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Contract

Expense Management Solution

Cardiff University

F03: Contract award notice

Notice identifier: 2024/S 000-022625

Procurement identifier (OCID): ocids-h6vhtk-04832f

Published 22 July 2024, 10:48am

Section I: Contracting authority

I.1) Name and addresses

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

Email

daviesg74@cardiff.ac.uk

Telephone

+44 2920879648

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Expense Management Solution

Reference number

CU.1655.GD

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Cardiff University requires a contract renewal of their current Travel and Expenses system that links with our current Travel Management provider.

This renewal follows an open tender process in 2020, where a preferred bidder was identified and which this renewal relates to. An appropriate framework was identified that would enable Cardiff University to direct award to the provider, however, the framework did not offer favorable pricing.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £582,300

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

Cardiff University requires a contract renewal of their current Travel and Expenses system that links with our current Travel Management provider.

This renewal follows an open tender process in 2020, where a preferred bidder was identified and which this renewal relates to. An appropriate framework was identified that would enable Cardiff University to direct award to the provider, however, the framework did not offer favorable pricing.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

If Cardiff University go over their contracted transaction numbers, they will pay for these at the additional transaction rate

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

Embedded system for Cardiff University with the compliant framework not offering as favourable pricing. Following an Open tender process in 2020, SAP Concur were identified as the preferred bidder.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

CU.1655.GD

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

28 June 2024

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Concur Holdings Netherlands B.V

Feltham Clockhouse Place Bedfont Rd,

Feltham

TW14 8HD

Country

United Kingdom

NUTS code

- UKI3 - Inner London – West

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £582,300

Total value of the contract/lot: £582,300

Section VI. Complementary information

VI.3) Additional information

(WA Ref:143200)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom