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Tender

HDC - Specialist Archaeology and Ecology Advice

Horsham District Council

F02: Contract notice

Notice identifier: 2023/S 000-022661

Procurement identifier (OCID): ocds-h6vhtk-03ece7

Published 3 August 2023, 4:57pm

The closing date and time has been changed to:

13 September 2023, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Horsham District Council

Parkside, Chart Way

Horsham

RH12 1RL

Email

procurement@horsham.gov.uk

Country

United Kingdom

NUTS code

UKJ28 - West Sussex (North East)

Internet address(es)

Main address

<https://www.horsham.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HDC - Specialist Archaeology and Ecology Advice

Reference number

HMDC - 036680

II.1.2) Main CPV code

- 90712000 - Environmental planning

II.1.3) Type of contract

Services

II.1.4) Short description

Horsham District Council (the Council) invites tenders for the provision of specialist advice in Archaeology and Ecology to support the determination of planning applications and matters of planning compliance for Horsham District Council as set out in these documents. The Commencement Date for the delivery of the services is scheduled to be on 1st November 2023 at 00:00 hours. The Contract will be awarded for a period of 3 years until 31st October 2026, with an option to extend for a further 2 year period (1 + 1 year individually) subject to performance and the absolute discretion of the Council. The Council is procuring this contract following the Open Procedure under the Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding two separate contracts as part of this tender for the provision of all services detailed in each Specification document (Lot 1 – Archaeology, Lot 2 – Ecology).

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - Archaeology

Lot No

1

II.2.2) Additional CPV code(s)

- 90712000 - Environmental planning

II.2.3) Place of performance

NUTS codes

- UKJ28 - West Sussex (North East)

II.2.4) Description of the procurement

Lot 1 - Archaeology advice as per the documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract term 3+1+1 as described within the documentation.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Ecology

Lot No

2

II.2.2) Additional CPV code(s)

- 90712000 - Environmental planning

II.2.3) Place of performance

NUTS codes

- UKJ28 - West Sussex (North East)

II.2.4) Description of the procurement

Lot 2 - Ecology advice as per the documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract term 3+1+1 as per the documents.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

6 September 2023

Local time

12:00pm

Changed to:

Date

13 September 2023

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 6 December 2023

IV.2.7) Conditions for opening of tenders

Date

6 September 2023

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom