 September 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

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Suppliers can submit questions no later than the 5th August, with the aim of HTE providing a response within the event.