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Tender

## **Print Solutions**

North Western Universities Purchasing Consortium

F02: Contract notice

Notice identifier: 2023/S 000-022489

Procurement identifier (OCID): ocids-h6vhtk-03ec7a

Published 2 August 2023, 3:21pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

North Western Universities Purchasing Consortium

Room 404, 4th Floor, Crescent House, University of Salford

Salford

M5 4WT

### **Contact**

David Yates

### **Email**

[david.yates@nwupc.ac.uk](mailto:david.yates@nwupc.ac.uk)

### **Telephone**

+44 1612348002

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

04045190

**Internet address(es)**

Main address

<https://nwupc.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/91080>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=71201&B=NWUPC](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=71201&B=NWUPC)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=71201&B=NWUPC](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=71201&B=NWUPC)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Sub-central contracting authority

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Print Solutions

Reference number

PRI 3173 NW

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

NWUPC is establishing a DPS for the supply and provision of Print Solutions. NWUPC is managing this process on behalf of members of HEPCW, LUPC, NEUPC, NWUPC & SUPC.

The DPS is divided into categories, see II.B below. You can apply for a single Category or for multiple Categories.

Deadline for receipt of initial DPS Application submissions- 8th September 2023 13:00

Evaluation of DPS Application submissions and post-submission clarifications (Initial establishment of the DPS)- 8th September 2023 - 22nd September 2023

Deadline for notification of successful admission to DPS (Initial establishment of the DPS)- 22nd September 2023

DPS Open for further competitions- 1st October 2023

DPS re-opens for the duration of the DPS for new requests to participate- 1st October 2023.

This DPS will commence on 1/10/23 for 24 months until 30/09/25 with the option to extend for 12 months until 30/09/206 and a further 12 months until 30/09/27.

### **II.1.5) Estimated total value**

Value excluding VAT: 5,500,000 EUR

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Printed Stationery (e.g. envelopes, letterhead, labels)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets
- 22110000 - Printed books
- 22300000 - Postcards, greeting cards and other printed matter
- 22458000 - Bespoke printed matter
- 22800000 - Paper or paperboard registers, account books, binders, forms and other articles of printed stationery
- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 30199710 - Printed envelopes

- 30199711 - Printed window envelopes
- 30199712 - Printed non-window envelopes
- 30199713 - Printed X-ray envelopes
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Products will include but not be limited to pre-printed stationery incl. envelopes, labels, postcards, booklets, calendars etc. This category covers the provision of the following services for the relevant category of product: Design and pre-production work, Printing, Finishing, Fulfilment and Storage. The scope also includes Direct Mail on a non-mandatory basis. Agreement users will define print management service requirements at call-off and not all in-scope services will be required in each instance. See the DPS Application Document for a full outline of in scope products and services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

This DPS will commence on 1st October 2023 for a period of twenty-four months until 30th September 2025 with the option to extend the DPS for twelve (12) months until 30th September 2026 and a further twelve (12) months until 30th September 2027 subject to satisfactory Economic Operator performance and agreement from all parties.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

#### **II.2.14) Additional information**

Please read the DPS Application Document and all supporting documents prior to completing.

### **II.2) Description**

#### **II.2.1) Title**

Security Printing (e.g. exam booklets, badges)

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22110000 - Printed books
- 22300000 - Postcards, greeting cards and other printed matter
- 22450000 - Security-type printed matter
- 22458000 - Bespoke printed matter
- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 30199710 - Printed envelopes
- 30199711 - Printed window envelopes
- 30199712 - Printed non-window envelopes
- 30199713 - Printed X-ray envelopes
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79820000 - Services related to printing

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

Printing related to 'security' such as exam documents, name badges, plastic ID cards etc.

This category covers the provision of the following services for the relevant category of product: Design and pre-production work, Printing, Finishing, Fulfilment and Storage. The scope also includes Direct Mail on a non-mandatory basis. Agreement users will define print management service requirements at call-off and not all in-scope services will be required in each instance. See the DPS Application Document for a full outline of in scope products and services.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

This DPS will commence on 1st October 2023 for a period of twenty-four months until 30th September 2025 with the option to extend the DPS for twelve (12) months until 30th September 2026 and a further twelve (12) months until 30th September 2027 subject to satisfactory Economic Operator performance and agreement from all parties.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**



Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

## **II.2) Description**

### **II.2.1) Title**

Printed Prospectuses

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter
- 22900000 - Miscellaneous printed matter
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79820000 - Services related to printing

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

This category covers the provision of the following services for the relevant category of product: Design and pre-production work, Printing, Finishing, Fulfilment and Storage. The scope also includes Direct Mail on a non-mandatory basis. Agreement users will define print management service requirements at call-off and not all in-scope services will be required in each instance. See the DPS Application Document for a full outline of in scope products and services.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

This DPS will commence on 1st October 2023 for a period of twenty-four months until 30th September 2025 with the option to extend the DPS for twelve (12) months until 30th September 2026 and a further twelve (12) months until 30th September 2027 subject to satisfactory Economic Operator performance and agreement from all parties.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

## **II.2) Description**

### **II.2.1) Title**

Printed Marketing Materials (e.g. leaflets, banners, posters)

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22300000 - Postcards, greeting cards and other printed matter
- 22458000 - Bespoke printed matter
- 22800000 - Paper or paperboard registers, account books, binders, forms and other articles of printed stationery
- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79820000 - Services related to printing

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

This category covers the provision of the following services for the relevant category of product: Design and pre-production work, Printing, Finishing, Fulfilment and Storage. The scope also includes Direct Mail on a non-mandatory basis. Agreement users will define print management service requirements at call-off and not all in-scope services will be required in each instance. See the DPS Application Document for a full outline of in scope products and services.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

This DPS will commence on 1st October 2023 for a period of twenty-four months until 30th September 2025 with the option to extend the DPS for twelve (12) months until 30th September 2026 and a further twelve (12) months until 30th September 2027 subject to satisfactory Economic Operator performance and agreement from all parties.

