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Contract

Invitation to Tender to Provide Food Parcels and Other Sundry Items to Norfolk Residents

Norfolk County Council

F03: Contract award notice

Notice identifier: 2023/S 000-023009

Procurement identifier (OCID): ocids-h6vhtk-03d729

Published 8 August 2023, 9:42am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invitation to Tender to Provide Food Parcels and Other Sundry Items to Norfolk Residents

Reference number

NCCT42743

II.1.2) Main CPV code

- 15897300 - Food parcels

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Norfolk Assistance Scheme (NAS) is a Local Welfare Scheme currently funded with round 4 of the DWP Hardship Support Fund and internal funding from Norfolk County Council. A Local Welfare Scheme has been in operation in Norfolk since 2013. In March 2020 at the beginning of pandemic NAS commenced providing food boxes and other sundry items – this model has continued as a provision during the Cost of Living Crisis to support those in the Norfolk Community suffering food poverty and to divert traffic from

the local food banks. Please note: Norfolk County Council is not guaranteeing how many boxes it will need to procure, this is an as and when requirement dependent on need. Currently the Council is spending circa £30,000 (excluding VAT) per month on food parcels, other sundry items and delivery but there is no guarantee that it will continue at this level of spend.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,500,000

II.2) Description

II.2.2) Additional CPV code(s)

- 15897300 - Food parcels

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norfolk

II.2.4) Description of the procurement

The Norfolk Assistance Scheme (NAS) is a Local Welfare Scheme currently funded with round 4 of the DWP Hardship Support Fund and internal funding from Norfolk County Council. A Local Welfare Scheme has been in operation in Norfolk since 2013. In March 2020 at the beginning of pandemic NAS commenced providing food boxes – this model has continued as a provision during the Cost of Living Crisis to support those in the Norfolk Community suffering food poverty and to divert traffic from the local food banks. This contract will run until the end of March 2024. If funding is received for the year 2024/25 then the contract can be extended for a further year with the right for the Council to extend by a further year after that. Please note: Norfolk County Council is not guaranteeing how many boxes it will need to procure, this is an as and when requirement.

The value in this notice is therefore estimate.

II.2.5) Award criteria

Quality criterion - Name: Ordering, Delivery, Dealing with Fluctuations, Complaints and Issues / Weighting: 50%

Price - Weighting: 50%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The value of the contract included within this notice is an estimate only. The boxes will be ordered by Norfolk County Council dependent on need and therefore the Council is not committing to a volume that will be needed.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-017235](#)

Section V. Award of contract

Contract No

NCCT42743

Title

Provision of Food Parcels and Other Sundry Items to Norfolk Residents

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 August 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Access Community Trust

132 Bevan Street East

Lowestoft

NR32 2AQ

Country

United Kingdom

NUTS code

- UKH14 - Suffolk

National registration number

7140266

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,500,000

Total value of the contract/lot: £1,500,000

Section VI. Complementary information

VI.3) Additional information

The value of the contract included within this notice is an estimate only and is excluding VAT. The boxes will be ordered by Norfolk County Council dependent on need and therefore the Council is not committing to a volume that will be needed.

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.