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Tender

Provision of Observers for Aspiring Executive Development Centre

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

Health Education and Improvement Wales (HEIW)

F02: Contract notice

Notice identifier: 2023/S 000-022700

Procurement identifier (OCID): ocds-h6vhtk-03ed01

Published 4 August 2023, 10:51 am

Section I: Contracting authority

I.1) Name and addresses

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

4-5 Charnwood Court,, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

Email

david.makani@wales.nhs.uk

Telephone

+44 1443848585

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221

I.1) Name and addresses

Health Education and Improvement Wales (HEIW)

Ty Dysgu Cefn Coed

Cardiff

CF15 7QQ

Email

Jodie.Davey@wales.nhs.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://heiw.nhs.wales/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Observers for Aspiring Executive Development Centre

Reference number

HEIW-OJEULT-54142

II.1.2) Main CPV code

- 75121000 - Administrative educational services

II.1.3) Type of contract

Services

II.1.4) Short description

Velindre University NHS Trust, acting on behalf of the Health Education and Improvement Wales (HEIW) listed in section 2.1 of this notice, is procuring Observers to support the delivery of aspiring executive development centres for successful applicants of the National Aspiring Executive Talent Pool 2023-25. The planned spend for this service is circa GBP 76,800 plus mileage. The Contract(s) will be for four (4) months, starting on the 25th of September 2023, and ending on December 31 of December 2023.

II.1.5) Estimated total value

Value excluding VAT: £76,800

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75121000 - Administrative educational services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

Velindre University NHS Trust, acting on behalf of the Health Education and Improvement Wales (HEIW) listed in section 2.1 of this notice, is procuring Observers to support the delivery of aspiring executive development centres for successful applicants of the National Aspiring Executive Talent Pool 2023-25. The planned spend for this service is circa GBP 76,800 plus mileage. The contract(s) will be for four (4) months, starting on the 25th of September 2023, and ending on December 31 of December 2023.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

25 September 2023

End date

31 December 2023

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Conditions as specified within the Specification

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 August 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

18 August 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Bidders are to note that they will be required to enter into terms and conditions of the contract as set out in the tender documents (ITT - Instructions To Bidders) and that save for matters of clarification or consistency, HEIW will not negotiate the terms. HEIW is proposing to use a procurement procedure that is akin to the open procedure. All tender costs and any liabilities incurred by bidders shall be the sole responsibility of the bidders. HEIW reserves the right to pause, halt, abandon, and/or annul the tendering process and not to award a contract(s). Refer to the contract terms and conditions and the ITT for rights reserved to the contracting authority should the said funding cease or reduce. Bidders are to note: The proposed Contract is due to take effect on or around 25th September 2023.

To complete your formal proposal, please access the ITT via the Bravo eTender Wales portal where you will find a full suite of tender documentation.

1. Register your company: <https://etenderwales.bravosolution.co.uk> and click the link to register.
2. Express an Interest in the tender: - Click 'ITT Open to all suppliers' - Click ITT_104744 and express interest - This will move the ITT into your 'my ITTs page' - You can access any attachments by clicking 'buyer attachments' in the 'ITT details' box
3. Responding to the tender - Click 'my response' under 'ITT details'. You can choose to 'create response' or 'decline to respond' - You can now use the messages function to communicate with HEIW

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest in Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=123268

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=132069

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=133645

(WA Ref:133645)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom