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Tender

## **Fundraising Consultant for St George's Guildhall and Creative Hub Project**

Borough Council of Kings Lynn and West Norfolk

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-023007

Procurement identifier (OCID): ocids-h6vhtk-05107c

Published 20 May 2025, 10:05am

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### **Scope**

### **Description**

The Borough Council of King's Lynn and West Norfolk is inviting quotations for a Fundraising Consultant to drive the fundraising strategy of the St Georges Guildhall & Creative Hub project.

The project will refurbish a range of buildings including a theatre with national and international significance, through unique links to Shakespeare, creating a vibrant new visitor attraction in the town.

The scheme is being managed by the Council and is supported by Town Deal funding. We are now in a position to appoint a Fundraising Consultant to deliver ambitious fundraising targets by raising income through public bodies, trusts and foundations, individual giving schemes, and developing corporate partnerships.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=951515043>

### **Total value (estimated)**

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 16 June 2025 to 16 June 2026
- Possible extension to 16 June 2028
- 3 years, 1 day

Description of possible extension:

Up to 2 years

### **Main procurement category**

Services

### **CPV classifications**

- 66171000 - Financial consultancy services
- 73220000 - Development consultancy services
- 79900000 - Miscellaneous business and business-related services

### **Contract locations**

- UKH16 - North and West Norfolk

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

31 May 2025, 12:59am

### **Tender submission deadline**

6 June 2025, 1:00pm

### **Submission address and any special instructions**

<https://www.delta-esourcing.com/respond/5EKYGC2Z9N>

### **Tenders may be submitted electronically**

Yes

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## Award criteria

Name	Description	Type	Weighting
Curriculum Vitae of all/any employees that would work on the project	Long criteria description	Quality	30%
Experience of secured funding and relevant projects undertaken	Long criteria description	Quality	30%
Fixed Monthly Retainer	Long criteria description	Price	15%
Percentage Commission Charged	Long criteria description	Price	15%
Proposed methodology for the project	Long criteria description	Quality	10%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Borough Council of Kings Lynn and West Norfolk

- Public Procurement Organisation Number: PZQQ-4816-TPLW

Kings Court, Chapel Street

King's Lynn

PE30 1EX

United Kingdom

Telephone: +44 1553616200

Email: [procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

Region: UKH16 - North and West Norfolk

Organisation type: Public authority - sub-central government