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Tender

## **Void Property Energy Services Management**

Renfrewshire Council

F02: Contract notice

Notice identifier: 2024/S 000-022713

Procurement identifier (OCID): ocds-h6vhtk-048364

Published 22 July 2024, 3:43pm

The closing date and time has been changed to:

**6 September 2024, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Renfrewshire Council

0141 487 1524

Paisley

PA1 1JB

#### **Contact**

Kevin Milliken

#### **Email**

[kevin.milliken@renfrewshire.gov.uk](mailto:kevin.milliken@renfrewshire.gov.uk)

**Telephone**

+44 03003000300

**Country**

United Kingdom

**NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00400](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Void Property Energy Services Management

Reference number

RC-CPU-23-284

#### **II.1.2) Main CPV code**

- 71314200 - Energy-management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Renfrewshire Council has a requirement to appoint a Service Provider to deliver a comprehensive Void Management and Preferred Energy Supplier service to all void houses and re-lets including Homeless Person Unit Voids (HPUs). The number of voids within this scheme is likely to vary throughout the Contract period, depending upon the uptake of lets, demand for housing in specific areas and the size of the Council's Housing Portfolio.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71314000 - Energy and related services
- 38551000 - Energy meters

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire

#### **II.2.4) Description of the procurement**

Renfrewshire Council has a requirement to appoint a Service Provider to deliver a comprehensive Void Management and Preferred Energy Supplier service to all void houses and re-lets including Homeless Person Unit Voids (HPUs).

#### **II.2.5) Award criteria**

Quality criterion - Name: Proposed Service Delivery Methodology / Weighting: 15

Quality criterion - Name: Administration of the Contract / Weighting: 10

Quality criterion - Name: Energy Management / Weighting: 10

Quality criterion - Name: Proposed Methodology for Minimising Incoming Tenant Tariffs / Weighting: 5

Quality criterion - Name: Added Value / Weighting: 5

Quality criterion - Name: Failure of Performance of the Service / Weighting: 5

Quality criterion - Name: Community Benefits Outcome Menu / Weighting: 3

Quality criterion - Name: Community Benefits Supporting Methodology / Weighting: 7

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Cyber Security / Weighting: 7

Quality criterion - Name: Authentication / Weighting: 2

Quality criterion - Name: Technologies / Weighting: 2

Quality criterion - Name: Integration/Interfaces / Weighting: 2

Quality criterion - Name: Service Management / Weighting: 2

Price - Weighting: 20

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This Contract is for 4 Years with 3 optional extensions of 3 12 month periods (4 Years + 1 Year + 1 Year + 1 Year).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Bidders will be required to provide evidence that their organisation has taken steps to build their awareness of the climate change emergency and how they will respond, including knowledge of their emissions sources and actions to address these. Accepted evidence includes but is not limited to. Tenderers are required to complete the template attached to 4C.7

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

This contract will include performance conditions relating to Fair Work First and Community Benefits. The tender requests community benefits and they will be scored.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

22 August 2024

Local time

12:00pm

Changed to:

Date

6 September 2024

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 17 January 2025

**IV.2.7) Conditions for opening of tenders**

Date

22 August 2024

Local time

12:00pm

Place

Tender submissions will be opened remotely using an opening committee on PCS-T with two procurement officers.

Information about authorised persons and opening procedure

Tender submissions will be opened remotely using an opening committee on PCS-T with two procurement officers.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further Contract Notices will be issued via Public Contract Scotland when this contract is near its end date.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The recommended Tenderer will be required to provide at Request for Documentation stage the following documents:

Health & Safety Questionnaire and Supporting Documentation

Insurance Certification as per the levels of the contract

CPU-056-A S1 Equalities Questionnaire

CPU-057-A S2 Equalities Declaration

CPU-060-A S5 Prompt Payment Certificate

CPU-061-A S6 Waste Carrier

CPU-063-A S9 List of Proposed Sub-Contractors

CPU-064-A S10 draft parent company

guarantee (including performance of the  
services)

CPU-065-A S14 Destruction Of Personal Or Sensitive Personal Information Certificate



Data Processor Agreement

New Supplier Request BACs Form

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25359.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:772098)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Please refer to VI.4.3 below

UK

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Please refer to VI.4.3 below

UK

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446, as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.

### **VI.4.4) Service from which information about the review procedure may be obtained**

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom