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Contract

## **GLA 82178 - Design, Print, Distribution and Project Management for 2024 Mayor of London & London Assembly Election Ballot Papers**

Greater London Authority

F03: Contract award notice

Notice identifier: 2023/S 000-022450

Procurement identifier (OCID): ocids-h6vhtk-0394e1

Published 2 August 2023, 1:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Greater London Authority

KAMAL CHUNCHIE WAY

LONDON

E161ZE

#### **Contact**

Lavinia Tidy-Jones

#### **Email**

[laviniatidyjones@tfl.gov.uk](mailto:laviniatidyjones@tfl.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKI - London

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://tfl.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

GLA 82178 - Design, Print, Distribution and Project Management for 2024 Mayor of London & London Assembly Election Ballot Papers

Reference number

GLA 82178

#### II.1.2) Main CPV code

- 79800000 - Printing and related services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Transport for London conducted this procurement on behalf of the Greater London Authority (GLA). The GLA, on behalf of the Greater London Returning Officer (GLRO), require a service provider for the Design, print, distribution and project management of approx 18 million ballot papers for the Mayor of London and London Assembly elections, which will be held on the 2 May 2024. There are three contests across the elections: The Mayor of London, the Constituency London Assembly, and the London-wide Assembly. There will be three ballot papers to reflect the three elections.

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £776,108.81 / Highest offer: £1,345,231.91 taken into consideration

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

The Greater London Returning Officer (GLRO) is responsible for the Mayor of London and London Assembly elections, which will be held on the 2 May 2024. There are three contests across the elections: The Mayor of London, the Constituency London Assembly, and the London-wide Assembly. There will be three ballot papers to reflect the three elections.

The supplier will be responsible for the design, print and delivery of approximately 18 million ballot papers ahead of polling day so that every eligible registered voter has the opportunity to vote. This is a statutory requirement.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-000090](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 July 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Financial Data Management Limited

7 Segro Business Park

London

E16 4ES

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02827644

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Lowest offer: £776,109.81 / Highest offer: £1,345,231.91 taken into consideration

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Please note that the reason for providing a range of the costings rather than an actual figure, this is because of the nature of the contract. The contract has been awarded 10 months in advance of the elections in May 2024 the actual electorate number is not known currently and will not be confirmed until closer to the date of elections.

Therefore, bidders were requested to provide costs for a range of voter numbers and page sizes due to the unknown electorate number and page size of the ballot papers at tender stage.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Transport for London

London

Country

United Kingdom

