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Tender

## **SPS-02031 Design & Technical Services Framework Agreement**

Scottish Prison Service

F02: Contract notice

Notice identifier: 2022/S 000-022671

Procurement identifier (OCID): ocds-h6vhtk-035f1a

Published 16 August 2022, 3:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

Calton House, 5 Redheughs Rigg

Edinburgh

EH12 9HW

#### **Contact**

Frances McGuire

#### **Email**

[frances.mcguire@prisons.gov.scot](mailto:frances.mcguire@prisons.gov.scot)

#### **Telephone**

+44 1313303790

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SPS-02031 Design & Technical Services Framework Agreement

Reference number

SPS-02031

#### **II.1.2) Main CPV code**

- 71220000 - Architectural design services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope of this Framework Agreement is to provide provide specialist services to assist the SPS Estates and Technical Services Team deliver a wide range, type and complexity of construction projects. The supplier is required to provide services covering a wide range of professional and engineering disciplines and other development and property / facility related issues.

The primary services SPS require are as follows;

- Architectural;
- CDM;
- Civil & Structural Engineering;
- Mechanical & Electrical Services; and
- Surveying.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 71320000 - Engineering design services
- 71220000 - Architectural design services
- 71242000 - Project and design preparation, estimation of costs

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The Scottish Prison Service (SPS) has commenced this procurement process with the intention of awarding a multi supplier Framework Agreement (maximum two (2) suppliers).

The procurement will follow the Restricted Procedure.

This Contract Notice includes a Single Procurement Document (SPD) which is available to bidders via the Public Contracts Scotland Tender portal (PCS-T), an e-Tendering System which can be accessed via the Public Contracts Scotland (PCS) website. Bidders will also receive SPS's supporting guidance document via PCS-T.

Tender responses will then be evaluated by SPS.

Following the evaluation of the SPD, shortlisted bidders will be provided with an Invitation to Tender (ITT).

The ITT will be published by SPS and will be made available to bidders via the Public Contract Scotland Tender (PCS-T) portal.

Bidders are required to complete the Online Qualification and Technical SPD (Scotland) Questionnaire on PCS-T.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 7

Objective criteria for choosing the limited number of candidates:

It is intended to invite a maximum of seven (7) bidders to the Invitation to Tender stage. These bidders shall have:

- a) submitted a compliant submission, comprising the completed SPD;
- b) satisfied the relevant selection criteria under the exclusion grounds;
- c) Achieved the required standards with respect to:
  - (i) Minimum Standards of Eligibility - provided evidence of working on specified types of projects;

(ii) Technical or Professional Ability - provided evidence demonstrating an acceptable level of technical or professional ability; and

d) gained a PASS in respect of the financial and economic evaluation.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Bidders may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts(Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The bidder is enrolled in the relevant professional or trade registers kept in the Member State of its establishment (as described in Schedule

5 of the Public Contracts (Scotland) Regulations 2015).

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

Employers Liability insurance GBP10m

Public Liability insurance GBP5m

Professional Indemnity GBP5m

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

SPD Question 2.1 Part 4C Services - 40% (this includes 10% for 4 required example projects)

SPD Question 2.2 Part 4C Manpower overall - 60% (2.2.2 Manpower Key Personnel - 40% and

2.2.3 Manpower Specialists - 20%)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 022-688940](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 September 2022

Local time

2:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

5 October 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Full details of the Guide to Scoring which will be used to evaluate bidders' responses can be found in the Instructions to Bidders document on PCS-T.

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 21372. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:693276)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Scottish Courts

Edinburgh

EH1 1LB

Country

United Kingdom