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Contract

(NU/1745-4) Support for Due Diligence within Newcastle University Advancement

Newcastle University

F03: Contract award notice

Notice identifier: 2022/S 000-022445

Procurement identifier (OCID): ocids-h6vhtk-032064

Published 15 August 2022, 2:08pm

Section I: Contracting authority

I.1) Name and addresses

Newcastle University

Newcastle University, King's Gate

Newcastle upon Tyne

NE1 7RU

Contact

Miss Helen Gayton

Email

helen.gayton@ncl.ac.uk

Telephone

+44 1912086220

Country

United Kingdom

Region code

UKC - North East (England)

Internet address(es)

Main address

<https://www.ncl.ac.uk>

Buyer's address

<https://www.ncl.ac.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

(NU/1745-4) Support for Due Diligence within Newcastle University Advancement

Reference number

DN617261

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

NUA would like to retain an external company to carry out our due diligence checks. The company will undertake relevant, global and time saving due diligence, by providing comprehensive donor due diligence reports on individuals, companies, trusts and foundations who are at the stage of cultivation where they could be solicited for a philanthropic donation by NUA.

This is to ensure that any donation to Newcastle University would not cause any legal or reputational issues. The checks will help protect Newcastle University from fraud and reputational damage and guarantee a process that protects and boosts Newcastle University's reputation for the long term.

The outsourcing of due diligence checks will ensure that all Newcastle University stakeholders have access to, and understand, all available information relevant to safeguarding Newcastle University's reputation, including benefits and potential liabilities, to make fully informed decisions about accepting a philanthropic donation.

Over a 12-month period, the company will help support three major stages of the due diligence process:

1. Research

The company will provide a service that can mine all online data sources and deliver the specific insights needed, gathering data, and collecting information quickly and efficiently.

2. Analysis

The company will help decide what information is relevant and draw detailed, actionable insights from it, providing support to disambiguate data, helping NUA to save time and resources.

3. Delivery

The company will provide due diligence reports that are comprehensive, clear, and shareable via an automated platform.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £14,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79200000 - Accounting, auditing and fiscal services
- 79400000 - Business and management consultancy and related services
- 66170000 - Financial consultancy, financial transaction processing and clearing-house services
- 66523000 - Pension fund consultancy services
- 66121000 - Mergers and acquisition services
- 71241000 - Feasibility study, advisory service, analysis
- 72221000 - Business analysis consultancy services
- 66519600 - Actuarial services
- 79311400 - Economic research services
- 79311410 - Economic impact assessment

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)

II.2.4) Description of the procurement

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II.2.5) Award criteria

Quality criterion - Name: Ability to meet the timeline / Weighting: P/F

Quality criterion - Name: Quality: Ability to meet the Requirements / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.6) Information about electronic auction

An electronic auction will be used

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-006602](#)

Section V. Award of contract

Contract No

NU/1745-4

Lot No

1

Title

(NU/1745-4) Support for Due Diligence within Newcastle University Advancement

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

12 August 2022

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 3

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Xapien

St John's Innovation Centre Cowley Road

Cambridge

CB4 0WS

Country

United Kingdom

NUTS code

- UKC - North East (England)

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £13,875

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Newcastle University

Tyne and Wear

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Newcastle University

Tyne and Wear

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The University will incorporate a standstill period at the point information on the award of the

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contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

The Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who

have been harmed or are at risk of harm by a breach of the rules to take action in the High

Court (England, Wales and Northern Ireland) within 30 days of knowledge or constructive knowledge of breach.

VI.4.4) Service from which information about the review procedure may be obtained

Newcastle University

Tyne and Wear

Country

United Kingdom