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

## **II.2) Description**

### **II.2.1) Title**

Digital Print Services

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22300000 - Postcards, greeting cards and other printed matter
- 22450000 - Security-type printed matter
- 22458000 - Bespoke printed matter
- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 79800000 - Printing and related services

- 79810000 - Printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79822000 - Composition services
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This category is for the provision of Digital Print Services only. This covers the products listed in each of categories 1-4 above. Digital print jobs may be small or large quantity and cover design and pre-production, printing (digital only), finishing and fulfilment as outlined above.

The scope of Category 5 also includes Direct Mail on a non-mandatory basis. Agreement users will define print management service requirements at call-off and not all in-scope services will be required in each instance.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025

This contract is subject to renewal

Yes

Description of renewals

This DPS will commence on 1st October 2023 for a period of twenty-four months until 30th September 2025 with the option to extend the DPS for twelve (12) months until 30th September 2026 and a further twelve (12) months until 30th September 2027 subject to satisfactory Economic Operator performance and agreement from all parties.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

## **II.2) Description**

### **II.2.1) Title**

Print Managed Service

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products

- 22100000 - Printed books, brochures and leaflets
- 22300000 - Postcards, greeting cards and other printed matter
- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 30199710 - Printed envelopes
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79820000 - Services related to printing

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Category 6 Print Managed Services is to allow member institutions to access a neutral vendor to obtain the best value service for members. The neutral vendor will appoint and manage suppliers capable of providing the services covered in Categories 1-5.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2023

End date

30 September 2025



This contract is subject to renewal

Yes

Description of renewals

This DPS will commence on 1st October 2023 for a period of twenty-four months until 30th September 2025 with the option to extend the DPS for twelve (12) months until 30th September 2026 and a further twelve (12) months until 30th September 2027 subject to satisfactory Economic Operator performance and agreement from all parties.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 September 2027

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

<https://www.nwupc.ac.uk/our-members>

<https://www.hepcw.ac.uk/about-us-2/>

<https://www.lupc.ac.uk/member-list>

<https://www.neupc.ac.uk/our-members>

<https://www.supc.ac.uk/about-us/our-members/our-members>

At some point during the life of the Framework Agreement the current members of the following may wish to utilise the Agreement and should have access at any point with the permission of NWUPC. This Agreement is not intended to replace any current Agreements that either participating or non-participating Institutions may already have in place. A list of the current members is available as follows:

At some point during the life of the Framework Agreement the current members of the following may wish to utilise the Agreement and should have access at any point with the permission of NWUPC. This Agreement is not intended to replace any current Agreements that either participating or non-participating Institutions may already have in place. A list of the current members is available as follows:

Central Government Departments, Local Government and Public Corporations that can be

accessed at the Public Sector Classification Guide

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

<https://www.gov.uk/government/organisations>

Local Authorities

<https://www.gov.uk/find-local-council>

<https://www.local.gov.uk>

NDPBs

<https://www.gov.uk/government/organisations>

VI.4)

VI.4.1)

National Parks Authorities

<http://www.nationalparks.uk>

Police Forces in the United Kingdom

[http://www.police.uk/?view=force\\_sites](http://www.police.uk/?view=force_sites)

<https://www.police-information.co.uk/index.html>

<http://www.scotland.police.uk>

Fire and Rescue Services in the United Kingdom

<https://www.nationalfirechiefs.org.uk/Fire-and-Rescue-Services>

NHS Bodies England

<https://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

Hospices in the UK

<https://www.hospiceuk.org/about-hospice-care/find-a-hospice>

Registered Social Landlords (Housing Associations)

Third Sector and Charities in the United Kingdom

<https://www.gov.uk/government/organisations/charity-commission>

<http://www.oscr.org.uk>

Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

[www.cas.org.uk](http://www.cas.org.uk)

NI Public Bodies

Northern Ireland Government Departments

<https://www.northernireland.gov.uk/topics/your-executive/government-departments>

<https://www.nidirect.gov.uk/contacts/government-departments-in-northern-ireland>

Northern Ireland Public Sector Bodies and Local Authorities

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurementpolicy-applies>

Schools and Universities in Northern Ireland

<https://www.education-ni.gov.uk/>

Health and Social care in Northern Ireland

<http://online.hscni.net>

Northern Ireland Housing Associations

<https://www.nidirect.gov.uk/contacts/housing-associations>

Police Service of Northern Ireland

<https://www.psni.police.uk>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NWUPC Ltd

Room 404, 4th Floor, Crescent House, University of Salford

Salford

Email

[procurement@nwupc.ac.uk](mailto:procurement@nwupc.ac.uk)

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+44 1612348000

Country

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