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Tender

## **Open Competition for HR & Payroll Systems**

Salterns Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-022705

Procurement identifier (OCID): ocds-h6vhtk-04835e

Published 22 July 2024, 3:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Salterns Academy Trust

Admiral Lord Nelson School, Dundas Lane

Portsmouth

PO3 5XT

#### **Email**

[rparr@salternstrust.co.uk](mailto:rparr@salternstrust.co.uk)

#### **Telephone**

+44 7464539034

#### **Country**

United Kingdom

**Region code**

UKJ31 - Portsmouth

**Internet address(es)**

Main address

[www.salterstrust.co.uk](http://www.salterstrust.co.uk)

Buyer's address

<https://education.app.jaggaer.com/web/login.html>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Open Competition for HR & Payroll Systems

Reference number

Project\_9323

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Salterns Academy Trust exists to serve the community of Portsmouth. We currently run two successful and fast-growing secondary schools in the city, providing opportunities for over 2100 young people to be the very best that they can be. The Trust is undertaking a programme of growth and will be onboarding a third, all through school, into the Trust during the autumn of 2024. This will increase our student numbers to 3,500 and our staffing numbers to around 500.

We are looking to increase efficiency and effectiveness of our HR team through the standardisation of HR processes across the Trust. We are looking to procure a HR system that will integrate with our existing finance and payment systems and streamline the onboarding of further schools in the future.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

### **II.2.3) Place of performance**

NUTS codes

- 1A - Kosovo
- UKJ31 - Portsmouth

Main site or place of performance

Portsmouth

### **II.2.4) Description of the procurement**

This is an open procurement for HR & Payroll System for Salterns Academy Trust

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

36 months with 2 x optional 12 month extensions

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 August 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Salterns Academy Trust

Portsmouth

Country

United Kingdom