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Tender

NCC1585 In Work Support Delivery

Northumberland County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-022993

Procurement identifier (OCID): ocds-h6vhtk-0517fe ([view related notices](#))

Published 20 May 2025, 9:55am

Scope

Reference

NCC1585

Description

Business Northumberland wishes to appoint a business support supplier that can provide a pool of Technical Specialists relevant to the field of in work support, staff retention and skills.

The successful supplier will:

- Engage with employers, targeting those who have difficulty retaining their workforce, to develop a pipeline of clients.
- Provide advice and guidance to those employers on a 121 basis.
- Develop and deliver a series of workshops focused on relevant themes to those employers.

- Successfully evidence the contracted outputs as required by the funding.

Employers of all sizes based within the North of Tyne region will be eligible to be supported through this programme of work.

To effectively meet the needs of this opportunity, the pool of Technical Specialists will be able to address the retention challenges faced by employers, which are expected to encompass the following areas:

- Accessibility
- Dispute Resolution
- Training Recruitment and Skills
- Business Resilience
- Change Management
- Neurodiversity
- Human Resources
- Career Planning
- Digital Skills
- Mental Health

The total hours of support delivered to each business will be determined by the initial diagnostic, however, this will need to be sufficient to deliver the output target of at least 45 businesses in receipt of between 3 and 12 hours.

The successful supplier will be required to adhere to a strict delivery timeline in order to meet the requirements of the funding. The supplier will therefore be required to have suitable resource to commence work immediately upon award.

Total value (estimated)

- £120,000 excluding VAT

- £144,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 31 March 2026
- 9 months

Main procurement category

Services

CPV classifications

- 79414000 - Human resources management consultancy services
- 79633000 - Staff development services
- 79634000 - Career guidance services
- 79990000 - Miscellaneous business-related services
- 80500000 - Training services

Contract locations

- UKC21 - Northumberland

Submission

Tender submission deadline

17 June 2025, 12:00pm

Submission address and any special instructions

<https://www.open-uk.org/>

To view this opportunity you will need to register on the OPEN E-procurement portal.

When registered, please search for the tender title "NCC1585 In Work Support Delivery"

Tenders may be submitted electronically

Yes

Award criteria

70% Quality

30% Price

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.open-uk.org/>

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Contracting authority

Northumberland County Council

- Public Procurement Organisation Number: PJJX-1133-JRGV

County Hall

Morpeth

NE61 2EF

United Kingdom

Contact name: Graeme Hayes

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Website: <http://www.northumberland.gov.uk>

Region: UKC21 - Northumberland

Organisation type: Public authority - sub-central government