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Tender

Highbury Fields School Catering Tender

Highbury Fields School

F02: Contract notice

Notice identifier: 2024/S 000-022743

Procurement identifier (OCID): ocids-h6vhtk-048376

Published 22 July 2024, 4:41pm

Section I: Contracting authority

I.1) Name and addresses

Highbury Fields School

Highbury Hill

London

N5 1AR

Contact

Jessica Gavin

Email

jgavin@highburyfields.islington.sch.uk

Telephone

+44 2072882136

Country

United Kingdom

NUTS code

UKI43 - Haringey and Islington

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Highbury Fields School Catering Tender

Reference number

RM&C/2024/HFS/438

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Highbury Fields School is a secondary school for girls and coeducational sixth form. The school is putting its catering contract out to tender with a contract start date of 6th April 2025.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKI43 - Haringey and Islington

Main site or place of performance

Highbury Fields School Highbury Hill, London, N5 1AR and its Sixth Form at 34 Aberdeen Park, London, N5 2BL

II.2.4) Description of the procurement

Pupil Numbers: - by year group

Year 7 140

Year 8 140

Year 9 136

Year 10 140

Year 11 135

Sixth Form Year 12 36

Sixth Form Year 13 28

Total 755

FSM 334 (48.34%)

Pricings/Sales Price

Meal Deal Price 2.85 GBP (from Sept 2024)

Sales over 12 months to June 2024

FSM Sales – Main School - 113,666 GBP

FSM Sales – Sixth Form - 12,817 GBP

Pupil Paid Sales – Main School - 125,053 GBP

Pupil Paid Sales – Sixth Form - 3,383 GBP

Staff Duty Meal Sales Nil

Staff Cash Sales 2,512 GBP

Service Times

Breakfast: 08:10 – 08:40

Break: only at Sixth Form: 10:55 – 11:15

Lunch: 12:05 – 12:50 (2 year groups), 12:55 – 13:40 (3 year groups)

Sixth Form: 12:55 – 13:40

Current Contractor: Accent

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 September 2024

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

11 October 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232409.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232409)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

David.allen@rmandcconsultants.co.uk

Telephone

+44 7786312805

Country

United Kingdom

Internet address

www.rmandcconsultants.co.uk