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Tender

Top Apprenticeship Employers Rankings - Entries and Administration

Department for Education

F02: Contract notice

Notice identifier: 2021/S 000-022600

Procurement identifier (OCID): ocids-h6vhtk-02dfb7

Published 10 September 2021, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

Email

Charlotte.BULLIMORE@education.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-education>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://education.app.jaggaer.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Top Apprenticeship Employers Rankings - Entries and Administration

II.1.2) Main CPV code

- 75100000 - Administration services

II.1.3) Type of contract

Services

II.1.4) Short description

Building on a successful test and learn event in 2020, the Top Apprenticeship Employers rankings celebrates some of England's most outstanding apprenticeship employers. They assist potential apprentices, parents and careers advisers to identify the best apprenticeship opportunities in England.

The appointed supplier will develop an end-to-end application process to identify and rank England's Top 100 Large Apprentice Employers and the Top 50 Small Medium Enterprises (SMEs) apprentice employers for three cycles, 2022, 2023 and 2024. This will include sourcing sponsorship for an announcement event.

II.1.5) Estimated total value

Value excluding VAT: £540,332

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48219300 - Administration software package
- 72222300 - Information technology services
- 72224200 - System quality assurance planning services

- 75121000 - Administrative educational services
- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Department for Education is looking to procure an organisation to deliver the Top Apprenticeship Employers 2022, 2023 and 2024. This will initially be a one-year contract with the option to extend for two extension periods of 12 months each, subject to financial approvals and supplier performance.

Building on a successful test and learn event in 2020, the Top Apprenticeship Employers rankings celebrates some of England's most outstanding apprenticeship employers. They assist potential apprentices, parents and careers advisers to identify the best apprenticeship opportunities in England.

The appointed supplier will develop an end-to-end application process to identify and rank England's Top 100 Large Apprentice Employers and the Top 50 Small Medium Enterprises (SMEs) apprentice employers for three cycles, 2022, 2023 and 2024. This will include sourcing sponsorship for an announcement event.

The Department for Education will publish two Top Apprenticeship Employer rankings annually, one recognising the Top 100 large employers (with over 250 employees), and new for 2022 the Top 50 Small Medium Enterprises (SMEs).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £540,332

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Department for Education is looking to procure an organisation to deliver the Top Apprenticeship Employers 2022, 2023 and 2024. This will initially be a one-year contract with the option to extend for two extension periods of 12 months each, subject to financial approvals and supplier performance.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 October 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

11 October 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Department for Education

London

Country

United Kingdom