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Tender

Health Determinants Research Collaboration (HDRC) - Learning and Evaluation Partner

Portsmouth City Council

F02: Contract notice

Notice identifier: 2024/S 000-022967

Procurement identifier (OCID): ocds-h6vhtk-0483ff

Published 24 July 2024, 9:56am

Section I: Contracting authority

I.1) Name and addresses

Portsmouth City Council

Civic Offices, Guildhall Square

PORTSMOUTH

PO12AL

Contact

Procurement Service

Email

procurement@portsmouthcc.gov.uk

Telephone

+44 2392688235

Country

United Kingdom

Region code

UKJ31 - Portsmouth

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.portsmouth.gov.uk/ext/business/business.aspx>

Buyer's address

<https://www.portsmouth.gov.uk/ext/business/business.aspx>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/portsmouthcc.aspx/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/portsmouthcc.aspx/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Health Determinants Research Collaboration (HDRC) - Learning and Evaluation Partner

II.1.2) Main CPV code

- 79419000 - Evaluation consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Portsmouth City Council ('the council') is inviting tenders from suitably qualified suppliers to provide expert evaluation partner services for their Health Determinants Research Collaboration (HDRC) project.

The Council is looking to commission a learning and evaluation partner to work with us to design and deliver an evaluation of our HDRC. We have described the type of evaluation approach that we are looking for in our Business Plan, that formed part of our successful bid for funding (the bid document can be found in appendix 3 of the tender document set). We do not have a prescribed evaluation model and expect bidders to describe how and why their proposed approach meets our goals. Please refer to the specification in the Invitation To Tender for more details.

The estimated value of the contract is £300,000 over the lifetime of the contract. This value is fixed as this is a funded contract, the Council reserves the right to set aside any tender submission that comes in above this value. The contract term will be for 5 years with no extension options.

Please note that the funder for this project does not automatically include inflation in annual uplifts. The expectation is therefore that bids should be for the full amount required to deliver the work over 5 years, inclusive of inflation.

The council is targeting to have awarded contract by Tuesday 8th October 2024 to allow for contract commencement on Thursday 2nd January 2025.

The procurement process will be undertaken in line with the following programme:

- Issue FTS Contract Notice - Wednesday 24th July 2024
- Issue Invitation to Tender (ITT) - Wednesday 24th July 2024
- Tender Return Deadline - Friday 23rd August 2024, 14:00
- Award decision notified to tenderers - Friday 27th September 2024
- Standstill period - Saturday 28th September October to Monday 7th October 2024
- Contract Award - Tuesday 8th October 2024
- Contract Commencement - Thursday 2nd January 2025

Application is via completed tender submission by the deadline stated above via the Council's e-sourcing system InTend which will be used to administrate the procurement process, the system can be accessed free of charge via the web link below:

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79400000 - Business and management consultancy and related services

II.2.3) Place of performance

NUTS codes

- UKJ31 - Portsmouth

Main site or place of performance

Portsmouth

II.2.4) Description of the procurement

The National Institute for Health and Care Research (NIHR) is the nation's largest funder of health and care research and has a mission to improve the health and wealth of the nation through research. It does this by:

- Funding, supporting and delivering high quality research that benefits the NHS, public health and social care.
- Engaging and involving patients, carers and the public in order to improve the reach, quality and impact of research.
- Attracting, training and supporting the best researchers to tackle the complex health and care challenges of the future.
- Investing in world-class research infrastructure and a skilled research delivery workforce to accelerate translation of discoveries into improved treatments and services.
- Partnering with other public funders, charities and industry to maximise the value of research to patients and the economy.

The Health Determinants Research Collaboration (HDRC) is a new element of NIHR research infrastructure funded by its Public Health Programme that will be based in local government. The purpose is to enable local authorities to become more research-active, undertake new research and use existing evidence to inform our decision making, and undertake evaluation activities. There will be a central focus on health inequalities and actions to tackle issues faced by disadvantaged groups and areas.

Portsmouth City Council has successfully bid to be one of thirty HDRCs nationally. Funding has been awarded for a Development Year from 1st January 2024 and, subject to satisfactory achievement of the agreed milestones for this year, for a full HDRC for five years from January 2025 until December 2029.

Portsmouth is the UK's only island city and is the second most densely populated area in the UK outside central London. Portsmouth's HDRC programme will operate from Charles Dickens Ward (CDW) in the heart of the city, one of the 10% most deprived wards in the country (Indices of Multiple Deprivation, 2019) with parts among the most deprived 1% nationally. Residents in this and other areas of Portsmouth experience disadvantage in multiple ways and suffer significantly poorer health outcomes as a result.

Our HDRC project will build relationships that support knowledge exchange (KE) between the council, Portsmouth communities, UoP and other collaborators to translate knowledge into action and support improved health outcomes.

We are seeking to commission a learning partner to work with us to design and implement

a developmental evaluation throughout the five years of our HDRC. We envisage this comprising a programme of work in which the evaluator supports the HDRC programme team to engage in action learning based on Plan, Do, Study, Act cycles (or a similar model). This will capture learning about what the programme is delivering, how/why our approach is working and not working, what we are learning about becoming a more research active organisation, and how the organisational culture is changing. The learning will inform further delivery of the HDRC. This will run throughout the delivery of the programme to support and report on ongoing organisational learning.

Our HDRC model draws on whole systems approaches that recognise the complexity inherent in 'human systems'. We want to see proposals that engage with this, setting out how the learning partner would work with our HDRC team to design a layered evaluation strategy that includes elements addressing the following:

- how our HDRC principles are meaningful to those working within the HDRC; whether they are adhered to; and to what extent and in what ways they are helping the programme to meet its objectives.
- how the programme has delivered against the logic model that informed the bid to achieve impact. This will bring together a rich evidence base of whether, how, when, why and for whom the programme has created value and impact.
- How the learning from our HDRC can draw on and contribute to the wider learning of the HDRC programme

We want a learning partner who is embedded in the programme from the earliest possible stage and throughout the programme, building strong working relationships through including regular in-person delivery of co-designed evaluation activities and attendance at HDRC meetings in Portsmouth. We would not be able to accept fully remotely delivered proposals.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 August 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 August 2024

Local time

2:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.justice.gov.uk/>