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Tender

Recruitment Agency Preferred Supplier List (PSL)

South East Coast Ambulance Service NHS Foundation Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-022498

Procurement identifier (OCID): ocids-h6vhtk-05169a

Published 19 May 2025, 10:56am

Scope

Description

SECAmb is seeking to create a Preferred supplier List (PSL) for the recruitment and placement of permanent and temporary personnel. Please register on SECAmb's e-tendering platform Atamis via the following link <https://atamis-1928.my.site.com/s/Welcome> and search for project number C342584 to respond to the invite. Historical spend was approx. £4.5m per annum (excluding V.A.T), however SECAmb does not guarantee any levels of commitment. Any figures quoted in this notice are estimations only dependant on business need during life of the PSL. There are two Lots, and bidders may bid for 1 or both Lots. It is anticipated that 10 agencies per Lot will be awarded a place on the PSL.

Commercial tool

Establishes an open framework

A series of frameworks with substantially the same terms. Awarded suppliers are carried over and new suppliers can bid.

Total value (estimated)

- £13,500,000 excluding VAT
- £16,200,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 17 October 2025 to 16 October 2028
- Possible extension to 16 October 2029
- 4 years

Description of possible extension:

Option to extend for a further 12 months.

Main procurement category

Services

CPV classifications

- 79600000 - Recruitment services

Contract locations

- UKJ - South East (England)

Lot constraints

Maximum number of lots a supplier can bid for: 1

Maximum number of lots a supplier can be awarded: 1

Lot 1. Corporate

Description

Corporate Roles including Finance, HR, Procurement, Estates and I&MT

Lot value (estimated)

- £6,750,000 excluding VAT
- £8,100,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Call Centre Staff

Description

Call Centre staff including emergency and 111 call centres

Lot value (estimated)

- £6,750,000 excluding VAT
- £8,100,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Framework

Open framework scheme end date (estimated)

17 October 2029

Maximum number of suppliers

20

Maximum percentage fee charged to suppliers

0%

Framework operation description

Two lots - anticipated maximum of 10 suppliers per lot.

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Legal and financial capacity conditions of participation

Lot 1. Corporate

Lot 2. Call Centre Staff

See Documentation

Technical ability conditions of participation

Lot 1. Corporate

Lot 2. Call Centre Staff

See Documentation

Particular suitability

Lot 1. Corporate

Lot 2. Call Centre Staff

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

9 June 2025, 12:00pm

Submission type

Requests to participate

Tender submission deadline

19 June 2025, 12:00pm

Submission address and any special instructions

Log in to the supplier portal at <https://health-family.force.com/s/Welcome>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

30 September 2025

Award criteria

Name	Description	Type
Cost	See ITT Documents	Cost
Technical	See ITT Documents	Quality

Weighting description

See Tender Documents

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

CREATION OF A PREFERRED SUPPLIER LIST (PSL) FOR THE RECRUITMENT AND PLACEMENT OF PERMANENT AND TEMPORARY STAFF

Contracting authority

South East Coast Ambulance Service NHS Foundation Trust

- Public Procurement Organisation Number: PGNR-3396-MRLQ

Nexus House, Gatwick Road

Crawley

RH10 9BG

United Kingdom

Contact name: Martin Hylands

Email: procurement@secamb.nhs.uk

Website: <https://www.secamb.nhs.uk/>

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - central government