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Tender

Provision of Funeral Services and Body Transport Services

East Kent Hospitals University NHS Foundation Trust

F02: Contract notice

Notice identifier: 2022/S 000-022458

Procurement identifier (OCID): ocds-h6vhtk-035bd4

Published 15 August 2022, 2:44pm

Section I: Contracting authority

I.1) Name and addresses

East Kent Hospitals University NHS Foundation Trust

Kent and Canterbury Hospital, Ethelbert Road

Canterbury

CT1 3NG

Contact

Category Buyer - Corporate

Email

ekh-tr.procurement@nhs.net

Country

United Kingdom

NUTS code

UKJ44 - East Kent

Internet address(es)

Main address

<https://www.ekhuft.nhs.uk/patients-and-visitors/>

Buyer's address

<https://commercialsolutions.bravosolution.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://commercialsolutions.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://commercialsolutions.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Funeral Services and Body Transport Services

Reference number

TEKH1101

II.1.2) Main CPV code

- 98370000 - Funeral and related services

II.1.3) Type of contract

Services

II.1.4) Short description

2gether Support Solutions on behalf of the Contracting Authority invites all professional, competent, and suitably experienced providers of Funeral Services (Lot 1) and Body Transport Services (Lot 2) to submit a Tender response for consideration by the Contracting Authority.

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Provision of Funeral Services

Lot No

1

II.2.2) Additional CPV code(s)

- 33940000 - Cadaver transport and storage equipment and supplies
- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKJ44 - East Kent

II.2.4) Description of the procurement

The Contracting Authority requires a professional, competent, and suitably experienced provider to deliver, always in an appropriate and dignified manner, funeral services for deceased adults, young persons, children, babies ,and fetuses (including placentas) as required during the Contract term.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £225,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Contract is 36 months. At the Contracting Authority's sole discretion, the Contract may be extended by up to a further two (2) x 12-month extensions, with the contract term not exceeding five (5) years in total.

The Contracting Authority reserves the right to not extend this particular Lot, but may continue to extend any other Lots.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Further details are as stated within the procurement documents.

The Contracting Authority reserves the right not to award this particular Lot, but may continue to award any other Lots.

II.2) Description

II.2.1) Title

Provision of Body Transport Services

Lot No

2

II.2.2) Additional CPV code(s)

- 33940000 - Cadaver transport and storage equipment and supplies
- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKJ44 - East Kent

II.2.4) Description of the procurement

The Contracting Authority requires a professional, competent, and suitably experienced provider to, always in an appropriate and dignified manner, convey (transport) the bodies of deceased adults, young persons, children, babies and fetuses (including placentas) as required during the Contract term.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £125,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Contract is 36 months. At the Contracting Authority's sole discretion, the Contract may be extended by up to a further two (2) x 12-month extensions, with the contract term not exceeding five (5) years in total.

The Contracting Authority reserves the right to not extend this particular Lot, but may decide to extend any other Lots.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2.14) Additional information

Further details are as stated within the procurement documents.

The Contracting Authority reserves the right not to award this particular Lot, but may continue to award any other Lots.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 September 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 September 2022

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Suitably experienced providers wishing to bid for either one, or both, of Lots must submit their Tender response via the Contracting Authority's e-Tendering system, <https://commercialsolutions.bravosolution.co.uk>

Instructions for submitting your Tender are as follows:

- a) click 'View current opportunities and notices'
- b) express interest in the 'itt_4070 — Provision of Funeral Services and Body Transport Services'.
- c) download and closely follow the guidance given within 'Section A - ITT instructions' from the Attachments section of the e-Tendering System
- d) accurately complete and fully submit your Tender within the e-Tendering system by no later than 16:00 on Friday, 16th September 2022.

The Contracting Authority reserves the right to award the contract in whole, in part or annul the tendering process and not award any contract.

Bidders should note that they will be required to enter into terms and conditions of contract as set out in the ITT and that save for matters of clarification or consistency the Contracting Authority will not negotiate the terms.

The Contracting Authority will not accept completed ITT's after the stated closing date. All documents to be priced (where applicable) in sterling and all payments made in sterling.

All tender costs and liabilities incurred by Bidders shall be the sole responsibility of that Bidder.

VI.4) Procedures for review

VI.4.1) Review body

East Kent Hospitals University NHS Foundation Trust

Kent & Canterbury Hospital, Ethelbert Road

Canterbury

CT1 3NG

Email

ekh-tr.procurement@nhs.net

Country

United Kingdom

Internet address

<https://www.ekhuft.nhs.uk/patients-and-visitors/>