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Planning

## **NEPO525 Executive & Permanent Recruitment**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-022508

Procurement identifier (OCID): ocids-h6vhtk-02df5b

Published 10 September 2021, 11:11am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

Guildhall, Sandhill

Newcastle Upon Tyne

NE1 3AF

#### **Contact**

Bethany Wake

#### **Email**

[professional.services@nepo.org](mailto:professional.services@nepo.org)

#### **Telephone**

+44 1916380040

#### **Country**

United Kingdom

**NUTS code**

UKC - North East (England)

**Internet address(es)**

Main address

[www.nepo.org](http://www.nepo.org)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.nepo.org](http://www.nepo.org)

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

NEPO525 Executive & Permanent Recruitment

Reference number

DN549276

#### II.1.2) Main CPV code

- 79600000 - Recruitment services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Association of North East Councils Trading as the North East Procurement Organisation (NEPO) seeks to establish a multi-lot, multi-supplier procurement solution for the provision of Executive, Permanent, and Fixed-Term Recruitment Services.

The purpose of the prior information notice (PIN) is to provide advance notice to the marketplace of the tendering opportunity and intentions of NEPO to hold market consultation activities with suppliers to help shape the future Framework Agreement. NEPO are not advertising this PIN as a mechanism to reduce future procurement timescales.

NEPO intends to publish a soft market testing questionnaire via the NEPO eTendering portal. The questionnaire will be used to assess interest in the tendering opportunity and to gain information and insight from the market to help shape the future NEPO525 Framework Agreement design. The soft market testing questionnaire will be made accessible via the NEPO eTendering portal on Friday 10 September 2021 with a submission deadline of 12 p.m. Friday 24 September 2021.

Suppliers wishing to access and complete the soft market testing questionnaire must first register on the portal using the following link <https://procontract.due-north.com/register?openform>

In addition, NEPO intends to hold individual market consultation meetings. Market consultation meetings advertised openly via this PIN are limited in number and will take

place the week commencing Monday 27 September 2021. Suppliers wishing to register attendance must do so in writing to Bethany Wake ([bethany.wake@nepo.org](mailto:bethany.wake@nepo.org)) no later than 12 p.m. on 24 September 2021. Appointments will be no longer than 1 hour and NEPO intend to conduct these sessions virtually through online meeting platform applications. NEPO anticipates these virtual meeting sessions will take place on Microsoft Teams or other secure meeting platforms. The time and location of each appointment will be confirmed following the registration deadline and places will be secured on a first come first serve basis. Suppliers wishing to attend the virtual market consultation meetings should be capable of meeting the requirements under any of the applicable lots. NEPO reserves the right to seek assurances from interested suppliers prior to allocating a place.

Attendance at market consultation is optional and does not provide suppliers with an advantage in any future related procurement. Attendance also does not constitute as an intention to tender for any future related procurement. Please note the above dates may be subject to change depending on availability and supplier uptake.

#### **II.1.5) Estimated total value**

Value excluding VAT: £12,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Executive Recruitment

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

#### **II.2.4) Description of the procurement**

The sourcing of candidates for senior-level roles and/or for roles where a very specific or exceptional skill set is required.

## **II.2) Description**

### **II.2.1) Title**

Permanent Recruitment

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

### **II.2.4) Description of the procurement**

All other roles.

## **II.2) Description**

### **II.2.1) Title**

Additional Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

## **II.2.4) Description of the procurement**

Including but not limited to:

- Interview Coaching
- Assessment Centres

## **II.3) Estimated date of publication of contract notice**

29 March 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes