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Contract

## **Invitation to Tender to Provide Food Parcels and Other Sundry Items to Norfolk Residents**

Norfolk County Council

F03: Contract award notice

Notice identifier: 2023/S 000-023009

Procurement identifier (OCID): ocds-h6vhtk-03d729

Published 8 August 2023, 9:42am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Invitation to Tender to Provide Food Parcels and Other Sundry Items to Norfolk Residents

Reference number

NCCT42743

#### **II.1.2) Main CPV code**

- 15897300 - Food parcels

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Norfolk Assistance Scheme (NAS) is a Local Welfare Scheme currently funded with round 4 of the DWP Hardship Support Fund and internal funding from Norfolk County Council. A Local Welfare Scheme has been in operation in Norfolk since 2013. In March 2020 at the beginning of pandemic NAS commenced providing food boxes and other sundry items – this model has continued as a provision during the Cost of Living Crisis to support those in the Norfolk Community suffering food poverty and to divert traffic from

the local food banks. Please note: Norfolk County Council is not guaranteeing how many boxes it will need to procure, this is an as and when requirement dependent on need. Currently the Council is spending circa £30,000 (excluding VAT) per month on food parcels, other sundry items and delivery but there is no guarantee that it will continue at this level of spend.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,500,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 15897300 - Food parcels

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norfolk

### **II.2.4) Description of the procurement**

The Norfolk Assistance Scheme (NAS) is a Local Welfare Scheme currently funded with round 4 of the DWP Hardship Support Fund and internal funding from Norfolk County Council. A Local Welfare Scheme has been in operation in Norfolk since 2013. In March 2020 at the beginning of pandemic NAS commenced providing food boxes – this model has continued as a provision during the Cost of Living Crisis to support those in the Norfolk Community suffering food poverty and to divert traffic from the local food banks. This contract will run until the end of March 2024. If funding is received for the year 2024/25 then the contract can be extended for a further year with the right for the Council to extend by a further year after that. Please note: Norfolk County Council is not guaranteeing how many boxes it will need to procure, this is an as and when requirement.

The value in this notice is therefore estimate.

### **II.2.5) Award criteria**

Quality criterion - Name: Ordering, Delivery, Dealing with Fluctuations, Complaints and Issues / Weighting: 50%

Price - Weighting: 50%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The value of the contract included within this notice is an estimate only. The boxes will be ordered by Norfolk County Council dependent on need and therefore the Council is not committing to a volume that will be needed.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-017235](#)

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## **Section V. Award of contract**

### **Contract No**

NCCT42743

### **Title**

Provision of Food Parcels and Other Sundry Items to Norfolk Residents

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Access Community Trust

132 Bevan Street East

Lowestoft

NR32 2AQ

Country

United Kingdom

NUTS code

- UKH14 - Suffolk

National registration number

7140266

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,500,000

Total value of the contract/lot: £1,500,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The value of the contract included within this notice is an estimate only and is excluding VAT. The boxes will be ordered by Norfolk County Council dependent on need and therefore the Council is not committing to a volume that will be needed.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.