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Tender

Supply, Delivery & Installation of Furniture

SWINDON AND WILTSHIRE LOCAL ENTERPRISE PARTNERSHIP LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-022957

Procurement identifier (OCID): ocids-h6vhtk-02e120

Published 15 September 2021, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

SWINDON AND WILTSHIRE LOCAL ENTERPRISE PARTNERSHIP LIMITED

Corsham Mansion House, Pickwick Road

CORSHAM

SN139BL

Contact

Tom Marshall

Email

tom.marshall@swlep.co.uk

Telephone

+44 7780040599

Country

United Kingdom

NUTS code

UKK - South West (England)

Internet address(es)

Main address

www.swlep.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://tinyurl.com/bccfurniture>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Not-for-profit, limited company primarily funded by government

I.5) Main activity

Other activity

Other business support service activities, not elsewhere classified

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply, Delivery & Installation of Furniture

II.1.2) Main CPV code

- 39130000 - Office furniture

II.1.3) Type of contract

Supplies

II.1.4) Short description

Swindon and Wiltshire Local Enterprise Partnership (SWLEP) are seeking a contractor to supply, deliver and install furniture, such as but not limited to office chairs and desks with power supply, meeting tables with power supply and chairs, cafe tables and chairs, assorted soft seating, and storage solutions.

A draft furniture specification can be found in the link provided in the tender notice. SWLEP retains the right to award Lots as it deems necessary.

SWLEP was awarded £9.7m from the Getting Building Fund (GBF) for a wide-ranging package of projects that will deliver a much-needed boost to the local economy. GBF funds will deliver key science and innovation projects in the cyber, life sciences, environmental and digital technologies sectors. These are new projects that will bring public and private sector investment over the next two years, at a critical time for the region as it looks to recover from the impacts of Covid-19. The three projects bring together academic research with industry expertise to drive growth and jobs in the region and build the UK's knowledge and resilience in these key sectors of the economy.

The Business Cyber Centre (BCC) will help close the cyber skills gap driving growth through an academy, employment hub and a cyber response team. The BCC will be the first business-led cyber centre and will look to support SMEs ranging from the high street florist and butcher through to SMEs developing and delivering cyber products and services for the benefit of business, citizens and UK plc.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 6

II.2) Description

II.2.1) Title

Desks & Accessories

Lot No

1

II.2.2) Additional CPV code(s)

- 39121100 - Desks

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Chippenham, SN15

II.2.4) Description of the procurement

A variety of office desks and accessories such as power supply, cable management and screening.

II.2.5) Award criteria

Quality criterion - Name: Quality & Range of Furniture / Weighting: 25

Quality criterion - Name: Deliverability & Proposals for Managing the Contract / Weighting: 25

Quality criterion - Name: Sustainability & Added Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 September 2021

End date

8 October 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.14) Additional information

Due to the size of electronic copies, SWLEP requests the use of Wetransfer or Dropbox for tender submissions

II.2) Description

II.2.1) Title

Seating - Task & Meeting

Lot No

2

II.2.2) Additional CPV code(s)

- 39110000 - Seats, chairs and related products, and associated parts

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Chippenham, SN15

II.2.4) Description of the procurement

A variety of commercial seating, including task chairs and meeting room chairs

II.2.5) Award criteria

Quality criterion - Name: Quality & Range of Furniture / Weighting: 25

Quality criterion - Name: Deliverability & Proposals for Managing the Contract / Weighting: 25

Quality criterion - Name: Sustainability & Added Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 September 2021

End date

8 October 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.14) Additional information

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II.2) Description

II.2.1) Title

Tables (Other)

Lot No

3

II.2.2) Additional CPV code(s)

- 39121200 - Tables

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Chippenham, SN15

II.2.4) Description of the procurement

A variety of mixed-height tables, such as, but not limited to meeting rooms, cafe, break out areas, coworking and collaboration spaces, and conferencing spaces.

II.2.5) Award criteria

Quality criterion - Name: Quality & Range of Furniture / Weighting: 25

Quality criterion - Name: Deliverability & Proposals for Managing the Contract / Weighting: 25

Quality criterion - Name: Sustainability & Added Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 September 2021

End date

8 October 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.14) Additional information

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II.2) Description

II.2.1) Title

Soft Seating

Lot No

4

II.2.2) Additional CPV code(s)

- 39112100 - Dining chairs
- 39113100 - Armchairs
- 39113200 - Settees
- 39113300 - Bench seats
- 39113500 - Stools
- 39113600 - Benches

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Chippenham, SN15

II.2.4) Description of the procurement

A variety of seating options, including but not limited to, soft lounge seating, club seating and cafe dining chairs

II.2.5) Award criteria

Quality criterion - Name: Quality & Range of Furniture / Weighting: 25

Quality criterion - Name: Deliverability & Proposals for Managing the Contract / Weighting: 25

Quality criterion - Name: Sustainability & Added Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 September 2021

End date

8 October 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.14) Additional information

Due to the size of electronic copies, SWLEP requests the use of Wetransfer or Dropbox for tender submissions

II.2) Description

II.2.1) Title

Storage and Lockers

Lot No

5

II.2.2) Additional CPV code(s)

- 39132100 - Filing cabinets
- 39173000 - Storage units

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Chippenham, SN15

II.2.4) Description of the procurement

A variety of lockers and storage solutions

II.2.5) Award criteria

Quality criterion - Name: Quality & Range of Furniture / Weighting: 25

Quality criterion - Name: Deliverability & Proposals for Managing the Contract / Weighting: 25

Quality criterion - Name: Sustainability & Added Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 September 2021

End date

8 October 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

Due to the size of electronic copies, SWLEP requests the use of Wetransfer or Dropbox for tender submissions

II.2) Description

II.2.1) Title

Accessories

Lot No

6

II.2.2) Additional CPV code(s)

- 39150000 - Miscellaneous furniture and equipment

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Chippenham, SN15

II.2.4) Description of the procurement

A variety of accessories including, but not limited to, power supply modules, freestanding lighting, coatstands and mobile display units

II.2.5) Award criteria

Quality criterion - Name: Quality & Range of Furniture / Weighting: 25

Quality criterion - Name: Deliverability & Proposals for Managing the Contract / Weighting: 25

Quality criterion - Name: Sustainability & Added Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 September 2021

End date

8 October 2021

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.14) Additional information

Due to the size of electronic copies, SWLEP requests the use of Wetransfer or Dropbox for tender submissions

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In order to award this contract, SWLEP require evidence of:

Prior experience

References of similar works

Insurances

Business continuity and pandemic resilience strategy

Proposals must include evidence of ability to contract with suppliers for delivery in the first quarter of 2022

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 October 2021

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

SWLEP reserves the right to award contracts per Lot and ask that each Lot is priced separately to ensure fair scoring per Lot.

Tenders which do not provide clear and accurate pricing per Lot will be considered non-compliant.

VI.4) Procedures for review

VI.4.1) Review body

Swindon and Wiltshire Local Enterprise Partnership

Digital Mansion

Corsham

SN13 9BL

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tom.marshall@swlep.co.uk

Country

United Kingdom

Internet address

www.swlep.co.uk