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Tender

## **Environmental Enforcement Services**

London Borough of Camden

F02: Contract notice

Notice identifier: 2024/S 000-022695

Procurement identifier (OCID): ocds-h6vhtk-048357

Published 22 July 2024, 2:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Camden

London Borough of Camden, 5 Pancras Square

London

N1C 4AG

#### **Email**

[david.walsh@camden.gov.uk](mailto:david.walsh@camden.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI31 - Camden and City of London

## **Internet address(es)**

Main address

<https://www.camden.gov.uk/>

Buyer's address

<https://www.camden.gov.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=c8c46246-173d-ef11-812d-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=c8c46246-173d-ef11-812d-005056b64545>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Environmental Enforcement Services

Reference number

DN731494

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Camden is seeking tenders from suitable organisations for an Environmental Enforcement Service.

Provide fully trained, Security Industry Authority (SIA) licence holding or fully vetted to DBS standard Enforcement Officers

Provide no less than six (6) Enforcement Officers (day) and (4) officers (night) or part time equivalent to conduct joint and single patrols working in partnership with in-house teams during the day and night seven (7) days a week including weekends to improve local environmental quality and increase compliance with all relevant regulations. This includes but not limited to legislation and regulations relating to environmental crime, illegal street trading and highway offences (see Specification Part 5: Legislation and penalties).

Provide a senior officer for supervision and at least one (1) Full Time (or part time equivalent) nominated contract manager with whom the Authorities can all liaise in respect of the Services, as well as all other personnel as required to properly provide service provision as detailed in this specification.

The Contractor will be required to undertake pro-active patrols in order to issue on-the-spot fines for the specified offences. In some cases, the Contractor will be required to undertake additional investigative work including but not limited to interviews in accordance with the

Police and Criminal Evidence Act 1984 (PACE). The contractor will undertake written statements and notes according to PACE requirements for each FPN issued along with any other associated information within one working day of issue.

The Contractor shall ensure Enforcement Officers carry out enquiries to ensure accurate identity details have been obtained from offenders by using the Contractor's Tracesmart facility (or such other equivalent facility) before issue of FPN.

The contract is estimated to generate income, of which the Council will receive a share. The contract is of no cost to the Council, with the contractor fully funding their operations from the income generated by the Fixed Penalty Notices (FPNs) issued.

For more information about the service please see the specification.

### **II.1.5) Estimated total value**

Value excluding VAT: £4,500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

### **II.2.4) Description of the procurement**

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trading and highway offences (see Specification Part 5: Legislation and penalties).

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For more information about the service please see the specification.

The procurement is via an open tender process. All documents needed to submit a tender are provided via the online tender portal.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

14 February 2025

End date

13 February 2028

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended at the sole discretion of the council for one period of two years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 August 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Cabinet Office

London

Country

United Kingdom