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Tender

## **Provision of Funeral Services and Body Transport Services**

East Kent Hospitals University NHS Foundation Trust

F02: Contract notice

Notice identifier: 2022/S 000-022458

Procurement identifier (OCID): ocds-h6vhtk-035bd4

Published 15 August 2022, 2:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Kent Hospitals University NHS Foundation Trust

Kent and Canterbury Hospital, Ethelbert Road

Canterbury

CT1 3NG

#### **Contact**

Category Buyer - Corporate

#### **Email**

[ekh-tr.procurement@nhs.net](mailto:ekh-tr.procurement@nhs.net)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ44 - East Kent

**Internet address(es)**

Main address

<https://www.ekhuft.nhs.uk/patients-and-visitors/>

Buyer's address

<https://commercialsolutions.bravosolution.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://commercialsolutions.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://commercialsolutions.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Funeral Services and Body Transport Services

Reference number

TEKH1101

#### **II.1.2) Main CPV code**

- 98370000 - Funeral and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

2gether Support Solutions on behalf of the Contracting Authority invites all professional, competent, and suitably experienced providers of Funeral Services (Lot 1) and Body Transport Services (Lot 2) to submit a Tender response for consideration by the Contracting Authority.

#### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

Provision of Funeral Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 33940000 - Cadaver transport and storage equipment and supplies
- 98370000 - Funeral and related services

### **II.2.3) Place of performance**

NUTS codes

- UKJ44 - East Kent

### **II.2.4) Description of the procurement**

The Contracting Authority requires a professional, competent, and suitably experienced provider to deliver, always in an appropriate and dignified manner, funeral services for deceased adults, young persons, children, babies ,and fetuses (including placentas) as required during the Contract term.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £225,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Contract is 36 months. At the Contracting Authority's sole discretion, the Contract may be extended by up to a further two (2) x 12-month extensions, with the contract term not exceeding five (5) years in total.

The Contracting Authority reserves the right to not extend this particular Lot, but may continue to extend any other Lots.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Further details are as stated within the procurement documents.

The Contracting Authority reserves the right not to award this particular Lot, but may continue to award any other Lots.

### **II.2) Description**

#### **II.2.1) Title**

Provision of Body Transport Services

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 33940000 - Cadaver transport and storage equipment and supplies
- 98370000 - Funeral and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ44 - East Kent

#### **II.2.4) Description of the procurement**

The Contracting Authority requires a professional, competent, and suitably experienced provider to, always in an appropriate and dignified manner, convey (transport) the bodies of deceased adults, young persons, children, babies and fetuses (including placentas) as required during the Contract term.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £125,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial duration of the Contract is 36 months. At the Contracting Authority's sole discretion, the Contract may be extended by up to a further two (2) x 12-month extensions, with the contract term not exceeding five (5) years in total.

The Contracting Authority reserves the right to not extend this particular Lot, but may decide to extend any other Lots.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

Further details are as stated within the procurement documents.

The Contracting Authority reserves the right not to award this particular Lot, but may continue to award any other Lots.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As stated in the procurement documents

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 September 2022

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 September 2022

Local time

10:00am



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Suitably experienced providers wishing to bid for either one, or both, of Lots must submit their Tender response via the Contracting Authority's e-Tendering system, <https://commercialsolutions.bravosolution.co.uk>

Instructions for submitting your Tender are as follows:

- a) click 'View current opportunities and notices'
- b) express interest in the 'itt\_4070 — Provision of Funeral Services and Body Transport Services'.
- c) download and closely follow the guidance given within 'Section A - ITT instructions' from the Attachments section of the e-Tendering System
- d) accurately complete and fully submit your Tender within the e-Tendering system by no later than 16:00 on Friday, 16th September 2022.

The Contracting Authority reserves the right to award the contract in whole, in part or annul the tendering process and not award any contract.

Bidders should note that they will be required to enter into terms and conditions of contract as set out in the ITT and that save for matters of clarification or consistency the Contracting Authority will not negotiate the terms.

The Contracting Authority will not accept completed ITT's after the stated closing date. All documents to be priced (where applicable) in sterling and all payments made in sterling.

All tender costs and liabilities incurred by Bidders shall be the sole responsibility of that Bidder.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

East Kent Hospitals University NHS Foundation Trust

Kent & Canterbury Hospital, Ethelbert Road

Canterbury

CT1 3NG

Email

[ekh-tr.procurement@nhs.net](mailto:ekh-tr.procurement@nhs.net)

Country

United Kingdom

Internet address

<https://www.ekhuft.nhs.uk/patients-and-visitors/>