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Tender

Our Lady of Walsingham Catholic Trust ~ Catering Tender

Our Lady of Walsingham Catholic Trust

F02: Contract notice

Notice identifier: 2023/S 000-022529

Procurement identifier (OCID): ocds-h6vhtk-03ec97

Published 2 August 2023, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Our Lady of Walsingham Catholic Trust

Sussex House,

Newmarket

CB8 7AA

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKH14 - Suffolk

Internet address(es)

Main address

<https://www.ourladyofwalsingham.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/4225237XSX>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Our Lady of Walsingham Catholic Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Our Lady of Walsingham Catholic Trust delivers outstanding educational, spiritual and moral outcomes for all children regardless of their faith or backgrounds within an ethos based on full inclusion, high expectations, innovation, outstanding teaching and learning, and a relentless focus on the needs and potential of every child. Our vision is that every school within the Trust has a reputation for excellence in their local communities and beyond.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

Main site or place of performance

Suffolk

II.2.4) Description of the procurement

Our Lady of Walsingham Catholic Trust delivers outstanding educational, spiritual and moral outcomes for all children regardless of their faith or backgrounds within an ethos based on full inclusion, high expectations, innovation, outstanding teaching and learning, and a relentless focus on the needs and potential of every child. Our vision is that every school within the Trust has a reputation for excellence in their local communities and beyond.

The Trust is a Catholic-based, child-centred MAT. We are founded on Catholic values which underpin every social, academic and pastoral relationship and the related behaviours which act as live witness to our Faith. Inspired and supported by these values, we seek to develop the characteristics of effective learners in our children so that, whatever their future holds, they can approach this with character, confidence, resilience and a Christ-centred moral compass.

The successful Supplier will be required to provide catering services the Trust at the following locations;

- St Alban's Catholic High School, Digby Road, Ipswich, Suffolk IP4 3NJ
- St Mary's Catholic Primary School, Woodbridge Rd, Ipswich IP4 4EU
- St Pancras Catholic Primary School, Stratford Rd, Ipswich IP1 6EF
- St Felix Catholic Primary School, School Ln, Haverhill CB9 9DE

The contract covers the scope for the provision of all catering services at each of the above schools, which also includes all hospitality and free issue requirements.

The successful Supplier will be expected to source all fresh produce on a local basis, especially fresh meat, bakery and fruit and vegetables. Contractors will need to demonstrate their approach to sustainability and how the supply carbon footprint can be minimised.

The overall emphasis for this service is on achieving 'best value' and the successful Supplier will be expected to demonstrate innovation, flexibility and commercialism.

For St Alban's Catholic High School, the contract being offered commences on 1 January 2024 for an initial three year period and will operate on a fixed cost basis. Although the contract commencement date is 1 January 2024, there will be no catering provision required until start of Term (c.5th January 2024). For St Mary's Catholic Primary School, St Pancras Catholic Primary School and St Felix Catholic Primary School, The service will commence on 1st April 2024.

Please note that the successful Supplier will pay The Litmus Partnership a consultancy fee on award of this contract, which will be to the value of £8,000.00 plus VAT. This fee will be invoiced immediately after the contract award (w/c 27 November 2023). To ensure transparency, you will clearly show within your management fee a breakdown of this consultancy fee, over the length of the contract. The total full fee will be paid by the successful Supplier, in full to The Litmus Partnership, by no later than 1st January 2024.

The approximate current value of this contract is £1.5million

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2024

End date

31 December 2026

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the

tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/4225237XSX>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

Accelerated procedure

Justification:

Start date in January 2024

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 August 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 September 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity. The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Newmarket:-School-catering-services./4225237XSX>

To respond to this opportunity, please click here:

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GO Reference: GO-202382-PRO-23556109

VI.4) Procedures for review

VI.4.1) Review body

Our Lady of Walsingham Catholic Trust

Sussex House,

Newmarket

CB8 7AA

Country

United Kingdom

