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Tender

000587 Internal Audit

Anchor Hanover Group

F02: Contract notice

Notice identifier: 2023/S 000-022468

Procurement identifier (OCID): ocds-h6vhtk-03ec6c

Published 2 August 2023, 2:00pm

Section I: Contracting authority

I.1) Name and addresses

Anchor Hanover Group

Bradford

Contact

Allen Norman

Email

allen.norman@anchor.org.uk

Country

United Kingdom

NUTS code

UKE41 - Bradford

Internet address(es)

Main address

<https://www.anchor.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://anchorhanover.wax-live.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://anchorhanover.wax-live.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

000587 Internal Audit

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

The contract will be to provide a programme of audits to provide independent assurance on how Anchor manages risk. This will include how well policies and procedures are implemented and followed to give confidence to the Board, Committees and Executive that our internal controls are effective.

It may also include certain advisory engagements designed to provide recommendations on how Anchor improve risk management on new processes or in response to changes in the operating environment.

II.1.5) Estimated total value

Value excluding VAT: £1

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE41 - Bradford

II.2.4) Description of the procurement

The contract will be to provide a programme of audits to provide independent assurance on how Anchor manages risk. This will include how well policies and procedures are implemented and followed to give confidence to the Board, Committees and Executive that our internal controls are effective.

It may also include certain advisory engagements designed to provide recommendations on how Anchor improve risk management on new processes or in response to changes in the operating environment.

It is anticipated that the audit programme will align with Anchor's risk and assurance framework and where ARC requires independent assurance. It will also be influenced by anticipated future changes to the organisation and its environment.

This contract is for a three-year period with the option for an extension for a further two 12 month periods at the end of the term.

Bidders should assume that at least 15 audits per annum will be required. This is based on the current number of reviews in this year's programme which equates to 150 audit

days.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

28 August 2023

This contract is subject to renewal

Yes

Description of renewals

3 year initial period with 1+1 year extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 September 2023

Local time

10:00am

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

28 August 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The SQ & ITT will run concurrently so bidders will have to complete both stages at the same time.

Anchor will score all SQ responses and invite a maximum number of suppliers to ITT stage. Anchor will only score the ITT of those suppliers who are invited from the SQ.

There will be a presentation/interview as part of the process.

VI.4) Procedures for review

VI.4.1) Review body

Leeds Combined Court Centre

1 Oxford Row

Leeds

LS1 3BG

Country

United Kingdom