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Tender

## **External Audit and Corporation Tax Services**

Partick Housing Association Limited

F02: Contract notice

Notice identifier: 2023/S 000-022510

Procurement identifier (OCID): ocds-h6vhtk-03ec8a

Published 2 August 2023, 4:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Partick Housing Association Limited

10 Mansfield Street, Partick

Glasgow

G11 5QP

#### **Contact**

Jacqueline McCutcheon

#### **Email**

[info@partickha.org.uk](mailto:info@partickha.org.uk)

#### **Telephone**

+44 1413573773

**Fax**

+44 1413574053

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**National registration number**

SC033751

**Internet address(es)**

Main address

<http://www.partickha.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12343](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12343)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

#### **I.4) Type of the contracting authority**

Other type

Registered Social Landlord

#### **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Audit and Corporation Tax Services

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

External Audit Services

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Glasgow, G11 5QP

#### **II.2.4) Description of the procurement**

External Audit and Corporate Tax services

### **II.2.5) Award criteria**

Quality criterion - Name: QUALITY / Weighting: 60

Quality criterion - Name: COST / Weighting: 40

Price - Weighting: 60/40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 YEAR + 1 YEAR

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

FCA COMPLIANT

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

FINANCIAL, ACCOUNTANCY, AUDITING SERVICES, FCA

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 September 2023

Local time

12:30pm

Place

GLASGOW G11 5QP

Information about authorised persons and opening procedure

JOHN McINTYRE, FINANCE DIRECTOR

JACQUELINE McCUTCHEON, CORPORATE SERVICES MANAGER

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=740495](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=740495).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:740495)

Download the ESPD document here:



[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=740495](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=740495)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

GLASGOW

Email

[info@partickha.org.uk](mailto:info@partickha.org.uk)

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Partick Housing Association

G11 5QP

GLASGOW

ML11 7LQ

Email

[jmccutcheon@partickha.org.uk](mailto:jmccutcheon@partickha.org.uk)

Telephone

+44 1413301460

Country

United Kingdom

Internet address

<https://www.partickha.org.uk/>

**VI.4.4) Service from which information about the review procedure may be obtained**

Partick Housing Association

G11 5QP

GLASGOW

ML11 7LQ

Email

[jmccutcheon@partickha.org.uk](mailto:jmccutcheon@partickha.org.uk)

Telephone

+44 1413301460

Country

United Kingdom

Internet address

<https://www.partickha.org.uk/>