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Planning

## **Provision of Catering Services**

Scottish Government  
Transport Scotland  
National Records of Scotland

F21: Social and other specific services – public contracts  
Prior information notice without call for competition  
Notice identifier: 2021/S 000-022540  
Procurement identifier (OCID): ocds-h6vhtk-02df7b  
Published 10 September 2021, 1:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government  
  
Area 3A South, Victoria Quay  
  
Edinburgh  
  
EH6 6QQ

#### **Email**

[lucy.wright@gov.scot](mailto:lucy.wright@gov.scot)

#### **Telephone**

+44 1412420133

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.1) Name and addresses**

Transport Scotland

Buchanan House, 58 Port Dundas Road

Glasgow

G4 0HF

**Email**

[info@transport.gov.scot](mailto:info@transport.gov.scot)

**Telephone**

+44 1412727100

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.transport.gov.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00099](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00099)

## **I.1) Name and addresses**

National Records of Scotland

Ladywell House, Ladywell Road

Edinburgh

EH12 7TF

### **Email**

[sue.barber@nrscotland.gov.uk](mailto:sue.barber@nrscotland.gov.uk)

### **Telephone**

+44 1313144215

### **Country**

United Kingdom

### **NUTS code**

UKM75 - Edinburgh, City of

### **Internet address(es)**

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00474](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474)

## **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Catering Services

Reference number

CASE/558665

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of staff restaurant services, coffee shops, hospitality and events for strategic Scottish Government buildings in the Central Belt and Aberdeen, and agency buildings which use the Scottish Government Facilities Services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Provision of staff restaurant services, coffee shops, hospitality and events for strategic Scottish Government buildings in the Central Belt and Aberdeen, and agency buildings which use the Scottish Government Facilities Services.

The Service Provider shall promote healthy eating and encourage both a reduction in salt, sugar and fat, and an increase in foods high in dietary fibre. Low sugar and decaffeinated beverages shall also be available.

The scope of services is subject to change in terms of the level of service over the life of the contract.

#### **II.2.14) Additional information**

As part of the pre-procurement process the Scottish Government is seeking views and information from the market in connection with some specific areas, as set out in our Request for Information (RFI): <https://www.smartsurvey.co.uk/s/730UZJ/>

The deadline for responses is 01 October 2021.

## **II.3) Estimated date of publication of contract notice**

17 December 2021

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## **Section VI. Complementary information**

### **VI.3) Additional information**

As part of the pre-procurement process the Scottish Government is seeking views and information from the market in connection with some specific areas, as set out in our Request for Information (RFI). Respondents must access the Smart Survey link below, complete the RFI questionnaire and submit their response. Please copy the link below into your browser.

<https://www.smartsurvey.co.uk/s/730UZJ/>

Organisations who wish to participate in this RFI, must provide their response on or before 01 October 2021 at 17:00 GMT.

The information provided will help inform any subsequent procurement process. All information provided will be used for analysis and research purposes only.

Scottish Government may propose to meet interested parties, following receipt of their completed RFI response in early October 2021.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=666507](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=666507).

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