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Contract

GLA 82178 - Design, Print, Distribution and Project Management for 2024 Mayor of London & London Assembly Election Ballot Papers

Greater London Authority

F03: Contract award notice

Notice identifier: 2023/S 000-022450

Procurement identifier (OCID): ocds-h6vhtk-0394e1

Published 2 August 2023, 1:07pm

Section I: Contracting authority

I.1) Name and addresses

Greater London Authority

KAMAL CHUNCHIE WAY

LONDON

E161ZE

Contact

Lavinia Tidy-Jones

Email

laviniatidyjones@tfl.gov.uk

Country

United Kingdom

Region code

UKI - London

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://tfl.gov.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GLA 82178 - Design, Print, Distribution and Project Management for 2024 Mayor of London & London Assembly Election Ballot Papers

Reference number

GLA 82178

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Transport for London conducted this procurement on behalf of the Greater London Authority (GLA). The GLA, on behalf of the Greater London Returning Officer (GLRO), require a service provider for the Design, print, distribution and project management of approx 18 million ballot papers for the Mayor of London and London Assembly elections, which will be held on the 2 May 2024. There are three contests across the elections: The Mayor of London, the Constituency London Assembly, and the London-wide Assembly. There will be three ballot papers to reflect the three elections.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £776,108.81 / Highest offer: £1,345,231.91 taken into consideration

II.2) Description

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

The Greater London Returning Officer (GLRO) is responsible for the Mayor of London and London Assembly elections, which will be held on the 2 May 2024. There are three contests across the elections: The Mayor of London, the Constituency London Assembly, and the London-wide Assembly. There will be three ballot papers to reflect the three elections.

The supplier will be responsible for the design, print and delivery of approximately 18 million ballot papers ahead of polling day so that every eligible registered voter has the opportunity to vote. This is a statutory requirement.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-000090](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 July 2023

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Financial Data Management Limited

7 Segro Business Park

London

E16 4ES

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02827644

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £776,109.81 / Highest offer: £1,345,231.91 taken into consideration

Section VI. Complementary information

VI.3) Additional information

Please note that the reason for providing a range of the costings rather than an actual figure, this is because of the nature of the contract. The contract has been awarded 10 months in advance of the elections in May 2024 the actual electorate number is not known currently and will not be confirmed until closer to the date of elections.

Therefore, bidders were requested to provide costs for a range of voter numbers and page sizes due to the unknown electorate number and page size of the ballot papers at tender stage.

VI.4) Procedures for review

VI.4.1) Review body

Transport for London

London

Country

United Kingdom