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Planning

Better Business Cases Programme

The Minister for the Cabinet Office acting through Crown Commercial Service

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-022658

Procurement identifier (OCID): ocds-h6vhtk-035f0f

Published 16 August 2022, 2:53pm

Section I: Contracting authority

I.1) Name and addresses

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

GreenBook@hmtreasury.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/ccs>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Public Procurement

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Better Business Cases Programme

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

Crown Commercial Service, as the Authority, intends to put in place an agreement for the provision of the Better Business Case Programme.

The Better Business Cases programme aims to significantly increase and maintain the capacity of the UK public sector to create and plan optimum value proposals for investment, spending and use of public resources through the use of HM Treasury's Business Case guidance on applying the 'Five Case Model' through best practice.

The primary requirement of this contract is for a supplier to:

- A. Put in place a system of accreditation for individual trainers and training organisations, so once accredited they can deliver training in HMT Business Case guidance. This is primarily delivered through examinations.
- B. Put in place a system of accreditation for individuals undertaking the training by individuals and organisations described in (a), so they can receive formal accreditation in HMT Business Case Guidance. This is to be provided by the supplier delivering examinations to these candidates.

The supplier will also provide facilitation services for the promotion and support of a market for Better Business Cases training, based on the accreditation and approval of training organisations and individual trainers and the administration of an examination and accreditation scheme for individual candidates. These examination and accreditation services are to be available to the public and private sector.

The lotting structure of this framework will be determined as a result of the market

engagement.

Further information is included in the Additional Information section VI.3.

II.1.5) Estimated total value

Value excluding VAT: £1

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Better Business Cases programme aims to significantly increase the capacity of the UK public sector to create and plan optimum value proposals for investment, spending and use of public resources through the use of HM Treasury's Business Case

guidance on applying the 'Five Case Model'.

The requirement of this contract is for a supplier to accredit and approve training organisations and individual trainers including administering an examination and accreditation scheme for individual candidates. The supplier will also provide facilitation services for the promotion and support of a market for Better Business Cases training.

The programme's core focus has previously been on the UK and New Zealand with support provided for demand led training around the world. A large majority of exams

are taken within the UK. HM Treasury wishes to maintain this focus, while developing the emerging international training market. There is considerable international potential

for growth in the provision of accreditation and training and there are already organisations advocating its use abroad.

HM Treasury is looking for a supplier to provide a scheme that will improve upon the functions of the existing scheme. Requirements include providing a model for presenting accredited training providers, examination questions and syllabuses based on HMT Business Case guidance, proactively quality controlling examination administration and invigilation, and providing HMT with regular reporting and monitoring data (further details to be found in the Statements of Requirements). In addition, we would like on-going surveys of people undertaking Better Business Cases training to support on-going development and feedback.

The proposed contract will likely be for a period of 3 years with the option to extend the contract for up to 2 years, plus an extra 2 contingency years if necessary.

The authority intends to put in place a handover period between any new supplier and existing supplier during approximately October – March 2023. During this time, the new

supplier would be required to put in place the appropriate processes and systems for the delivery of this service and receive key documents they will need to do so (e.g. banks of examination questions), whilst the current supplier will continue to deliver the accreditation and training services during the handover period. After the handover period, the appointed supplier under this procurement would then be the sole organisation delivering this requirement during the contract period.

The values in II:1.5 are indicative. This is a concession contract where the current supplier charges a fee to users undertaking examinations (either to become accredited in HMT Business Case Guidance or to become accredited to deliver training in HMT Business Case Guidance). A royalty from this exam fee is provided to the Authority. Concession contract. Examination fees vary by region - UK examinations are currently charged a fee in the region of £140 and the Authority intends to take a royalty in the region of 25% of all examination fees

II.3) Estimated date of publication of contract notice

12 September 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

A Future Opportunity on contract finder can be found here:

<https://www.contractsfinder.service.gov.uk/Notice/82eca8a5-31b0-415d-bccf-b1f12754c1b2>

This Prior Information Notice is to signal an intention to commence market engagement with those within the training and accreditation market.

Crown Commercial Service intends to hold market engagement sessions during August with suppliers interested in potentially bidding for the resulting framework contract. If you are interested in attending a market engagement session please express your interest by emailing GreenBook@hmtreasury.gov.uk no later than midday on 29 th August 2022. Further details will be provided to you.

Your email must clearly state: the name of your organisation, and contact details for the individual(s) who will participating in the market engagement.

Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.