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Tender

## **Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates**

Leicester City Council

F02: Contract notice

Notice identifier: 2022/S 000-023007

Procurement identifier (OCID): ocds-h6vhtk-036004

Published 18 August 2022, 3:49pm

The closing date and time has been changed to:

**20 September 2022, 10:00am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mrs Lorraine Dixon

#### **Email**

[Lorraine.Dixon@leicester.gov.uk](mailto:Lorraine.Dixon@leicester.gov.uk)

**Telephone**

+44 1164541219

**Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=aa9dec92-f01e-ed11-8117-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=aa9dec92-f01e-ed11-8117-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates

Reference number

DN628910

#### **II.1.2) Main CPV code**

- 79700000 - Investigation and security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicester City Council is currently nearing the end of the term of its current debt recovery service and is therefore seeking tenderers who would supply a debt recovery support service for Council Tax and National Non-Domestic (Business) Rates. For the avoidance of any doubt the recovery support required for this tender is additional to what the Council already utilises through the normal recovery channels, for example, enforcement agents. The Council already has a contract for the referral of cases to enforcement agents for post liability order recovery; this contract is for additional support on targeted cases and any other relevant litigation matters.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Leicester City Council is currently nearing the end of the term of its current debt recovery service and is therefore seeking tenderers who would supply a debt recovery support service for Council Tax and National Non-Domestic (Business) Rates. For the avoidance of any doubt the recovery support required for this tender is additional to what the Council already utilises through the normal recovery channels, for example, enforcement agents. The Council already has a contract for the referral of cases to enforcement agents for post liability order recovery; this contract is for additional support on targeted cases and any other relevant litigation matters.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

Initial term 4 years, options to extend for a further three years in one year periods 1+1+1 (seven years)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

19 September 2022

Local time

10:00am

Changed to:

Date

20 September 2022

Local time

10:00am

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 September 2022

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (Queens Bench Division)

Birmingham

B4 6DS

Country

United Kingdom