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Tender

## **Parking Enforcement & Operations**

The Royal Borough of Kingston upon Thames

F02: Contract notice

Notice identifier: 2023/S 000-022491

Procurement identifier (OCID): ocds-h6vhtk-03ec7c

Published 2 August 2023, 3:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Royal Borough of Kingston upon Thames

Guildhall 2

Kingston upon Thames

KT1 1EU

#### **Email**

[commissioning@kingston.gov.uk](mailto:commissioning@kingston.gov.uk)

#### **Telephone**

+44 2085475000

#### **Country**

United Kingdom

#### **Region code**

UKI63 - Merton, Kingston upon Thames and Sutton

**Internet address(es)**

Main address

<http://www.kingston.gov.uk>

Buyer's address

<http://www.kingston.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Parking Enforcement & Operations

Reference number

DN664987

#### **II.1.2) Main CPV code**

- 63712400 - Parking services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Civil Parking Enforcement

- Moving Traffic Enforcement, including provision of ANPR camera equipment, fixed and mobile
- Consideration of informal appeals, and support in consideration of formal representations
- Representing the Council at tribunals
- Customer Service, responding to complaints, supporting in responding to corporate complaints, Elected Member and Members of Parliament enquiries
- Operation of the off street parking estate
- Parking Permit Administration
- Bailiff and Debt Recovery

The proposed duration of the contract will be an initial term of seven (7) years with the option to extend the contract for up to a maximum of three (3) years.

### **II.1.5) Estimated total value**

Value excluding VAT: £30,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

The Royal Borough of Kingston upon Thames (the Council) are looking to appoint a supplier for the provision of Parking Enforcement & Operations services.

The proposed duration of the contract will be an initial term of seven (7) years with the option to extend the contract for up to a maximum of three (3) years.

It is anticipated that dialogue will focus on the following topics:

- Deployment Plan
- Recruitment & Retention
- Customer Service
- Technology & Innovation
- Fixed and Variable Costs
- Performance and Default
- Social Value
- Terms and Conditions

The procurement documents are available for unrestricted and full direct access, free of charge at [www.procontract-due-north.com](http://www.procontract-due-north.com)

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50%

Quality criterion - Name: Social Value / Weighting: 10%

Cost criterion - Name: Pricing / Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

Initial contract duration is 7yrs with the option to extend for 3yrs.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive dialogue

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Borough of Kingston upon Thames

Guildhall 2

Kingston upon Thames

KT1 1EU

Email

[commissioning@kingston.gov.uk](mailto:commissioning@kingston.gov.uk)

Telephone

+44 2085475000

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with the Public Contracts Regulations 2015 the Council will incorporate a minimum 10 calendar day standstill period at the point information on which the contract award decision is communicated to tenderers.