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Contract

Frassati Catholic Academy Trust - Managed Payroll & HR Service

Frassati Catholic Academy Trust

F03: Contract award notice

Notice identifier: 2023/S 000-022440

Procurement identifier (OCID): ocds-h6vhtk-0306ed

Published 2 August 2023, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Frassati Catholic Academy Trust

St Mary's Catholic Primary School, Cookham Road

Maidenhead

SL6 7EG

Email

Karis.Lucano@tenetservices.com

Telephone

+44 1628622570

Country

United Kingdom

NUTS code

UKJ11 - Berkshire

Internet address(es)

Main address

<https://www.frassati-cat.com/>

Buyer's address

<https://www.frassati-cat.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Frassati Catholic Academy Trust - Managed Payroll & HR Service

Reference number

CA9668 -

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Frassati Catholic Academy Trust requires an external service provider to deliver a Managed Payroll & HR Service across their sites.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £160,524

II.2) Description

II.2.2) Additional CPV code(s)

- 79414000 - Human resources management consultancy services
- 79211110 - Payroll management services

II.2.3) Place of performance

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Berkshire

II.2.4) Description of the procurement

Frassati Catholic Academy Trust requires an external service provider to deliver a Managed Payroll & HR Service across their sites. The Trust's current service is delivered by an external service provider. Further information on the Trust's requirements can be found within the Invitation to Tender and supporting documents.

II.2.5) Award criteria

Quality criterion - Name: Implementation / Weighting: 10.00%

Quality criterion - Name: Service Delivery Payroll / Weighting: 20.00%

Quality criterion - Name: Service Delivery HR / Weighting: 20.00%

Quality criterion - Name: Added Value HR & Payroll Services / Weighting: 10.00%

Quality criterion - Name: Presentation HR & Payroll Services / Weighting: 10.00%

Price - Weighting: 30.00%

II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-000088](#)

Section V. Award of contract

Contract No

CA9668

Title

Frassati Catholic Academy Trust - Managed Payroll & HR Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

2 August 2023

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

CAPITA BUSINESS SOLUTIONS

London

EC2V 7NQ

Email

engagewithus@capita.com

Telephone

+44 8702407341

Fax

+44 8701607649

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

www.capita.com

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £160,524

Section VI. Complementary information

VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with www.multiquote.com and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

VI.4) Procedures for review

VI.4.1) Review body

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

VI.4.4) Service from which information about the review procedure may be obtained

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom