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Tender

Void Property Energy Services Management

Renfrewshire Council

F02: Contract notice

Notice identifier: 2024/S 000-022713

Procurement identifier (OCID): ocds-h6vhtk-048364

Published 22 July 2024, 3:43pm

The closing date and time has been changed to:

6 September 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Renfrewshire Council

0141 487 1524

Paisley

PA1 1JB

Contact

Kevin Milliken

Email

kevin.milliken@renfrewshire.gov.uk

Telephone

+44 03003000300

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Void Property Energy Services Management

Reference number

RC-CPU-23-284

II.1.2) Main CPV code

- 71314200 - Energy-management services

II.1.3) Type of contract

Services

II.1.4) Short description

Renfrewshire Council has a requirement to appoint a Service Provider to deliver a comprehensive Void Management and Preferred Energy Supplier service to all void houses and re-lets including Homeless Person Unit Voids (HPUs). The number of voids within this scheme is likely to vary throughout the Contract period, depending upon the uptake of lets, demand for housing in specific areas and the size of the Council's Housing Portfolio.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services
- 38551000 - Energy meters

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire

II.2.4) Description of the procurement

Renfrewshire Council has a requirement to appoint a Service Provider to deliver a comprehensive Void Management and Preferred Energy Supplier service to all void houses and re-lets including Homeless Person Unit Voids (HPUs).

II.2.5) Award criteria

Quality criterion - Name: Proposed Service Delivery Methodology / Weighting: 15

Quality criterion - Name: Administration of the Contract / Weighting: 10

Quality criterion - Name: Energy Management / Weighting: 10

Quality criterion - Name: Proposed Methodology for Minimising Incoming Tenant Tariffs / Weighting: 5

Quality criterion - Name: Added Value / Weighting: 5

Quality criterion - Name: Failure of Performance of the Service / Weighting: 5

Quality criterion - Name: Community Benefits Outcome Menu / Weighting: 3

Quality criterion - Name: Community Benefits Supporting Methodology / Weighting: 7

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Cyber Security / Weighting: 7

Quality criterion - Name: Authentication / Weighting: 2

Quality criterion - Name: Technologies / Weighting: 2

Quality criterion - Name: Integration/Interfaces / Weighting: 2

Quality criterion - Name: Service Management / Weighting: 2

Price - Weighting: 20

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This Contract is for 4 Years with 3 optional extensions of 3 12 month periods (4 Years + 1 Year + 1 Year + 1 Year).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Bidders will be required to provide evidence that their organisation has taken steps to build their awareness of the climate change emergency and how they will respond, including knowledge of their emissions sources and actions to address these. Accepted evidence includes but is not limited to. Tenderers are required to complete the template attached to 4C.7

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

This contract will include performance conditions relating to Fair Work First and Community Benefits. The tender requests community benefits and they will be scored.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

22 August 2024

Local time

12:00pm

Changed to:

Date

6 September 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 17 January 2025

IV.2.7) Conditions for opening of tenders

Date

22 August 2024

Local time

12:00pm

Place

Tender submissions will be opened remotely using an opening committee on PCS-T with two procurement officers.

Information about authorised persons and opening procedure

Tender submissions will be opened remotely using an opening committee on PCS-T with two procurement officers.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further Contract Notices will be issued via Public Contract Scotland when this contract is near its end date.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The recommended Tenderer will be required to provide at Request for Documentation stage the following documents:

Health & Safety Questionnaire and Supporting Documentation

Insurance Certification as per the levels of the contract

CPU-056-A S1 Equalities Questionnaire

CPU-057-A S2 Equalities Declaration

CPU-060-A S5 Prompt Payment Certificate

CPU-061-A S6 Waste Carrier

CPU-063-A S9 List of Proposed Sub-Contractors

CPU-064-A S10 draft parent company

guarantee (including performance of the
services)

CPU-065-A S14 Destruction Of Personal Or Sensitive Personal Information Certificate

Data Processor Agreement

New Supplier Request BACs Form

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25359.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:772098)

VI.4) Procedures for review

VI.4.1) Review body

Please refer to VI.4.3 below

UK

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Please refer to VI.4.3 below

UK

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446, as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.

VI.4.4) Service from which information about the review procedure may be obtained

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom