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Tender

## **Collection, Storage and Redelivery of Household Belongings Framework Agreement**

Aberdeen City Council  
Aberdeenshire Council  
The Highland Council

F02: Contract notice

Notice identifier: 2021/S 000-023011

Procurement identifier (OCID): ocds-h6vhtk-02c073

Published 16 September 2021, 9:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Email**

[gordon.duncan@highland.gov.uk](mailto:gordon.duncan@highland.gov.uk)

#### **Telephone**

+44 1463702670

#### **Country**

United Kingdom

**NUTS code**

UKM5 - North Eastern Scotland

**Internet address(es)**

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00231](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231)

**I.1) Name and addresses**

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

**Email**

[gordon.duncan@highland.gov.uk](mailto:gordon.duncan@highland.gov.uk)

**Telephone**

+44 1463702670

**Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.1) Name and addresses**

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

**Email**

[gordon.duncan@highland.gov.uk](mailto:gordon.duncan@highland.gov.uk)

**Telephone**

+44 1463702670

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.highland.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00045](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Collection, Storage and Redelivery of Household Belongings Framework Agreement

Reference number

000-ATDF2262

#### **II.1.2) Main CPV code**

- 63121000 - Storage and retrieval services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Aberdeen City Council, Aberdeenshire Council and The Highland Council are collaborating together to tender their requirements for collection, storage and redelivery of household belongings. Suppliers are invited to tender for 1, 2 or all 3 Council organisations.

This tender is therefore being advertised on behalf of, Aberdeen City Council, Aberdeenshire Council and The Highland Council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £840,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Aberdeen City Council

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 34130000 - Motor vehicles for the transport of goods
- 63121000 - Storage and retrieval services
- 63120000 - Storage and warehousing services
- 44614100 - Storage bins
- 44613400 - Storage containers
- 63121100 - Storage services
- 39173000 - Storage units
- 60000000 - Transport services (excl. Waste transport)

## **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

## **II.2.4) Description of the procurement**

Aberdeen City Council is legally obliged to provide assistance with the removal, transfer and storage of household belongings for people experiencing homelessness. There are a significant number of customers who require this service, sometimes for an unspecified amount of time.

Under this framework agreement the Contractor shall provide short and long-term storage solutions.

Aberdeen City Council require a single Contractor to uplift belongings within a property; all furniture items, white goods, fixture/fittings and any other household item (this list is not exhaustive) and deliver to/from properties, with capacity to conduct requests where specified within 48 hours of request.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £226,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possibility of extending by up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This requirement is being tendered along with the same requirements for Aberdeenshire and the Highland Council. Suppliers are able to tender for all 3 if they have the resource to do so.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Aberdeenshire Council – North (Banff & Buchan and Buchan)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 63121000 - Storage and retrieval services
- 34130000 - Motor vehicles for the transport of goods
- 63120000 - Storage and warehousing services
- 44614100 - Storage bins
- 44613400 - Storage containers
- 63121100 - Storage services
- 39173000 - Storage units
- 60000000 - Transport services (excl. Waste transport)

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeenshire - Banff & Buchan and Buchan

### **II.2.4) Description of the procurement**



Aberdeenshire Council is legally obliged to provide assistance with the removal, transfer and storage of household belongings for people experiencing homelessness. There are a significant number of customers who require this service, sometimes for an unspecified amount of time.

Under this framework agreement the Contractor shall provide short and long-term storage solutions.

Aberdeenshire Council require a single Contractor to uplift belongings within a property; all furniture items, white goods, fixture/fittings and any other household item (this list is not exhaustive) and deliver to/from properties, with capacity to conduct requests where specified within 48 hours of request.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £130,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension for up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This requirement is being tendered along with the same requirements for Aberdeen City and the Highland Council. Suppliers are able to tender for all 3 if they have the resource to do so.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Aberdeenshire Council – South (Formartine, Garioch, Marr and Kincardine & Mears)

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 34130000 - Motor vehicles for the transport of goods
- 63121000 - Storage and retrieval services
- 63120000 - Storage and warehousing services
- 44614100 - Storage bins
- 44613400 - Storage containers
- 63121100 - Storage services
- 39173000 - Storage units
- 60000000 - Transport services (excl. Waste transport)

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Formartine, Garioch, Marr and Kincardine & Mears

#### **II.2.4) Description of the procurement**

Aberdeenshire Council is legally obliged to provide assistance with the removal, transfer and storage of household belongings for people experiencing homelessness. There are a significant number of customers who require this service, sometimes for an unspecified amount of time.

Under this framework agreement the Contractor shall provide short and long-term storage solutions.

Aberdeenshire Council require a single Contractor to uplift belongings within a property; all furniture items, white goods, fixture/fittings and any other household item (this list is not exhaustive) and deliver to/from properties, with capacity to conduct requests where specified within 48 hours of request.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £130,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An extension of up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This requirement is being tendered along with the same requirements for Aberdeen City and the Highland Council. Suppliers are able to tender for all 3 if they have the resource to do so.

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - The Highland Council

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 34130000 - Motor vehicles for the transport of goods
- 63121000 - Storage and retrieval services
- 63120000 - Storage and warehousing services
- 44614100 - Storage bins
- 44613400 - Storage containers
- 63121100 - Storage services

- 39173000 - Storage units
- 60000000 - Transport services (excl. Waste transport)

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Entire Region however services to be performed in remote areas are less common

### **II.2.4) Description of the procurement**

The Highland Council is legally obliged to provide assistance with the removal, transfer and storage of household belongings for people experiencing homelessness. There are a significant number of customers who require this service, sometimes for an unspecified amount of time.

Under this framework agreement the Contractor shall provide short and long-term storage solutions.

The Highland Council require a single Contractor to uplift belongings within a property; all furniture items, white goods, fixture/fittings and any other household item (this list is not exhaustive) and deliver to/from properties, with capacity to conduct requests where specified within 48 hours of request.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £70,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

An extension of up to 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

This requirement is being tendered along with the same requirements for Aberdeenshire and Aberdeen City Councils. Suppliers are able to tender for all 3 if they have the resource to do so.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers should hold the following:

Driver and vehicle:

- All drivers must hold an appropriate valid driver's license
- All vehicles must be insured and taxed as legally required

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Tenderers should hold the following:

Insurance:

- Employers Liability of GBP 5m
- Public Liability Insurance of GBP 5m
- The Council will use an independent credit scoring organisation such as CreditSafe, to conduct appropriate financial probity checks.

Minimum level(s) of standards possibly required

Employers Liability of GBP 5m

Public Liability Insurance of GBP 5m

All vehicles must be insured and taxed as legally required

Appropriate financial probity checks shall be carried out

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Tenders must provide Experience 2 relevant examples of similar or equivalent services carried out in the past three years

Minimum level(s) of standards possibly required

2 examples in the last 3 years

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-014592](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 October 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**



English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 October 2021

Local time

12:00pm

Place

On-line

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 or 4 years depending on activation of extension

#### **VI.3) Additional information**

This requirement is being tendered as a collaborative procedure between Aberdeen City, Aberdeenshire and The Highland Councils.

Suppliers are able to tender for 1, 2 or all 3 of the Councils. There shall be an opportunity to offer a discount where more than 1 Council service is being bid.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19647. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Suppliers will be encouraged to offer community benefits focussing on

- Development of the Workforce
- Communities, community groups and community projects
- Fair Work Practices Including “Real” Living Wage

(SC Ref:667331)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Highland Council

The Highland Council

Inverness

iv31xu

Telephone

+44 1463702670

Country

United Kingdom