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Planning

## **Office Administration Supplies**

Procurement Assist Limited c/o Integrated Facilities Management Bolton Ltd (iFM Bolton)

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-022843

Procurement identifier (OCID): ocds-h6vhtk-02e0a9

Published 14 September 2021, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Procurement Assist Limited c/o Integrated Facilities Management Bolton Ltd (iFM Bolton)

Royal Bolton Hospital, Minerva Road, Farnworth

Bolton

BL4 0JR

#### **Email**

[tenders@procurementassist.co.uk](mailto:tenders@procurementassist.co.uk)

#### **Telephone**

+44 3301281336

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.boltonft.nhs.uk/about-us/trust-profile/ifm-bolton/>

Buyer's address

<http://www.procurementassist.co.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office Administration Supplies

Reference number

PA FW OA 01

#### **II.1.2) Main CPV code**

- 30192000 - Office supplies

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This framework is to seek interest (at this stage) from suppliers of Office Stationery, Office Consumables, Workwear & PPE, home and office solutions into the public sector.

Procurement Assist Limited invites interest from organisations wishing to participate in a 48 month Framework Agreement for the above supplies. The Framework Agreement will be accessible by all current and future Clients of Procurement Assist Limited. The Framework Agreement may be used by all NHS Trusts, Social Housing Providers, Local Authorities, Blue Light Services, Education, Charities and all other contracting authorities that are located in the United Kingdom including those listed in Schedule 1 of the Public Contracts Regulations 2015/102.

To register your interest in becoming a supplier onto the Framework Agreement, please click here: <https://procurementassist.co.uk/office-administration/>

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Maximum number of lots that may be awarded to one tenderer: 4

## **II.2) Description**

### **II.2.1) Title**

Stationery and Office Consumables

Lot No

A

### **II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

The framework will be split into 4 Lots:

A - Stationery and Office Consumables

B - Workwear & PPE

C - Fully Managed Office Solution

D - Home Working Office Solution

Suppliers can bid for one, some or all Lots. Within each category, suppliers can provide their service in any part on the United Kingdom or the whole of the United Kingdom.

## **II.2) Description**

### **II.2.1) Title**

Workwear & PPE

Lot No

B

**II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

**II.2.4) Description of the procurement**

The framework will be split into 4 Lots:

A - Stationery and Office Consumables

B - Workwear & PPE

C - Fully Managed Office Solution

D - Home Working Office Solution

Suppliers can bid for one, some or all Lots. Within each category, suppliers can provide their service in any part on the United Kingdom or the whole of the United Kingdom.

**II.2) Description**

**II.2.1) Title**

Fully Managed Office Solution

Lot No

C

**II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

#### **II.2.4) Description of the procurement**

The framework will be split into 4 Lots:

A - Stationery and Office Consumables

B - Workwear & PPE

C - Fully Managed Office Solution

D - Home Working Office Solution

Suppliers can bid for one, some or all Lots. Within each category, suppliers can provide their service in any part on the United Kingdom or the whole of the United Kingdom.

### **II.2) Description**

#### **II.2.1) Title**

Home Working Office Solution

Lot No

D

#### **II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

## **II.2.4) Description of the procurement**

The framework will be split into 4 Lots:

A - Stationery and Office Consumables

B - Workwear & PPE

C - Fully Managed Office Solution

D - Home Working Office Solution

Suppliers can bid for one, some or all Lots. Within each category, suppliers can provide their service in any part on the United Kingdom or the whole of the United Kingdom.

## **II.3) Estimated date of publication of contract notice**

10 September 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section VI. Complementary information**

### **VI.3) Additional information**

To register your interest in this Framework Agreement please click here:

<https://procurementassist.co.uk/office-administration/>

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bolton:-Office-supplies./79A38EWDU8>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/79A38EWDU8>

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