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Tender

Insurance Cover

Jobs & Business Glasgow

F02: Contract notice

Notice identifier: 2024/S 000-022900

Procurement identifier (OCID): ocds-h6vhtk-0483cf

Published 23 July 2024, 4:12pm

Section I: Contracting authority

I.1) Name and addresses

Jobs & Business Glasgow

Ladywell Business Centre, 94 Duke Street

Glasgow

G4 0UW

Contact

JBG Procurement Team

Email

procurement@jbq.org.uk

Telephone

+44 3001232898

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.jbg.org.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16584

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from another address:

James Hallam Limited

Glasgow

Email

shelley.brennan@jameshallam.co.uk

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.publiccontractsscotland.gov.uk

Tenders or requests to participate must be submitted to the following address:

James Hallam Limited

Glasgow

Email

shelley.brennan@jameshallam.co.uk

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Economic Development

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Cover

Reference number

JBG24003

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Jobs & Business Glasgow (JBG) requires the organisation's assets and activities to be adequately covered by insurance provided by reputable and regulated insurers. Any subsidiary company of JBG must also be covered.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Property Owners

Lot No

1

II.2.2) Additional CPV code(s)

- 66515200 - Property insurance services
- 66515000 - Damage or loss insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the procurement documents.

II.2.5) Award criteria

Quality criterion - Name: As stated in the procurement documents. / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2024

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see the Procurement Documents.

II.2) Description

II.2.1) Title

Combined Liability

Lot No

2

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services
- 66516400 - General liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the Procurement Documents.

II.2.5) Award criteria

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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End date

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Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

As stated in the procurement documents.

II.2) Description

II.2.1) Title

Management Liability

Lot No

3

II.2.2) Additional CPV code(s)

- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the Procurement Documents.

II.2.5) Award criteria

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

As stated in the Procurement Documents.

II.2) Description

II.2.1) Title

Engineering Inspection

Lot No

4

II.2.2) Additional CPV code(s)

- 66519200 - Engineering insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the Procurement Documents.

II.2.5) Award criteria

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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End date

30 September 2025

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Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

As stated in the Procurement Documents.

II.2) Description

II.2.1) Title

Professional Indemnity

Lot No

5

II.2.2) Additional CPV code(s)

- 66516500 - Professional liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

As stated in the Procurement Documents.

II.2.5) Award criteria

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2024

End date

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Description of renewals

Option to extend for up to 12 months.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

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Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

As stated in the Procurement Documents.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Submissions in respect of Lots 1, 2, 3 and 5 will only be accepted from insurers regulated by the Financial Conduct Authority (FCA) to underwrite insurance business in the UK.

Submissions in respect of Lot 4 will also be accepted from suppliers who are UKAS accredited to provide the relevant services.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Credit Rating: Bidders in respect of Lots 1, 2, 3 or 5 must be rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Bidders must hold, or commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance stated in the Contract Notice.

Minimum level(s) of standards possibly required

Credit Rating: Rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Employer's (Compulsory) Liability Insurance = 5,000,000 (five million) GBP; Public Liability Insurance = 10,000,000 (ten million) GBP; and Professional Indemnity Insurance = 5,000,000 (five million) GBP.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The Insurer(s) shall be required to enter a tripartite relationship with the Contracting Authority and its Insurance Broker.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 August 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

26 August 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 3-4 months before the end of this contract (including any applicable extension).

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to the Procurement Documents. Please note that submissions must be made to the Contracting Authority's Insurance Broker via email (shelley.brennan@jameshallam.co.uk).

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=773109.

(SC Ref:773109)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

Country

United Kingdom