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Tender

Winter Maintenance Assistance Service Framework Agreement

Scottish Borders Council

F02: Contract notice

Notice identifier: 2024/S 000-022726

Procurement identifier (OCID): ocds-h6vhtk-04836b

Published 22 July 2024, 4:11pm

The closing date and time has been changed to:

30 August 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Scottish Borders Council

Council Headquarters

Newtown St Boswells

TD6 0SA

Contact

Procurement

Email

procurement@scotborders.gov.uk

Telephone

+44 1835824000

Country

United Kingdom

NUTS code

UKM91 - Scottish Borders

Internet address(es)

Main address

<http://www.scotborders.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00394

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Winter Maintenance Assistance Service Framework Agreement

Reference number

1001298

II.1.2) Main CPV code

- 90620000 - Snow-clearing services

II.1.3) Type of contract

Services

II.1.4) Short description

Scottish Borders Council is seeking third party contractors to provide winter maintenance assistance to cover legislative requirements during winter periods should there be insufficient in-house capacity.

II.1.5) Estimated total value

Value excluding VAT: £2,400,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 2 - Provision of Planned Winter Service Treatments on Priority Carriageway Routes (am/pm)

Lot No

2

II.2.2) Additional CPV code(s)

- 90620000 - Snow-clearing services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Scottish Borders Council (the Council) is seeking Bidder responses to this Invitation to Tender (ITT) from third party providers to assist in the delivery of winter maintenance activities throughout the Scottish Borders from October 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework will be for an initial period of 2-years with the option to extend by 1-year with a further option to extend for 1-year extension taking the Framework to a maximum of 4 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Assistance with Snow clearance on depot routes in conjunction with council vehicles (Snow Plan)

Lot No

3

II.2.2) Additional CPV code(s)

- 90620000 - Snow-clearing services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Scottish Borders Council (the Council) is seeking Bidder responses to this Invitation to Tender (ITT) from third party providers to assist in the delivery of winter maintenance activities throughout the Scottish Borders from October 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework will be for an initial period of 2-years with the option to extend by 1-year with a further option to extend for 1-year extension taking the Framework to a maximum of 4 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 - Assistance with Miscellaneous Winter Related Activities on Roads & Footways and other Council locations

Lot No

4

II.2.2) Additional CPV code(s)

- 90620000 - Snow-clearing services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Scottish Borders Council (the Council) is seeking Bidder responses to this Invitation to Tender (ITT) from third party providers to assist in the delivery of winter maintenance activities throughout the Scottish Borders from October 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework will be for an initial period of 2-years with the option to extend by 1-year with a further option to extend for 1-year extension taking the Framework to a maximum of 4 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 5 - Provision of planned winter Treatments at Jedburgh Campus

Lot No

5

II.2.2) Additional CPV code(s)

- 90620000 - Snow-clearing services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Scottish Borders Council (the Council) is seeking Bidder responses to this Invitation to Tender (ITT) from third party providers to assist in the delivery of winter maintenance activities throughout the Scottish Borders from October 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework will be for an initial period of 2-years with the option to extend by 1-year with a further option to extend for 1-year extension taking the Framework to a maximum of 4 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 1 - Planned Treatments on Priority Footway Routes

Lot No

1

II.2.2) Additional CPV code(s)

- 90620000 - Snow-clearing services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

Scottish Borders Council (the Council) is seeking Bidder responses to this Invitation to Tender (ITT) from third party providers to assist in the delivery of winter maintenance activities throughout the Scottish Borders from October 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

Yes

Description of renewals

The Framework will be for an initial period of 2-years with the option to extend by 1-year with a further option to extend for 1-year extension taking the Framework to a maximum of 4 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The bidder is enrolled in the relevant professional registers kept in its country of establishment.

The bidder is enrolled in the relevant trade registers kept in its country of establishment.

If the relevant documentation is available electronically, the bidder should state:

The web address

The issuing authority or body

The precise reference of the documentation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Credit Safe check:

Prior to awarding contractors will be subject to a Credit Safe check to assess economic financial standing. The contractor will be required to co-operate with the Council and may be asked to provide copies of their last 2 financial audited accounts to assist with this process if they are regarded high risk.

Insurances:

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below.

Minimum level(s) of standards possibly required

Insurances minimum levels required:

Employers (Compulsory) Liability GBP 5 million

Public Liability GBP 10 million

Motor GBP 5 million

III.1.3) Technical and professional ability

List and brief description of selection criteria

Educational and professional qualifications:

Relevant qualifications, licences and training held by drivers/operators.

Health and Safety procedures: A documented health and safety policy or where applicable (less than 5 employees, self-employed etc.) provide a statement of Health and Safety Intent and similarly, where recorded, provide examples of risk assessments likely to be associated with carrying out this type of work (3 minimum).

These should include safety of staff and others, members of the public, operation of vehicles, plant and equipment and include their current major incident controls for example a pandemic.

Minimum level(s) of standards possibly required

Class C licence or Class C1 required; with regards to lot 1 only Class 1 + E licence required.

Certification to operate any plant or vehicles they will be responsible for. Gritters require to be supplied with a valid calibration certificate.

All vehicles should have legal certifications such as MOT, Servicing and Road Tax.

Health and Safety Procedures: Minimum level(s) of standards required: Organisations with less than five employees are not required by law to have a documented policy statement. The need to reduce documentary requirements on micro businesses in particular will be taken into account by buyers and the evaluation panel. Method statements and risk assessments for risks likely to be associated with carrying out this type of work including their current major incident controls for example a pandemic.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Performance of the Contract will be monitored against six major Key Performance Indicators

(KPIs), these are specified in more detail within the Performance Management Plan attached with this ITT.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not applicable- framework duration including optional extensions is 4-years.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

26 August 2024

Local time

12:00pm

Changed to:

Date

30 August 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 25 November 2024

IV.2.7) Conditions for opening of tenders

Date

26 August 2024

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Summer 2028

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note bidders who intend to tender should contact procurement@scotborders.gov.uk to obtain Appendix B- Carriageway Gritting Routes 2024 as file size exceeded upload limit on PCS.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=771956.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits will only be requested when the total collective spend with an individual contractor exceeds GBP 50,000 over the term of this framework, they will be required to provide evidence of community benefits being delivered to the local community.

Bidders are required to complete the Community Benefit Delivery Plan stating their proposed plan and return as part of their tender submission.

(SC Ref:771956)

Download the ESPD document here:
https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=771956

VI.4) Procedures for review

VI.4.1) Review body

Jedburgh Sherriff Court and Justice of the Peace Court

Castlegate

Jedburgh

TD8 6AR

Email

jedburgh@scotcourts.gov.uk

Telephone

+44 1835863231

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/jedburgh-sheriff-court-and-justice-of-the-peace-court>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The contracting authorities will incorporate a minimum 10 day standstill period at the point of information on the award of the contract is communicated to tenderers. The Public Contract (Scotland) Regulations 2015 (SSI,2015 No446) provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rule to take action in the Sherriff Court or Court of Session. A claim for an ineffectiveness order must be made within 30 days of the Framework Agreement award being published on the Find a Tender Service (FTS) or within 30 days of the date to those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within six months from the date on which the contract was entered into.