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Contract

## **P23-0126: Agritourism Monitor Farms Project**

Scottish Enterprise

F03: Contract award notice

Notice identifier: 2023/S 000-022464

Procurement identifier (OCID): ocds-h6vhtk-03bf77

Published 2 August 2023, 1:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Enterprise

Atrium Court, 50 Waterloo Street

Glasgow

G2 6HQ

#### **Contact**

Adam Cunningham

#### **Email**

[adam.cunningham@scotent.co.uk](mailto:adam.cunningham@scotent.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.scottish-enterprise.com/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00398](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00398)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

P23-0126: Agritourism Monitor Farms Project

Reference number

P23-0126

#### **II.1.2) Main CPV code**

- 98390000 - Other services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This procurement is for the appointment of a facilitator(s) for 4 agritourism monitor farms, 2 in the Scottish Enterprise geographic area, 1 in the Highlands & Islands Enterprise area and 1 in the South of Scotland Enterprise area. The project will include:

Recruitment of agritourism monitor farms, in person meetings, on-line meetings; expert sessions (key topics identified by both the monitor farmer and the wider community group members); annual reports, a final report and performance tracking of participating businesses.

Key topics will be identified by both the monitor farmer and the wider community group members who will be asked to be part of the project. The monitor farmer sets an agenda to improve the profitability, productivity, and sustainability of the business over the duration of the project. The monitor farm concept allows farmers to share experiences, find out how others have tackled problems and adopt best practice. Facilitation will be required at each meeting, but also in preparation for each meeting, and follow up thereafter.

It is anticipated that the contract will start on 24 July 2023 for a period of 41 months.

After this period, Scottish Enterprise will have the option to extend the contract for a further period of 12 months.

Further details can be found in the Invitation to Tender (ITT).

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £480,600

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 79411000 - General management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This procurement is for the appointment of a facilitator(s) for 4 agritourism monitor farms, 2 in the Scottish Enterprise geographic area, 1 in the Highlands & Islands Enterprise area and 1 in the South of Scotland Enterprise area. The project will include:

Recruitment of agritourism monitor farms, in person meetings, on-line meetings; expert sessions (key topics identified by both the monitor farmer and the wider community group members); annual reports, a final report and performance tracking of participating businesses.

Key topics will be identified by both the monitor farmer and the wider community group members who will be asked to be part of the project. The monitor farmer sets an agenda to improve the profitability, productivity, and sustainability of the business over the duration of the project. The monitor farm concept allows farmers to share experiences, find out how others have tackled problems and adopt best practice. Facilitation will be required at each meeting, but also in preparation for each meeting, and follow up thereafter.

Further details can be found in the Invitation to Tender (ITT).

### **II.2.5) Award criteria**

Quality criterion - Name: Prompt Payment / Weighting: Pass/Fail

Quality criterion - Name: Project Team Structure / Weighting: 15%

Quality criterion - Name: Methodology including Innovation / Weighting: 20%

Quality criterion - Name: Communication & Engagement Skills / Weighting: 25%

Quality criterion - Name: Understanding of Project Requirements / Weighting: 20%

Quality criterion - Name: Timetable including milestones for objectives / Weighting: 10%

Quality criterion - Name: Fair Work First / Weighting: 5%

Quality criterion - Name: Information Security / Weighting: 5%

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-011095](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Cas Millar Consulting within The Hideaway Experience Limited

Balkello Farm, Auchterhouse

by Dundee

DD3 0RA

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £480,600

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Statement for SPD 2A.17 – Form of Participation (Notably as part of a group, consortium, joint venture or similar). Any contract will be entered into with the nominated lead organisation and all members of the consortium, who will in these circumstances each be required to execute said contract together with all ancillary documentation, evidencing their joint and several liability in respect of the obligations and liabilities of the contract. It will be for members of the consortium to sort out their respective duties and liabilities amongst each other. For administrative purposes, any associated documentation will be sent to the nominated lead organisation.

Statement for SPD 2C.1 - Where the main bidder relies on the capacities of other entities in order to meet the selection criteria, the bidder must provide a separate SPD response setting out the information required under SPD (Scotland): Part II (sections A and B); Part III exclusion grounds; the relevant part of Section IV selection criteria; and Part V (if applicable) for each of the entities concerned.

Statement for SPD 2D.1.2 – If the bidder proposes to subcontract any part(s) of the service and those sub-contractors are not relied upon, they should arrange for a separate SPD response from each potential subcontractor. The subcontractors must complete the relevant parts of the SPD (Scotland) (Sections A and B of Part II and Part III only) to self-declare whether there are grounds for their exclusion.

(SC Ref:739977)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

Sheriff Clerk's Office, PO Box 23, 1 Carlton Place

Glasgow

G5 9DA

Telephone

+44 1414298888

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>

#### **VI.4.2) Body responsible for mediation procedures**

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

[SPOEprocurement@scotland.gsi.gov.uk](mailto:SPOEprocurement@scotland.gsi.gov.uk)

Telephone

+44 1412425466

Country

United Kingdom

Internet address

<http://www.gov.scot/Topics/Government/Procurement/Selling/supplier-enquiries>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In the first instance, contact the Head of Facilities Management and Procurement at Scottish Enterprise, with any concerns or enquiries. Email: <https://www.scottish-enterprise.com/help/contact-us>.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

[SPOEprocurement@scotland.gsi.gov.uk](mailto:SPOEprocurement@scotland.gsi.gov.uk)

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United Kingdom

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