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Tender

## **CWC22019 Webcasting and Associated Services**

Wolverhampton City Council

F02: Contract notice

Notice identifier: 2022/S 000-022813

Procurement identifier (OCID): ocds-h6vhtk-035f7d

Published 17 August 2022, 2:18pm

The closing date and time has been changed to:

**26 September 2022, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

#### **Contact**

Mr Barry Greenwood

#### **Email**

[barry.greenwood@wolverhampton.gov.uk](mailto:barry.greenwood@wolverhampton.gov.uk)

**Telephone**

+44 1902556556

**Country**

United Kingdom

**Region code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.wolverhamptontenders.com](http://www.wolverhamptontenders.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.wolverhamptontenders.com](http://www.wolverhamptontenders.com)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CWC22019 Webcasting and Associated Services

Reference number

DN627931

#### **II.1.2) Main CPV code**

- 32321200 - Audio-visual equipment

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council are looking to engage with an experienced contractor to provide and install a high-quality audio-visual system. The design shall be based on the technical specifications detailed within the tender documents. The solution must include webcasting functionality, a supplementary maintenance support service and enable integration with the Council's CMIS system ([Modern.gov](https://modern.gov)), Microsoft Teams, Zoom and other leading conferencing software.

A site visit and an acoustic survey aimed at minimising reverberation and echo will also be required prior to the tender submission date.

The site visits will be conducted on the 30th August 2022. The visits will be on an appointment basis only. Requests to attend the site visit must be submitted via the Council's e-procurement portal by no later than Midday 26th August 2022.

#### **II.1.5) Estimated total value**

Value excluding VAT: £215,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 32232000 - Video-conferencing equipment
- 32321200 - Audio-visual equipment
- 48515000 - Video conferencing software package
- 51611100 - Hardware installation services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

The Council are looking to engage with an experienced contractor to provide and install a high-quality audio-visual system. The design shall be based on the technical specifications detailed within the tender documents. The solution must include webcasting functionality, a supplementary maintenance support service and enable integration with the Councils CMIS system ([Modern.gov](https://modern.gov)), Microsoft Teams, Zoom and other leading conferencing software.

The scope of the contract shall cover:

- Audio-visual conference equipment and associated services directly related with installing, testing, and commissioning.
- A hybrid meeting solution for the Council Chamber and Committee Room 3.
- A maintenance and support facility for five years for the audio-visual system.
- A webcasting service that covers the broadcast of physical, digital and hybrid meetings.
- The successful supplier will be required to work with Wolverhampton City Council to achieve an installation that will be fully compliant and compatible with the building.

A site visit and an acoustic survey aimed at minimising reverberation and echo will also be required prior to the tender submission date.

The site visit will be conducted on the 30th August 2022. Requests to attend the site visit must be submitted via the Council's e-procurement portal by no later than Midday 26th August 2022.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

16 September 2022

Local time

12:00pm

Changed to:

Date

26 September 2022

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 September 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Wolverhampton City Council

Wolverhampton

Country

United Kingdom