

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/023007-2022>

Tender

Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates

Leicester City Council

F02: Contract notice

Notice identifier: 2022/S 000-023007

Procurement identifier (OCID): ocds-h6vhtk-036004

Published 18 August 2022, 3:49pm

The closing date and time has been changed to:

20 September 2022, 10:00am

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

Contact

Mrs Lorraine Dixon

Email

Lorraine.Dixon@leicester.gov.uk

Telephone

+44 1164541219

Country

United Kingdom

Region code

UKF21 - Leicester

Internet address(es)

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=aa9dec92-f01e-ed11-8117-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=aa9dec92-f01e-ed11-8117-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates

Reference number

DN628910

II.1.2) Main CPV code

- 79700000 - Investigation and security services

II.1.3) Type of contract

Services

II.1.4) Short description

Leicester City Council is currently nearing the end of the term of its current debt recovery service and is therefore seeking tenderers who would supply a debt recovery support service for Council Tax and National Non-Domestic (Business) Rates. For the avoidance of any doubt the recovery support required for this tender is additional to what the Council already utilises through the normal recovery channels, for example, enforcement agents. The Council already has a contract for the referral of cases to enforcement agents for post liability order recovery; this contract is for additional support on targeted cases and any other relevant litigation matters.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Leicester City Council is currently nearing the end of the term of its current debt recovery service and is therefore seeking tenderers who would supply a debt recovery support service for Council Tax and National Non-Domestic (Business) Rates. For the avoidance of any doubt the recovery support required for this tender is additional to what the Council already utilises through the normal recovery channels, for example, enforcement agents. The Council already has a contract for the referral of cases to enforcement agents for post liability order recovery; this contract is for additional support on targeted cases and any other relevant litigation matters.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

Initial term 4 years, options to extend for a further three years in one year periods 1+1+1 (seven years)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

19 September 2022

Local time

10:00am

Changed to:

Date

20 September 2022

Local time

10:00am

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 September 2022

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (Queens Bench Division)

Birmingham

B4 6DS

Country

United Kingdom