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Tender

Open Competition for HR & Payroll Systems

Salterns Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-022705

Procurement identifier (OCID): ocds-h6vhtk-04835e

Published 22 July 2024, 3:12pm

Section I: Contracting authority

I.1) Name and addresses

Salterns Academy Trust

Admiral Lord Nelson School, Dundas Lane

Portsmouth

PO3 5XT

Email

rparr@salternstrust.co.uk

Telephone

+44 7464539034

Country

United Kingdom

Region code

UKJ31 - Portsmouth

Internet address(es)

Main address

www.salterstrust.co.uk

Buyer's address

<https://education.app.jaggaer.com/web/login.html>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Open Competition for HR & Payroll Systems

Reference number

Project_9323

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Salterns Academy Trust exists to serve the community of Portsmouth. We currently run two successful and fast-growing secondary schools in the city, providing opportunities for over 2100 young people to be the very best that they can be. The Trust is undertaking a programme of growth and will be onboarding a third, all through school, into the Trust during the autumn of 2024. This will increase our student numbers to 3,500 and our staffing numbers to around 500.

We are looking to increase efficiency and effectiveness of our HR team through the standardisation of HR processes across the Trust. We are looking to procure a HR system that will integrate with our existing finance and payment systems and streamline the onboarding of further schools in the future.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- 1A - Kosovo

- UKJ31 - Portsmouth

Main site or place of performance

Portsmouth

II.2.4) Description of the procurement

This is an open procurement for HR & Payroll System for Salterns Academy Trust

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

36 months with 2 x optional 12 month extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 August 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

Salterns Academy Trust

Portsmouth

Country

United Kingdom