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Tender

TENDER FOR THE SUPPLY AND INSTALLATION OF AN ALUMNI MENTORING PLATFORM - UNIVERSITY OF BIRMINGHAM

UNIVERSITY OF BIRMINGHAM

F02: Contract notice

Notice identifier: 2021/S 000-022976

Procurement identifier (OCID): ocds-h6vhtk-02e133

Published 15 September 2021, 5:28pm

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF BIRMINGHAM

Chancellors Close

BIRMINGHAM

B152TT

Contact

Thomas Hasson

Email

t.r.hasson@bham.ac.uk

Country

United Kingdom

NUTS code

UKG - West Midlands (England)

Internet address(es)

Main address

<https://www.birmingham.ac.uk/index.aspx>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.com/universityofbirmingham

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.com/universityofbirmingham

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TENDER FOR THE SUPPLY AND INSTALLATION OF AN ALUMNI MENTORING PLATFORM - UNIVERSITY OF BIRMINGHAM

Reference number

FRAM524/21

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

1. KEY INFORMATION FOR TENDERERS

1.1 All main correspondence should go via the University's In-Tend website. Your tender documents and information must be submitted via In-Tend by the date and time specified; www.in-tendhost.com/universityofbirmingham.

1.2 All requests for information will be by on-line questionnaires which are "pre-loaded" onto the In-Tend system.

1.3 If you are requested to submit separate documents please follow the instructions provided on In-Tend ideally in PDF format unless otherwise requested.

1.4 In-Tend will maintain an auditable copy of any document uploaded by bidders.

1.5 Key information for this tender is highlighted below:

Selection Questionnaire and tender publication date 15.09.2021

Selection Questionnaire return date 14.10.2021

Selection Questionnaire return time 5pm

Tender start date 29.10.2021

Tender return date 29.11.2021

Tender return time 12 noon

Last date for clarification questions 26.11.2021

Standstill Period Minimum 10 Days

Procurement officer Thomas Hasson

Emergency contact number 0121 414 2890

Tender procedure used OJEU Restricted Tender

Email address (please note the In-Tend Portal is the primary contact for this tender)

T.R.Hasson@bham.ac.uk

* Please note that there will be no extensions to the deadline for returns except in exceptional circumstances.

II.1.5) Estimated total value

Value excluding VAT: £1

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

The University of Birmingham invites tenders for supply of an alumni mentoring platform over a 3+1+1 contract period. The software will allow us to enhance our current mentoring offer and support students and graduates most in need.

The platform will enable the provision of a sustainable mentoring programme which can

support the employability of our graduates. It will allow alumni mentors to register and offer a variety of informal career advice services such as work experience, interview preparation, sector insights, start-up advice, quick-fire questions and longer term mentorship arrangements.

Mentees will be able to request specific mentors but also find those who are a best match to support their needs. The solution will also enable the delivery of a variety of separate and exclusive mentoring schemes.

The system must incorporate University branding and provide data integration capabilities so as to enable robust data integrity in concert with the University's systems such as its current alumni database - Blackbaud CRM.

It must also offer methods of extracting the data and providing reports to enable analysis on the performance of the mentoring programs and the platform.

II.2.5) Award criteria

Quality criterion - Name: Core Project Capability - Presentations / Weighting: 10

Quality criterion - Name: Compliance with Specification / Weighting: 33

Quality criterion - Name: Management of the Contract - After Sales and support / Weighting: 13

Quality criterion - Name: Programme and Logistics - Delivery and Training / Weighting: 7

Quality criterion - Name: Corporate and Social Responsibility - Sustainability and Environmental / Weighting: 7

Cost criterion - Name: Cost/Price - Overall Price / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £1

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

5 January 2022

End date

5 January 2025

This contract is subject to renewal

Yes

Description of renewals

The University of Birmingham invites tenders for supply of an alumni mentoring platform over a 3+1+1 contract period. The software will allow us to enhance our current mentoring offer and support students and graduates most in need.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 October 2021

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

29 October 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The University of Birmingham

Birmingham

B15 2TT

Country

United Kingdom